

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality Apr – Jun 2011**

Business Expenses: Apr – Jun 2011

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Bronwyn Hill	Permanent Secretary	15/04/2011	York	Visit to Defra offices and Food and Environment Research Agency		125.31	18.00			143.31
Bronwyn Hill	Permanent Secretary	27/05/2011	Reading	Visit Rural Payments Agency		18.49				18.49
Bronwyn Hill	Permanent Secretary	08/06/2011	Bristol	Visit to Defra Offices and Environment Agency		61.20				61.20
Bill Stow	Director General, Chair of the Central Approvals Panel	N/A								
Mike Anderson	Director General, Strategy and Evidence Group	06/04/2011	Brazil	Official Brazil visit			296.53		64.83	361.36
Mike Anderson	Director General, Strategy and Evidence Group	11/04/2011	London	Various external events and meetings in (March)			12.67			12.67
Mike Anderson	Director General, Strategy and Evidence Group	11/04/2011	London	Various Speaking engagements (March)			92.85			92.85

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Anderson	Director General, Strategy and Evidence Group	04/05/2011	London	External meeting					10.50	10.50
Mike Anderson	Director General, Strategy and Evidence Group	07/06/2011	London	External meeting			22.00			22.00
Mike Anderson	Director General, Strategy and Evidence Group	07/06/2011	London	CBI event			18.34			18.34
Mike Anderson	Director General, Strategy and Evidence Group	07/06/2011	London	Other Government Department (OGD's) meetings			31.24			31.24
Mike Anderson	Director General, Strategy and Evidence Group	07/06/2011 & 21/06/2011	York	Staff sessions		32.00		150.00		182.00
Katrina Williams	Director General, Food and Farming Group	09/06/2011	Moreton-in-Marsh	Campden Brewers Research Institute (BRI) Day 2011		38.98	20.00			58.98
Katrina Williams	Director General, Food and Farming Group	21/06/2011	Reading	Rural Payments Agency Strategy Workshop		15.31				15.31
Katrina Williams	Director General, Food and Farming Group	23/06/2011	York	Defra York – Staff sessions		125.76	5.00			130.76
Peter Unwin	Director General, Environment and Rural Group	15/06/2011	Sevenoaks	Environment Agency meeting		16.90				16.90

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Peter Unwin	Director General, Environment and Rural Group	21/06/2011	London	Puma/ Pricewaterhouse Cooper meeting			17.38			17.38
Peter Unwin	Director General, Environment and Rural Group	23/06/2011	Bristol	Staff Session		60.81				60.81
Peter Unwin	Director General, Environment and Rural Group	May to June 2011	London	Various external meetings in May and June			23.00			23.00
Bob Watson	Chief Scientific Adviser	10-11/04/2011	Edinburgh	European Nitrogen Assessment Conference		234.60				234.60
Bob Watson	Chief Scientific Adviser	19-20/04/2011	Milton Keynes	Royal Society Defining the Agenda for Ecological Forecasting		25.47				25.47
Bob Watson	Chief Scientific Adviser	11-12/05/2011	Birmingham	Natural Environment Research Council		31.65				31.65
Bob Watson	Chief Scientific Adviser	01/06/2011	Bristol	Discuss Defra Research		113.40				113.40
Bob Watson	Chief Scientific Adviser	20/06/2011	High Wycombe	Intergovernmental Science-Policy Platform on biodiversity and Ecosystem Services		18.99	15.50			34.49

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Bob Watson	Chief Scientific Adviser	22/06/2011	Leeds	Food Security Conference		105.50				105.50
Bob Watson	Chief Scientific Adviser	28/06/2011	Oxford	World Forum on Enterprise and the Environment		53.25				53.25
Iain Ferguson	Lead Non Executive Director	31/03/2011 (previous quarter)	London	National Audit Office (NAO) meeting		24.00				24.00
Iain Ferguson	Lead Non Executive Director	01/04/2011	London	Agriculture and Horticulture Development Board (AHDB) interviews		24.00				24.00
Iain Ferguson	Lead Non Executive Director	19/04/2011	London	Departmental meetings		23.70				23.70
Iain Ferguson	Lead Non Executive Director	20/04/2011	London	Management Board		23.70				23.70
Iain Ferguson	Lead Non Executive Director	27/04/2011	London	Departmental meetings		10.80				10.80
Iain Ferguson	Lead Non Executive Director	28/04/2011	London	Departmental meetings		10.80				10.80
Iain Ferguson	Lead Non Executive Director	03/05/2011	London	Non Executive Director Interviews		23.70				23.70
Iain Ferguson	Lead Non Executive Director	05/05/2011	London	Non Executive Director Interviews		29.20				29.20

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Iain Ferguson	Lead Non Executive Director	13/05/2011	London	Lead Non Executive Director meeting		19.00				19.00
Iain Ferguson	Lead Non Executive Director	20/05/2011	London	Departmental meetings			4.40			4.40
Iain Ferguson	Lead Non Executive Director	23/05/2011	London	Non Executives Directors event		18.00				18.00
Iain Ferguson	Lead Non Executive Director	24/05/2011	London	Departmental meetings		17.90				17.90
Iain Ferguson	Lead Non Executive Director	20/06/2011	London	Natural England meeting		18.00				18.00
Iain Ferguson	Lead Non Executive Director	27/06/2011	London	Departmental meetings		23.70	7.00			30.70
Iain Ferguson	Lead Non Executive Director	29/06/2011	London	AHDB meeting		24.00				24.00
Iain Ferguson	Lead Non Executive Director	30/06/2011	London	Supervisory Board		9.60				9.60
Alexis Cleveland	Non Executive Director	N/A								
Bill Griffiths	Non Executive Director	16/03/2011 (previous quarter)	London	Audit Risk Committee (ARC) discussion		37.10				37.10
Bill Griffiths	Non Executive Director	24/03/2011 (previous quarter)	London	Supervisory Board/Management Committee				120.00		120.00

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Bill Griffiths	Non Executive Director	05/04/2011	London	Chairs of ARC meeting		171.90				171.90
Bill Griffiths	Non Executive Director	20/04/2011	London	Non-Executive Directors Shortlist meeting				120.00		120.00
Bill Griffiths	Non Executive Director	20/04/2011	London	Management Committee/ Introduction to Permanent Secretary		137.50	13.00			150.50
Bill Griffiths	Non Executive Director	03/04/2011	London	Non Executive Director interviews		206.30				206.30
Bill Griffiths	Non Executive Director	05/04/2011	London	Non Executive Director interviews		183.50	13.00	120.00		316.50
Bill Griffiths	Non Executive Director	26/05/2011	London	Management Committee			24.00	115.00		139.00
Bill Griffiths	Non Executive Director	09/06/2011	London	ARC meeting		50.00				50.00
Bill Griffiths	Non Executive Director	30/06/2011	London	Supervisory Board/Management Committee		67.80	10.00			77.80
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	04/04/2011	London	Defra meetings		44.14				44.14

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Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommodation / Meals	Other (Including Hospitality Given)	Total Cost £
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	12/04/2011	London	Attended a National School of Government course "Introduction to Public Accountancy for CEO's.		46.18				46.18
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	14/04/2011	–Tilehurst - Winchester	Farm Inspection			51.30			51.30
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	18/04/2011	London	Interviews for Customer Director post		48.60		148.77		197.37
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	27/04/2011	London	RPA Oversight board meeting		44.78				44.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	11/05/2011	London	Defra meetings		44.78				44.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	12/05/2011	London	Natural England, Top 200 and Defra meetings		44.78		138.92		183.70
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	16/05/2011	London	Defra meetings		44.78	11.00			55.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	18/05/2011 & 20/05/2011	Budapest	EU paying Agency Directors Conference	471		26.74	229.59		727.33

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	23/05/2011	London	Defra meetings		44.78	10.00			54.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	24/05/2011	London	Defra meetings		44.78	5.00			49.78
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	02/06/2011	Tilehurst to London	Next Generation HR meeting and meetings with CEO of AH/VLA agency and Environment Agency		44.44				44.44
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	08/06/2011	London	Defra meeting and Westminster Debate		44.44				44.44
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	10/06/2011	London	Defra meetings		46.33				46.33
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	14/06/2011	London	Defra meetings		46.33				46.33
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	16/06/2011	London	Defra agencies SCS Conference		46.33				46.33

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Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	28/06/2011	Tilehurst – Leamington Spa and Theale	National Farmers Union (NFU) Council and Tenant Farmers Association (TFA) meeting			76.05			76.05
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	29 - 30/06/2011	London	Defra meetings		54.51		227.00		281.51
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	04 & 05/04/2011	Weybridge	AH/VLA meetings		68.50	22.00	19.11	36.30	145.91
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	06/04/2011	London	Director of Advice Services interviews		30.50		170.00		200.50
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	11 & 12/04/2011	Weybridge	AH/VLA meetings		33.20	25.00	20.00		78.20
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13 & 14/04/2011	London	Senior Civil Service (SCS) Interviews for AHVLA roles		89.90	15.00	115.85		220.75
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	03 – 05/05/2011	Solihull	Leadership conference & AHVLA board			130.00			130.00
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	09 & 10/05/2011	Weybridge	AH/VLA meetings		34.00	15.00	98.40		147.40

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	Veterinary Laboratory Agency (AHVLA)									
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	12/05/2011	London	AH/VLA meetings		30.50		3.95		34.45
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13/05/2011	Sutton Bonnington	Office visit		105.40	11.00	95.00		211.40
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	16/05/2011	Weybridge - London	AH/VLA meetings and Agency CEO meeting		44.90	10.00	20.00		74.90
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	17 & 18/05/2011	London	AH/VLA Strategic Advisory Board, launch of Farming Regulation Task Force and Interviews for AH/VLA Chief Scientist.		28.90		197.69		226.59
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/05/2011	Twickenham	Visit to Laboratory Government Chemist (LGC)		34.90				34.90
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	26/05/2011	Cirencester	Visit to the Royal Agricultural College			85.00			85.00
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory	01/06/2011	Weybridge	AH/VLA meetings		35.50	10.00	20.00		65.50

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	Agency (AHVLA)									
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	02/06/2011	London	Next Generation HR CEO meeting		30.50		85.00		115.50
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	08 & 09/06/2011	London	AH/VLA Deputy Director Talent Forum/meeting with Tim Smith of Foods Standards Agency (FSA)		34.00		168.28		202.28
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	13 & 14/06/2011	Weybridge	AH/VLA meetings		48.00	29.00	113.05		190.05
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	16/06/2011	London	Defra & Agencies Senior Civil Service (SCS) conference		34.00	9.00			43.00
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	20/06/2011	Luddington	Contingency Planning Division & Regulatory Hub away day			45.00			45.00
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	22/06/2011	Weybridge	AH/VLA meetings		31.30	5.00			36.30
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	23/06/2011 & 24/06/2011	Woking	Evidence Strategy Workshop		34.00	18.00			52.00

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Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	27/06/2011	Weybridge	Science Agencies Review meetings		34.00	15.00	20.00		69.00
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency (AHVLA)	28/06/2011	Weybridge	Senior Management Meeting			15.00			15.00
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	04/04/2011	London	Next Generation HR meeting			16.00		2.99	18.99
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	12/04/2011	London	Agency Staff Moderation Session		17.50	1.00			18.50
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	14/04/2011	London	National Office of Animal Health (NOAH) Silver Anniversary Dinner		11.50				11.50
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	04-05/05/2011	Belfast	British and Small Animal Veterinary Association (BSAVA) Conference	365.81		83.88			449.69
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	09/05/2011	London	VMD Ownership Board Meeting		8.00	9.20			17.20
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	16/05/2011	London	British Veterinary Association (BVA) Animal Welfare Meeting		9.90	5.50			15.40

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Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	16/05/2011	London	Agencies Chief Executive Officer Meeting			6.60	30.00		36.60
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	18/05/2011	London	Royal Veterinary College (RVC) Fellows Meeting		13.80				13.80
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	02/0620/11	London	Next Generation HR meeting		12.30	5.50			17.80
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	08/06/2011	London	Agency Deputy Director Talent Review meeting		17.50	1.00			18.50
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	09/06/2011	London	European Medicines Agency (EMA) Management Board		22.40	5.50	7.75		35.65
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	15-16/06/2011	Brussels	International Federation Animal Health (IFAH) Conference		109.50	44.61	166.39		320.05
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	17/06/2011	Solihull	Society of Practising Veterinary Surgeons (SPVS) Health & Safety Course		92.00	12.00			104.00

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	01/04/2011	London	Defra meetings			8.00			8.00
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07/04/2011	London	FERA meetings		198.18	13.50			211.68
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	12/04/2011	London	Defra meetings		161.71				161.71
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	13 – 14/04/2011	London	Defra meetings		262.19		42.00		304.19
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	19/04/2011	London	Defra meetings		156.44				156.44
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	4 – 5/05/2011	London	Defra meetings		148.86		42.00		190.86
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	12/05/2011	Buxton	Health and Safety Laboratory – interlab forum meetings			25.65			25.65

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Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	16 – 19/05/2011	London	Defra meetings		67.31	63.00	126.00		256.31
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	19/05/2011	Leeds	Yorkshire Post Dinner			7.90			7.90
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	27/05/2011	London	FERA meetings		182.42	12.50			194.92
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07 – 09/06/2011	London	Defra meetings		111.79		84.00		195.79
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	14 – 16/06/2011	London	Defra and FERA meetings		462.11	56.70	84.00		602.81
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	27/06/2011	London	Defra meetings		203.72	13.50			217.22
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	30/06/2011	London	FERA meetings		101.86	25.00			126.86

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Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	04-07/04/2011	London / Weybridge	Defra meetings; Veterinary Medicines Directorate		83.30	79.49	13.70		176.49
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	11-12/04/2011	London	Defra meetings, including strategic workshop		43.15	35.02	5.00		53.55
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	03/05/2011	London	Defra meetings; Civil service operational delivery Programme board.		38.50	20.84	5.00		46.20
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	05-06/05/2011	Weymouth	Cefas Weymouth		67.55	10.64	76.50		146.75
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	10-12/05/2011	London	Director development		129.45	18.86			141.65

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Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	16-19/05/2011	London	Defra meetings; Cefas Board meeting; Association of Chief Execs Board meeting; Royal Society discussion		104.00	33.94	258.02		377.82
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	26/05/2011	London	Defra Programme Board & meetings; Cefas Senior Management meeting		28.15	18.14	116.29		144.44
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	06-07/06/2011	London	Defra meetings; Natural Environment White Paper launch		114.15	11.76	15.00		134.25
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	10/06/2011	London	Defra meetings; Cefas Board Meeting		21.50	10.06	5.00		29.90
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	13-14/06/2011	London / Weymouth	Defra meetings; Cefas Weymouth		78.45	31.94	83.71		175.96

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Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	15/06/2011	Cardiff	Welsh Assembly Government meeting		73.50	33.18	8.16		93.86
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	16/6/2011	London	Defra meetings, including SCS Conference		43.15	12.06	5.00		53.55
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	21-23/06/2011	London	Defra meetings; Civil service operational delivery programme board; UKHO event; Director development		60.65	20.46	100.04		174.49
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	27-28/06/2011	London	Defra meetings; UKBA meeting;		109.90	25.54	19.98		137.28
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	30/06/2011 - 01/07/2011	Buxton	Health & Safety Laboratory		70.00	47.20	107.95		220.15

**Department for the Environment, Food and Rural Affairs
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Hospitality received Apr – Jun 2011

Name	Position	Date	Organisation name	Type of hospitality received
Bronwyn Hill	Permanent Secretary	17/05/2011	Food and Drink Federation (FDF)	Annual President's Dinner
Bronwyn Hill	Permanent Secretary	18/05/2011	Tesco (Race for Life)	Reception
Bronwyn Hill	Permanent Secretary	28/06/2011	FDF	Quadripartite Dinner with FDF, British Retail Consortium (BRC) and National Farmers Union (NFU)
Bill Stow	Director General, Chair of the Central Approvals Panel	N/A		
Mike Anderson	Director General, Strategy and Evidence Group	18/05/2011	Confederation of British Industry	Dinner
Mike Anderson	Director General, Strategy and Evidence Group	08/06/2011	PricewaterhouseCoopers	Dinner
Katrina Williams	Director General, Food and Farming Group	16/05/2011	British Veterinary Association and BVA Animal Welfare Foundation	Reception
Katrina Williams	Director General, Food and Farming Group	17/05/2011	FDF	Dinner
Katrina Williams	Director General, Food and Farming Group	18/05/2011	Tesco (Race for Life)	Reception
Katrina Williams	Director General, Food and Farming Group	07/06/2011	Country Land and Business Association	Summer Party

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Name	Position	Date	Organisation name	Type of hospitality received
Katrina Williams	Director General, Food and Farming Group	28/06/2011	FDF	Quadripartite Dinner with FDF, British Retail Consortium (BRC) and National Farmers Union (NFU)
Katrina Williams	Director General, Food and Farming Group	30/06/2011	Dairy UK	Dinner
Peter Unwin	Director General, Environment and Rural Group	18/05/2011	Waitrose	Summer Party
Peter Unwin	Director General, Environment and Rural Group	07/06/2011	Country Land and Business Association	Summer Party
Bob Watson	Chief Scientific Adviser	14-15/04/2011	Germanwatch (a non Government, non profit based organisation based in Bonn).	Return flights between London and Berlin, transfers between airport and hotel, hotel accommodation and meals.
Bob Watson	Chief Scientific Adviser	04-55/05/2011	Conoco Phillips (an integrated Energy company in the US).	Return train tickets, transfer between station and hotel, hotel accommodation and meals.
Bob Watson	Chief Scientific Adviser	20/06/2011	Intergovernmental Science-Policy Platform on biodiversity and Ecosystem Services	Dinner and breakfast
Bob Watson	Chief Scientific Adviser	28/06/2011	World Forum on Enterprise and the Environment	Private car Forum Venue to the rail station
Iain Ferguson	Lead Non Executive Director	N/A		
Alexis Cleveland	Non Executive Director	N/A		
Bill Griffiths	Non Executive Director	N/A		

**Department for the Environment, Food and Rural Affairs
Management Committee Business Costs and Hospitality Apr – Jun 2011**

Name	Position	Date	Organisation name	Type of hospitality received
Mark Grimshaw	Chief Executive: Rural Payments Agency (RPA)	N/A		
Catherine Brown	Chief Executive: Animal Health & Veterinary Laboratory Agency(AHVLA)	12/05/2011	STAR_IDAZ Global network on infectious diseases of animals and zoonoses	Dinner at the House of Lords
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	14/04/2011	National Office of Animal Health (NOAH)	Dinner at the Savoy to celebrate NOAH's Silver Anniversary
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	17/05/2011	FDF	Annual President's Dinner
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	18/05/2011	CBI Annual Dinner	Annual Dinner
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	19/05/2011	Yorkshire Post	Dinner