

Defra Business Costs July – Sep 2009

Helen Ghosh, Permanent Secretary

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
24/0720/09	Grantham	Country Land and Business Association Game Fair 2009		73.75				73.75
30-31/07/2009	Carlisle	Meet the Defra teams – visit RPA and AH offices on 30-31 July		97.51		109.00		206.51
4-5/07//2009	Manchester	Visit GONW on 5 th August		132.55		90.00		222.55
07/07/2009	Olympia Kensington	Civil Service Live			54.12			54.12
11/08/2009	Sittingbourne	Elmley National Park Reserve visit		39.13				39.13
13/08/2009	Kings Lynn	Norfolk Farm visit		43.54				43.54
07/09/2009	Birmingham	Total Place Champion visit		80.71				80.71
10/09/2009	Bedford to Oxford	Sharnbrook School: speaking engagement		25.34	249.60			274.94

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
24/07/2009	Country Land and Business Association (CLA)	Tickets and President's Lunch
28/07/2009	Food and Drink Federation	Working dinner

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10/09/2009	Sunday Times	Lunch
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Mike Anderson, Director General, Strategy and Evidence

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
30 /06/ - 01/07/09	York	Event			15.00			15.00
01/07/2009	York	Official meetings				90.90		90.90
13/07/2009	Harpenden	Science Advisory Council		42.65				42.65
16/07/2009	London	Various meetings (June)			105.93			105.93
23/07/2009	Bristol	GO / Defra Network Awayday				97.79		97.79
11/08/2009	London	Green Alliance					64.55	64.55
12/08/2009	London	Various meetings (July)			244.54			244.54
04/09/2009	Chesterfield	Muck In4Life event Chatsworth		99.74		3.00		102.74
16 September 2009	London	Various meetings (August)			15.26			15.26
21 September 2009	York	Conference		91.22				91.22

Hospitality Received

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DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
22 August 2009	Tesco	Football

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Bill Stow, Director General, Chair of the Central Approvals Panel

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
07-08/07/ 2009	Brussels	Meeting		190.00				190.00
06/08/2009	Flitwick, Beds	Meeting		11.57				11.57
14/09/2009	Luton	Meeting		13.32				13.32

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Katrina Williams, Director General, Food and Farming

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
02-03/07/ 2009	Carlisle	Rural Payments Agency Strategic Advisory Board meeting		96.84	26.00	85.00		207.84
06/07/2009	Retford	Regional Development Agency Rural Board Members meeting		67.79	38.00			105.97
08/07/2009	Coventry	The Royal Show		87.93	26.00			113.93
24/07/2009	Grantham	Country Land & Business Association Game Fair 2009		73.53				73.53
05-06/08/2009	Coventry	Civil Service Retirement Fellowship Annual General meeting		76.87				76.87
13/08/ 2009	Kings Lynn	Visit to Norfolk farms		43.54				43.54
25/09/ 2009	Swindon	Top 200 Pre-event visit to Technology Strategy Board		60.58				60.58

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
01/07/2009	The Royal Norfolk Show	Ticket
08/07/2009	The Royal Show	Ticket and Honorary Show Director's Lunch
15/07/2009	Agriculture and Horticulture Board	Barbecue
27/07/2009	Country Land & Business Association Game Fair	Ticket and President's lunch
28/07/2009	Food and Drink Federation	Working dinner
23/09/2009	British Retail Consortium	Annual Retail Dinner

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Gill Aitken, Director General, Law and HR

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
May 2009	Various	Business meetings			20.20		20.20	
16/06/2009	Weymouth	Visit to CEFAS Laboratory		58.89			58.89	
26/06/2009	Reading	Corporate Services Workshop		39.81			39.81	
June 2009	Various	Business meetings			32.10		32.10	
02/07/2009	Bristol	MB Visit to Defra Staff		134.88			134.88	
07/07/009	Chichester	Shadowing visit – West Sussex County Council		32.63			279.99	
10/07/2009	Newcastle and Alnmouth	MB/DG Visit to Defra Staff		247.36				
July 2009	Various	Business meetings			31.10		31.10	
25-26/08/2009	York	Interviews, official meetings and visits				110.00	110.00	
August 2009	Various	Business meetings			27.50		27.50	
September 2009	Various	Business meetings			27.50		27.50	

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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Peter Unwin, Director General, Environment and Rural

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
12/08/2009	Bristol	Visit to Defra Staff in Bristol		124.92				124.92
02/09/2009	Nottingham	Keynote speech at Regional Seminar on Climate Change Adaptation		136.01				136.01
03/09/2009	Cambridge	Seminar on Biodiversity Conservation at Cambridge University		45.20		135.00		180.20
07-09/09/2009	Sweden	Attendance at EU President Ministerial Meeting on Biodiversity	526.92	33.00		17.00		576.92
16/09/2009	Saville Row	The Climate Change Forum meeting			14.00			14.00
25/09/2009	Swindon	Top 200: Technology Strategy Board visit		46.97				46.97
30/09/2009	Covent Garden	Speech on Environmental Management			9.00			9.00

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
26/08/2009	Royal Town Planning Institute	Lunch
01/09/2009	UK Major Ports and Management Group	Lunch
16/09/2009	Climate Change Forum	Dinner

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Bob Watson, Chief Scientific Adviser

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
01-02/07/2009	Buckinghamshire & Oxfordshire	Speaking engagements		76.38	59.00	119.16		254.54
5-08/07/2009	Beijing	China-UK Sustainable Agriculture Innovation Network	3454.20	16.50		158.00	36.20	3664.70
15 Jul 2009	Harpenden	Science Advisory Council		55.26	11.00			66.26
16 Jul 2009	Cambridge	Natural Environment Research Council		51.51				51.51
18-25/07/2009	Cape Town	Chair of international Ad-Hoc Technical Expert Group Meeting	5001.48 *	16.50	57.61	311.74		5387.33
7 Sept 2009	Reading	Official meeting		20.52				20.52
10 Sept 2009	Edinburgh **	Society for General Microbiology Conference	260.78					260.78
27-28/09/2009	Madrid	The European Agricultural Research Initiative AGM	296.81			77.10		373.91
29 Sept 2009	Weymouth	Visit to CEFAS		46.84				46.84
29-30/09/2009	Paris	International Council for Science		97.98		72.63		170.61

* Only flight available at time of booking, including coach class

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** Cancelled attendance due to urgent Defra business but unable to obtain refund on tickets

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Alexis Cleveland - Non Executive Director

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
No Claims								

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Poul Christensen - Non Executive Director

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car	Accommodation / Meals		
23/07/2009	London	Defra Management Board		63.70				63.70
24/09/2009	London	Defra Management Board		26.35				26.35

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Bill Griffiths - Non Executive Director

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
14/07/2009	London	ARC Meeting		129.00				129.00
23/07/2009	London	Defra Management Board		129.00				129.00
24/09/2009	London	Defra Management Board		129.00		19.95		148.95

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Tony Cooper - Chief Executive: Rural Payments Agency (RPA)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
8-11/07/2009	Reading & London	Official meetings		251.10	48.40	395.65		695.15
13-17/07/2009	Reading & London	Official meetings		399.75	61.60	363.90		825.25
20-24/07/2009	Reading, London & Newcastle	Official meetings and site visit		258.50	43.18	125.90		427.58
27-31/07/2009	Reading, Carlisle, Workington & Defra	Official meetings and site visit		186.80	140	230.00		556.80
3-7/08/2009	Reading & London	Official meetings		223.60	116.40	255.95		595.95
10-14/08/2009	Reading & London	Official meetings		204.60	39.60	279.43		523.63
17-21/08/2009	Reading & London	Official meetings		168.80	51.60	261.00		481.40
24-28/08/2009	Reading & London	Official meetings			231.10	372.10		603.20
31/08-04/09/2009	Reading/ Schiphol	Official meetings/ Heads of Paying Agencies	285.80		108.29	154.57		548.66
21-25/09/2009	Reading & London	Official meetings and farm inspection visit		248.60	118.80	257.90		625.30
28-30/09/2009	Reading & London	Official meetings		208.90	39.60	243.45		491.95

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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Catherine Brown - Chief Executive: Animal Health (AH)

Business Expenses: July - Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car/Tube/ Bus	Accommodation / Meals		
06/07/2009	London	Official Meeting		118	15			133
08/07/2009	London	Civil Service Live and BVA Council Meeting		59	13	100	5	177
09/07/2009	Reigate	Reigate Animal Health Office Visit		64	15	92	5	176
10/07/2009	Exeter	Exeter Animal Health Office Visit		130				130
14/07/2009	London	Official Meeting		118				118
15/07/2009	London	AH Management Meeting		118	12			130
21/07/2009	Builth Road , Wales	Royal Welsh Show	45	26	55	85	10	221
23/07/2009	Edinburgh	Official meeting	82		55			137
27/07/2009	Stafford	Stafford Animal Health Office Visit			220			220
28/07/2009	Birmingham	Staff Presentation Event			60			60
30/07/2009	Carlisle, London	Permanent Secretary's visit to Carlisle Office		333	62	100	5	500

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31/07/2009	London	Official Meeting		43				43
04/08/2009	Taunton	Taunton Animal Health Office		10				10
11/08/2009	Edinburgh & London	Official Meeting	177					177
20/08/2009	Edinburgh & London	Official Meeting	177	4	83	109		373
21/08/2009	London	Official meeting		59				59
25/08/2009	Aberdeen	Official Meeting	205					205
07/09/2009	Edinburgh	Perth Animal Health Office Visit	168	93		22		283
10/09/2009	Aberdeen	Tour of Scottish Animal Health Offices	204	63		260		527
18/09/2009	Reading	Reading Animal Health Office Visit		47				47
21/09/2009	London	Various meetings in Nobel House		118				118
22/09/2009	Warwick University	AH Management Conference			55			55
23/09/2009	Warwick University	AH Management Conference			45			45
29/09/2009	London	Various meetings in Nobel House		118				118
30/09/2009	London	Various meetings in Nobel House		118				118

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
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14/09/2009	IBM	Working Supper
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Steve Dean - Chief Executive: Veterinary Medicines Agency (VMD)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
06-09/07/2009	Stockholm	HMA Meeting		23.56		304.73	328.29	

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

Defra Business Costs July – Sep 2009

Peter Borriello - Chief Executive: Veterinary Laboratories Agency (VLA)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
20/07/2009	London	Official Meeting		2.40				2.40
23/07/2009	Bury St Edmunds	Management visit		107.00				107.00
02-04/09/2009	Egham	VLA International Conference		11.45	5.00			16.45
07/09/2009	London	Official Meeting			3.00			3.00
14/09/2009	Bootle	Official meeting		175.85				175.85
24/09/2009	Liverpool	Visit to Liverpool University, Commissioned Surveillance Centre and National Zoonoses Centre		370.00				370.00

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Adrian Belton - Chief Executive: Food and Environment Research Agency (FERA)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail /Tube	Taxi / Car	Accommodation / Meals		
02/07/2009	London	Official meetings		40.43			30.00	70.43
07/07/2009	London	Civil Service Live		58.81	15.00		42.00	155.83
08/07/2009	Coventry	The Royal Show		45.17			42.00	109.17
09/07/2009	Cardiff	Official meetings		37.39	156.80		42.00	241.19
14/07/2009	Monk Fryston	Leadership Development Programme			10.00			10.00
15/07/2009	London	WIG Anniversary Dinner		170.02	15.60		42.00	357.47
16/07/2009	London	Leadership Development Programme			8.00			8.00
24/07/2009	Durham	Business Meetings and visits			154.53		11.00	165.53
29-30/07/2009	London	Official meetings		345.33	28.50		42.00	420.83
27/08/2009	London	Official meetings		180.14			12.00	192.14
02/09/2009	Stratford	PHSI Conference		171.15			42.00	253.15
8-10/09/2009	London	Official meetings		131.90			84.00	247.28
17-18/09/2009	London	Official meetings		154.29			42.00	223.29

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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
01/07/2009	Executive Action	Reception
30/07/2009	Durham Cathedral	Book Tokens & Lunch
10/09/2009	KPMG	Lunch

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Nigel Gooding - Chief Executive: Marine and Fisheries Agency (MFA)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
28/08/2009	Poole	Site visit		162.64	5.00	75.00	26.00	268.64
07/092009	Grimsby	Industry meeting		288.16		75.00	26.00	389.16
09/09/2009	London	Official meeting					76.67	76.67

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Richard Judge - Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)

Business Expenses: Jul – Sep 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail/Tube/ Bus	Taxi / Car	Accommodation / Meals		
1-2/07/2009	London	Official meetings		15.85		149.25		165.10
6-9/07/2009	London/ Weymouth	Official meetings Cefas Weymouth		108.10	7.20	124.55	14.85	254.70
13-14/07/2009	London	Official meetings		76.30	2.40	13.55	6.30	98.55
15-16/07/2009	London	Official meetings		24.75		139.20		163.95
3-4/08/2009	London	Official meetings		104.60	4.80	4.25		113.65
5-7/08/2009	Weymouth	Cefas Weymouth		61.45		167.75		229.20
10/08/2009	London	Official meetings		50.00		4.25		54.25
11/08/2009	Woodbridge	Official meetings			5.00			5.00
12-13/08/2009	Buxton	Official meetings		55.00	46.10	5.00		106.10
14/08/2009	London	Official meetings		13.20	8.90	4.25		26.35
17-18/08/2009	Weymouth	Cefas Weymouth			45.50	12.75		58.25
24-25/08/2009	London	Official meetings		75.85	4.80	8.50	5.00	94.15

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DATES	DESTINATION	PURPOSE	TRAVEL			OTHER (Including Hospitality Given)	Total Cost £
27/08/2009	Shoreham (Sussex)	Official meetings		51.50	2.40	139.20	193.10
8-9/09/2009	London	Official meetings		16.35	2.40	127.71	12.50 158.96
10-11/09/2009	London Winchester	Official meetings		16.30	33.20	143.45	5.00 197.95
14-Sep	London	Official meetings		61.00	2.40	9.30	72.70
16-19/09/2009	London	Official meetings		27.30	19.60	265.90	312.80
21/09/2009	London	Official meetings		62.15	15.00 2.40	4.25	57.26 141.06
22-24/09/2009	London Weymouth	Official meetings Cefas Weymouth		76.00	13.50	165.25	254.75
28-30/09/2009	London	Official meetings		95.55	4.80	8.50	108.85
Q2	London	Official Meetings		120.00			120.00
Q2	various	Official meetings			264.04		264.04

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
12/08/2009	HSL	InterLab Forum Dinner
08/09/2009	Natural England	Industry Dinner
25/09/2009	MBA	125 th Anniversary Reception