## Business Expenses: Oct – Dec 2010

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Helen Ghosh	Permanent Secretary	19/10/10	Arundel	Management Board visit to Duke of Norfolk's Estate.		26.39				26.39
Helen Ghosh	Permanent Secretary	11/11/10	Birmingham	Be Birmingham Summit		58.62				58.62
Helen Ghosh	Permanent Secretary	25/11/10	Grantham	Wildlife Trust Seminar and Dinner		37.17				37.17
Helen Ghosh	Permanent Secretary	02/12/10	London Zoo	Two green cars to the Defra Team Awards for Management Board.			62.65			62.65
Bill Stow	Director General, Chair of the Central Approvals Panel	19/10/10	Arundel	Management Board visit to Duke of Norfolk Estate		31.41				31.41
Mike Anderson	Director General, Strategy and Evidence Group	5/10/2010	London	Lunch meeting with AEA					73.69	73.69
Mike Anderson	Director General, Strategy and Evidence Group	11/10/2010	Sunningdale	Speaking at Preparing for Top Management Course		32.44	10.00			42.44

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Mike Anderson	Director General, Strategy and Evidence Group	11/10/2010	Arundel	Management Board visit to Duke of Norfolk Estate		28.99				28.99
Mike Anderson	Director General, Strategy and Evidence Group	13/10/2010	London	Meeting with Drax					9.90	9.90
Mike Anderson	Director General, Strategy and Evidence Group	22/11/2010	London	Various meetings (Oct)			87.23			87.23
Mike Anderson	Director General, Strategy and Evidence Group	22/11/2010	Bristol	Staff briefing sessions		64.99				64.99
Mike Anderson	Director General, Strategy and Evidence Group	29/11/2010	Grantham and York	Woodland Trust visit / Staff briefing sessions		187.53		89.00		276.53
Mike Anderson	Director General, Strategy and Evidence Group	30/11/2010	Lowestoft	Visit to Cefas		98.80		78.00		176.80
Mike Anderson	Director General, Strategy and Evidence Group	30/11/2010	Various	Various meetings (Nov)			202.29			202.29
Katrina Williams	Director General, Food and Farming Group	19/10/2010	Arundel	Management Board visit to Duke of Norfolk's Norfolk Estate		£28.99				£28.99

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Katrina Williams	Director General, Food and Farming Group	29/11/2010	Overton	Visit to Laverstoke Park		£28.79				£28.79
Peter Unwin	Director General, Environment and Rural Group	19 October 2010	Arundel Castle, Sussex	Management Board visit to Duke of Norfolk's Estate		29.20				29.20
Peter Unwin	Director General, Environment and Rural Group	10 November 2010	Bristol	Face to Face staff sessions		113.78				113.78
Peter Unwin	Director General, Environment and Rural Group	11/12 November 2010	Alnwick/York	Face to face staff sessions		266.01	29.00	85.80		380.81
Peter Unwin	Director General, Environment and Rural Group	Various	Various taxi receipts	To travel to/from meeting in tight time frame			37.00			37.00
Peter Unwin	Director General, Environment and Rural Group	23 November 2010	lpswich	Discussion of Natural Environment White paper with Suffolk County Council		48.44	15.00 (5 people in taxi)			63.44
Bob Watson	Chief Scientific Adviser	31/10/2010 01/11/2010	The Hague	Speaking			22.25			22.25
Bob Watson	Chief Scientific Adviser	03/01/2010	Exeter	Speaking		36.07				36.07
Bob Watson	Chief Scientific Adviser	10-11/11/2010	Edinburgh	Speaking		288.02				288.02

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
lain Ferguson	Non Executive Director	N/A								
Alexis Cleveland	Non Executive Director	N/A								
Bill Griffiths	Non Executive Director	14/10/2010	London	Audit and Risk Committee (ARC) and 1:1 with Head of Internal Audit				123.38		123.38
Bill Griffiths	Non Executive Director	21/10/2010	London	Management Board				141.00		141.00
Bill Griffiths	Non Executive Director	18.11/2010	London	ARC – RPA accounts and governance		200.20				200.20
Bill Griffiths	Non Executive Director	25/11/2010	London	Management Board				141.00		141.00
Bill Griffiths	Non Executive Director	01/12/2010	London	Deputy Head Internal Audit Interviews			20.00	123.38		143.38
Bill Griffiths	Non Executive Director	16/12/2010	London	Supervisory Board and Management Committee		52.50	15.00	123.38		190.88
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	29 November		Official Meetings		39.85	2.40	4.25		46.50

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	07 December	London	Official Meetings		39.85	2.40	4.25		46.50
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	09-10 December	London	Official Meetings		54.55	9.60	8.50		72.65
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	14 December	London	Official Meetings		39.85	4.80	4.25		48.90
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	16 December	London	Official Meetings		39.85	2.40	4.25		46.50
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	Q3		RPA Temporary Relocation		225.00	205.42			430.42
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	Q3		Top up oyster card		60.00				60.00
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	Q3		Taxi on account		121.41				121.41
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	11-12 October	Weymouth	Official Meetings		34.70	4.30	100.25		139.25

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	13 October	London	Official Meetings		24.00	2.40			26.40
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	02 November	London	Official Meetings		39.85	4.80			44.65
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	08 November	London	Official Meetings		62.00	2.40	4.25		68.65
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	22 November	London	Official Meetings		15.85	2.40	4.25		22.50
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	25-26 November	Sunningdale, Civil Service College	Agency Chief Executives Conference		26.50	4.80			31.30

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	01-02 December	London	Official Meetings		37.15	14.50	165.65		217.30
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	Q3		Top up oyster card			20.00			20.00
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	Q3		Taxi on account			26.98			26.98
Catherine Brown	Chief Executive: Animal Health (AH)	06/10/10	Carmarthen via Haverford West	Office Visit		8.00				8.00
Catherine Brown	Chief Executive: Animal Health (AH)	11/10/10	Warwick University	Employee Engagement Steering Group			80.00			80.00
Catherine Brown	Chief Executive: Animal Health (AH)	15/10/10	London	Official Meetings		32.00				32.00
Catherine Brown	Chief Executive: Animal Health (AH)	18/10/10	London	Official Meetings		32.00	12.00.			44.00
Catherine Brown	Chief Executive: Animal Health (AH)	26/10/10	London	Defra Talent Development Centre		34.00	14.00			48.00

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Catherine Brown	Chief Executive: Animal Health (AH)	27/10/10	London	Official Meetings		57.00	13.00			70.00
Catherine Brown	Chief Executive: Animal Health (AH)	29/10/10	London	Official Meetings		57.00	14.00			71.00
Catherine Brown	Chief Executive: Animal Health (AH)	02/11/10	London	SCS Conference		57.00				57.00
Catherine Brown	Chief Executive: Animal Health (AH)	04 & 05/11/10	London	Official Meetings		32.00		85.00		117.00
Catherine Brown	Chief Executive: Animal Health (AH)	09/11/10	London	Exercise Silver Birch		57.00		159.00		216.00
Catherine Brown	Chief Executive: Animal Health (AH)	23/11/10	Solihull	Technical Conference – St Johns Hotel			50.00			50.00
Catherine Brown	Chief Executive: Animal Health (AH)	24/11/10	London	Official Meetings		57.00				57.00
Catherine Brown	Chief Executive: Animal Health (AH)	25 & 26/11/10	Sunningdale, Civil Service College	Agency Chief Executives Conference		52.00				52.00
Catherine Brown	Chief Executive: Animal Health (AH)	30/11/10	London	Official Meetings		57.00				57.00
Catherine Brown	Chief Executive: Animal Health (AH)	07/12/10	London	Official Meetings		32.00				32.00
Catherine Brown	Chief Executive: Animal Health (AH)	09/12/10	Reigate via London	Office Visit		21.00		240.00		261.00
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	4–5/10/2010	London	TOPRA Symposium		27.00	6.80			33.80

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	6/10/2010	London	MBTC Mtg		21.30	2.10	4.05		27.45
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	7/10/2010	London	BVA mtg		16.30	1.00			17.30
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	9/10/2010	-	Postage						6.70
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	12/10/2010	London	Meeting with Minister		21.30	5.00			26.30
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	13-14/10/2010	Cardiff	BSAVA Teaching		25.00	15.00			40.00
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	24-26/10/2010	Brussels	HMA meetings			11.85			11.85
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	2/11/10	Nottingham University	Teaching		78.80	18.00			96.80
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	2-3/11/10	York	Estates Workshop		130.30	6.00	26.76		163.06
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	9/11/10	London	Defra meeting		9.30	1.00			10.30

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	17/11/10	London	Vet symposium		21.40	1.00			22.40
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	17/11/10	London	HMA meeting				2.70		2.70
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	22/11/10	London	DWC meeting		11.60	9.20			20.80
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	24/11/10	London	VMD open meeting		21.30	5.00	10.85		37.25
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	25/11/10	London	TMC meeting		21.30	2.10	8.30		31.70
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	25-26/11/10	East Midlands	BVPA meeting		56.20	22.20			78.40
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	30/11/10	London	SPVS meeting		13.00	3.40			16.40
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	1/12/10	London	BVA reception		21.80	6.40			28.20
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	14/12/10	London	HMA-MG meeting		15.40				15.40

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	15/12/10	London	EMA meeting		11.20	9.00			20.20
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	26/10/2010	Royal Holloway : Virginia Water	Meeting with Royal Holloway		8.10				8.10
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	27/10/10	Guildford	Meeting with University of Surrey		3.50	17.90			21.40
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	03/11/10	London	Meeting at Defra, Nobel House			4.50			4.50
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	25/11/10	Sunningdale, Civil Service College	Agency Chief Executives Conference		7.65			5.00	12.65
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	03/12/10	Farmers Club, London	Attend Dairy Science Forum			4.60			4.60
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	06 October 2010 - 07 October 2010	Scunthorpe	Official Meetings			41.10			41.10

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	07 October 2010 - 08 October 2010	London	Official Meetings		188.00	30.00	47.00		265.00
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	11 October 2010 - 14 October 2010	London	Official Meetings		280.54	4.40	141.00		425.94
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	20 October 2010	London	Official Meetings		225.16		47.00		272.16
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	01 November 2010 - 04 November 2010	London	Official Meetings		146.46	37.30	141.00		324.76
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	09 November 2010	London	Official Meetings		138.60				138.60
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	11 November 2010 - 12 November 2010	London	Official Meetings		136.15	12.00	47.00		195.15

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	16 November 2010 - 18 November 2010	London	Official Meetings		131.26		94.00		225.26
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	22 November 2010	London	Official Meetings		120.01	12.00			132.01
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	23 November 2010 - 25 November 2010	London	Official Meetings		135.66	30.00	94.00		259.66
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	25 November 2010 - 26 November 2010	Sunningdale, Civil Service College	Agency Chief Executives Conference		156.68				156.68
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	30 November 2010 - 02 December 2010	London	Official Meetings		197.97	12.70	94.00		304.67
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	06 December 2010 - 08 December 2010	Exeter	Official Meetings		113.55		225.20		338.75

Name	Position	Dates	Destination	Purpose	Travel - Air	Travel - Rail	Travel - Taxi-Car /Tube/Bus	Travel – Accommo- dation / Meals	Other (Including Hospitality Given)	Total Cost £
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	10 December 2010	Sheffield	Official Meetings			10.10			10.10
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	14 December 2010 - 16 December 2010	London	Official Meetings		229.66	11.00	94.00		334.66

Hospitality received Oct – Dec 2010

Name	Position	Date	Organisation name	Type of hospitality received
Helen Ghosh	Permanent Secretary	12/10/10	The Institute of Grocery Distribution (IGD) Food Industry Awards 2010	Dinner
Helen Ghosh	Permanent Secretary	24/11/10	СВІ	Dinner
Helen Ghosh	Permanent Secretary	26/11/10	Wildlife Trust	Dinner, overnight stay and taxi
Bill Stow	Director General, Chair of the Central Approvals Panel	N/A		
Mike Anderson	Director General, Strategy and Evidence Group	15/10/2010	Tesco	Lunch
Katrina Williams	Director General, Food and Farming Group	07/10/2010	Farmers Weekly Awards 2010	Dinner
Katrina Williams	Director General, Food and Farming Group	12/10/2010	The Institute of Grocery Distribution Food Industry Awards 2010	Dinner
Katrina Williams	Director General, Food and Farming Group	27/10/2010	BPEX - Award ceremony for the 50th Anniversary David Black Award	Luncheon
Katrina Williams	Director General, Food and Farming Group	03/11/2010	Agricultural Industries Confederation - Fertiliser Sector	Dinner

Name	Position	Date	Organisation name	Type of hospitality received
Katrina Williams	Director General, Food and Farming Group	17/11/2010	Farming and Wildlife Advisory Group Silver Lapwing Awards 2010	Reception
Katrina Williams	Director General, Food and Farming Group	22/11/2010	Game & Wildlife Conservation Trust	Reception
Katrina Williams	Director General, Food and Farming Group	24/11/2010	National Association of British & Irish Millers	Dinner
Katrina Williams	Director General, Food and Farming Group	25/11/2010	National Pig Association	Dinner
Katrina Williams	Director General, Food and Farming Group	01/12/2010	Praesta Partners LLP - Launch of new book Defining Moments by Peter Shaw CB	Reception
Katrina Williams	Director General, Food and Farming Group	08/12/2010	Food and Drink Federation	Reception
Peter Unwin	Director General, Environment and Rural Group	1/11/2010	Odgers Berndtson	Working breakfast
Peter Unwin	Director General, Environment and Rural Group	16 /11/ 2010	Symonds Club – National Park Stakeholder Group	Dinner
Peter Unwin	Director General, Environment and Rural Group	30 /11/2010	AXA (flooding discussion)	Dinner

Name	Position	Date	Organisation name	Type of hospitality received
Bob Watson	Chief Scientific Adviser	03/11/10	Exeter University	Dinner + car from Exeter to London
Bob Watson	Chief Scientific Adviser	08/11/10	Royal Society	Dinner
Bob Watson	Chief Scientific Adviser	09/11/10	London Zoological Society	Dinner
Bob Watson	Chief Scientific Adviser	10/11/10	Scottish Agricultural College	Dinner
Bob Watson	Chief Scientific Adviser	11/11/10 16/11/10	World Bank	Return flight from London to Washington, 2 days subsistence, taxi transfers
Bob Watson	Chief Scientific Adviser	11/12/10 13/12/10	Saudi Arabia Environmental Policy Development	Return flight from London to Riyadh, 1 night hotel, 1 day subsistence, taxi transfers
lain Ferguson	Non Executive Director	N/A		
Alexis Cleveland	Non Executive Director	N/A		
Bill Griffiths	Non Executive Director	N/A		
Richard Judge	Chief Executive: Rural Payments Agency (RPA)	N/A		

Name	Position	Date	Organisation name	Type of hospitality received
Richard Judge	Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)	N/A		
Catherine Brown	Chief Executive: Animal Health (AH)	27/10/10	BPEX 50 <sup>th</sup> Anniversary – David Black Award – 2010 Ceremony	Meal
Catherine Brown	Chief Executive: Animal health (AH)	08/12/10	IBM's Annual Public Sector Reception	Meal
Steve Dean	Chief Executive: Veterinary Medicines Agency (VMD)	N/A		
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	27/10/10	University of Surrey	Evening with Sir David Attenborough : Drinks only
Peter Borriello	Chief Executive: Veterinary Laboratories Agency (VLA)	01/12/10	British Veterinary Association	Christmas Reception
Adrian Belton	Chief Executive: Food and Environment Research Agency (FERA)	N/A		