

DEPARTMENT FOR EDUCATION – Tom Jeffery, Acting Permanent Secretary
Business Expenses: January – March 2012

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals / Subsistence		
19.01.12	Darlington	Overnight stay		£145.96		£72.00		217.96
20.01.12	Sheffield	Site visit		£105.96				105.96
23.01.12	Runcorn	Overnight stay		£139.46	£10.00	£74.00		223.46
24.01.12	Manchester	TDA visit		£74.16				74.16
27.01.12	Coventry	Site visit		£69.96				69.96
27.01.12	Birmingham	School visit		£46.96	£9.60			56.56
01.03.12	Warwickshire	Overnight stay				£80.00		80.00
02.03.12	Warwickshire	School visit		£50.96				50.96

**DEPARTMENT FOR EDUCATION
JANUARY – MARCH 2012**

TOM JEFFERY, ACTING PERMANENT SECRETARY		
Date	Organisation Name	Type of Hospitality Received
	None	

DEPARTMENT FOR EDUCATION – Stephen Meek, Acting Director General, Education Standards Directorate
Business Expenses: January – March 2012

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals / Subsistence		
26.01.12	Runcorn	Site Visit		£46.14 *				46.14
31.01.12	Darlington	Site Visit		£154.06	£26.50			180.56
09.02.12	Sheffield	Site Visit		£45.94	£19.50	£4.50		69.94
14.02.12	Coventry	Site Visit		£46.80				46.80
22.02.12	Runcorn	Site Visit		£62.18	£14.00			76.18
02.03.12	Sparsholt College	Speaking Engagement		£36.72	£20.00			56.72
06.03.12	Ofsted-Holborn	Board Meeting			£20.00			20.00
19.03.12	Manchester	Departmental event		£141.31	£21.30			162.61
23.03.12	Darlington	Departmental event		£191.25	£21.30			212.55
23.03.12	Darlington	Departmental event		£59.14				59.14

* Train tickets booked but then unable to attend event due to other diary pressures. Received a part refund for ticket which reduced cost from £69.04 to £46.14.

**DEPARTMENT FOR EDUCATION
JANUARY – MARCH 2012**

STEPHEN MEEK, ACTING DIRECTOR-GENERAL ESD		
Date	Organisation Name	Type of Hospitality Received
	None	

DEPARTMENT FOR EDUCATION – Paul Kissack, Acting Director General, Children, Young People and Families
 Business Expenses: January – March 2012

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation/ Subsistence/ Meals		
24.01.12	Coventry	Site visit		£65.48				65.48
31.01.12	Darlington	Site visit		£103.92				103.92
2.02.12- 3.02.12	Oxford	ADCS Annual Policy Seminar		£28.25				28.25
09.02.12	Runcorn	Site visit		£180.01				180.01
06.03.12	Sheffield	Site visit		£100.66				100.66
23.03.12	Nottingham	DCS Leadership Programme Seminar		£107.51				107.51

**DEPARTMENT FOR EDUCATION
JANUARY – MARCH 2012**

PAUL KISSACK, ACTING DIRECTOR-GENERAL CYPFD		
Date	Organisation Name	Type of Hospitality Received
February	ADCS	Delegate rate for attendance at policy seminar (includes overnight accommodation/dinner/lunch)

DEPARTMENT FOR EDUCATION – Andrew McCully, Acting Director General, Infrastructure and Funding Directorate
Business Expenses: January - March 2012

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals / Subsistence		
11.01.12	London	Skill Force Education Committee Meeting			£8.50			8.50
17.01.12	London	Skill Force Trustees Board Meeting			£4.00			4.00
19 - 20.1.12	Sunningdale	Training		£34.16			Course fee £204.00	238.16
25.01.12	Manchester	Site Visit		£107.16	£14.00			121.16
26.01.12	National Conf for Catholic Secondary School Leaders	Speaking Engagement			£26.82			26.82
2 - 3.2.12	Oxford	ADCS Event		£59.96	£27.25			87.21
7.02.12	Pimlico Academy	Departmental Meeting			£20.98			20.98
23.02.12	Park Plaza Riverbank Hotel	IAA Conference			£29.36			29.36
2.03.12	Coulsdon South	Visit to an Academy		£19.80				19.80
7 - 8.03.12	Manchester and Sheffield	Site visits		£129.17		£95.65		224.82
16.03.12	Sheffield	Departmental Meeting		£120.76				120.76
22.03.12	Long Buckby	Northamptonshire Head Teachers conf		£45.38				45.38
23.03.12	Birmingham	ASCL Annual Conference		£49.94				49.94
24.03.12	Birmingham	ASCL Annual Conference		£15.10				15.10
29.03.12	Skill Force Office - Marine Society	Skill Force Meeting			£9.00			9.00

**DEPARTMENT FOR EDUCATION
JANUARY – MARCH 2012**

ANDREW MCCULLY, ACTING DIRECTOR-GENERAL IFD		
Date	Organisation Name	Type of Hospitality Received
February	ADCS	Dinner plus overnight accommodation.

DEPARTMENT FOR EDUCATION – Simon Parkes, Director of Finance and Commercial
Business Expenses: January – March 2012

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation /Meals/ Subsistence		
03.01.12	London	Travel to London		£43.89		£5.00		48.89
04.01.12		Personal Incidental allowance				£5.00		5.00
05.01.12		Personal Incidental allowance				£5.00		5.00
06.01.12	Newark	Travel Home from London		£43.90				43.90
09.01.12	London	Travel to London		£80.18		£5.00		85.18
10.01.12		Personal Incidental allowance				£5.00		5.00
11.01.12		Personal Incidental allowance				£5.00		5.00
12.01.12	Newark	Travel Home from London		£52.58				52.58
16.01.12	London	Travel to London		£60.38		£5.00		65.38
17.01.12		Personal Incidental allowance				£5.00		5.00
18.01.12		Personal Incidental allowance				£5.00		5.00
19.01.12	Newark	Travel Home from London		£60.30				60.30
23.01.12	London	Travel to London		£60.30		£5.00		65.30
24.01.12	Runcorn	Site visit		£185.35		£5.00		190.35
25.01.12		Personal Incidental allowance				£5.00		5.00
26.01.12	Newark	Travel Home from London		£60.30				60.30
30.01.12	London	Travel to London		£60.30		£5.00		65.30
31.01.12		Personal Incidental allowance				£5.00		5.00
01.02.12		Personal Incidental allowance				£5.00		5.00
02.02.12	Newark	Travel Home from London		£60.30				60.30
06.02.12	London	Travel to London		£60.30		£5.00		65.30
07.02.12		Personal Incidental allowance				£5.00		5.00
08.02.12		Personal Incidental allowance				£5.00		5.00
09 - 10.02.12	Manchester	Various meetings in Manchester		£140.51		101.25		241.76
15.02.12	London	Travel to London		£60.30		£5.00		65.30
16.02.12		Personal Incidental allowance				£5.00		5.00
17.02.12	Newark	Travel Home from London		£60.30				60.30
20.02.12	London	Travel to London		£80.18		£5.00		85.18
21.02.12		Personal Incidental allowance				£5.00		5.00

22.02.12		Personal Incidental allowance				£5.00		5.00
23.02.12		Personal Incidental allowance				£5.00		5.00
24.02.12	Newark	Travel Home from London		£60.30				60.30
27.02.12	London	Travel to London		£80.18		£5.00		85.18
28.02.12	Manchester	Various meetings		£139.85		£5.00		144.85
29.02.12		Personal Incidental allowance				£5.00		5.00
01.03.12	Newark	Travel Home from London		£80.18				80.18
05.03.12	London	Travel to London		£60.38		£5.00		65.38
06.03.12		Personal Incidental allowance				£5.00		5.00
07.03.12		Personal Incidental allowance				£5.00		5.00
08-09.03.12	Manchester	Various meetings		£143.24		£103.25		246.49
12.03.12	London	Travel to London		£60.30		£5.00		65.30
15.03.12	Newark	Travel to Newark			£398.14 *			398.14
29.03.12	London	Travel to London		£170.21		£5.00		175.21

* Having been taken ill, the Department arranged transport home from hospital.

**DEPARTMENT FOR EDUCATION
JANUARY – MARCH 2012**

SIMON PARKES, FINANCE DIRECTOR		
Date	Organisation Name	Type of Hospitality Received
	None	