



Ministry of
JUSTICE

Directors General Business Costs and Hospitality

October - December 2012

Ursula Brennan, Permanent Secretary

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
1.10.12	London	Dinner with German MoJ			64.10			64.10
18.10.12	Coventry	Resident Judges Annual Meeting		28.91				28.91
13.11.12	Coventry	Permanent Secretaries meeting		137.01				137.01
29.11.12	Newcastle	South Tyneside visit		116.64		59.00		175.64
06.12.12	Cotswold	JEB Awayday		17.89				17.89
14.12.12	Wales	Wales visit		52.01				52.01

* This car is allocated to the Permanent Secretary to extend his official working time, but is available for and used by other senior staff during the working day.

Hospitality received

Date	Organisation name	Type of hospitality received

Helen Edwards, Director General**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
02/10/2012	London	Dinner meeting Permanent Secretary Rwanda,				£121.40		£121.40
04/10/2012	London	lunch meeting, Permanent Secretary Rwanda				£118.35		£118.35

Hospitality received

Date	Organisation name	Type of hospitality received
22/10/2012	Woman of the Year Lunch	Lunch
19/11/2012	The Reading Agency,	Refreshments
26/11/2012	The Prison Reform Trust Lecture 2012 - Reforming Women's Justice	Refreshments

Antonia Romeo, Director General, Transforming Justice**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
04.10.12	London	Meeting		4.00				4.00
12.10.12	Northampton	Court visit		52.04				52.04
20.11.12	Peterborough	Prison visit		60.57				60.57
06.12.12	Whitney	Judicial Executive Board Away Day		17.89	40)			39.32
06.12.12 – 07.12.12	Preston	Prison visit		97.68	21.43	75		172.68
04.10.12	London	Meeting		4.00				4.00

Hospitality received

Date	Organisation name	Type of hospitality received
07.11.12	The Boston Consulting Group	reception and private viewing of Bronze
14.11.12	Deloitte	Working dinner

Ann Beasley - Director General, Finance and Corporate Services**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
11-12 Oct 12	Nottingham	Top Management Programme held at CPS offices in Nottingham (with overnight stay)		£129.00		£26.00 £		£155.00
06 Nov 12	Brighton	GFP Annual Conference		£24.30				£24.30
07-08 Nov 12	Brighton	GFP Annual Qualifieds' Event		£39.00		Hilton Metropole Hotel, Kings Road, Brighton		£39.00
09 Nov 12	Heathrow Airport	Top 200 event (£10.80			£10.80
30 Nov 12	Chelmsford	HMCTS Board Meeting		£16.20	£9.20			£25.40

Hospitality Received

Date	Organisation name	Type of hospitality received
06.11.12	PriceWaterhouseCoopers	Pre-drinks and dinner
19.11.12	Whitehall and Industry Group –	Drinks and canapés

Michael Spurr, CEO National Offender Management Service

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
3 Oct	Aylesbury	South Central Regional Mtg/Visit HMYOI Aylesbury		28.09				28.09
10 & 11 Oct	Buxton	PGA Conference		91.58				91.58
12 Oct	Cardiff	Unison Police Prison Conference/Visit Wales Probation Trust		56.66				56.66
18 Oct	Cambridge	Prison Research Centre Seminar		48.85				48.85
15 Nov	Rugby	Governing Governors Mtg		94.05				94.05
*20 – 22 Nov	Rome	European Prison Association AGM, Council of Europe Meeting		34.00				34.00
30 Nov	Redditch	Visit to HMP Hewell		107.58				107.58
5 Dec	Oxford	Windsor Leadership Trust Group Mtg		56.21				56.21
7 Dec	Rochester	Visit to HMP Rochester		38.95				38.95
14 Dec	Wetherby	Visit to HMYOI Wetherby			87.10			87.10

* Air fare/accommodation costs met by Europris.

Hospitality received

Date	Organisation name	Type of hospitality received

Peter Handcock, CEO HMCTS**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
2/10/12	London	Meeting		£7.00				£7.00
3/10/12	London	Meeting		£7.00				£7.00
4/10/12	London	Meeting		£7.00				£7.00
5/10/12	Cardiff	Visit			£189.90		£7.00	£196.00
8/10/12	Birmingham	Visit CJC			£165/60			8/10/12
16/10/12	London	Meeting		£4.30				£4.30
17/10/12	London	Meeting		£4.30				£4.30
18/10/12	Warwick	Resident Judges Conference			£141.30			18/10/12
24/10/12	London	Meeting		£4.30				£4.30
25/10/12	London	Meeting		£4.30				£4.30
26/10/12	London	Meeting		£4.30				£4.30
30/10/12	Holborn	SSRB		£7.00				£7.00
06/11/12	London	Meeting		£4.30				£4.30
20/11/12	Swindon	Visit			£131.85			£131.85
30/11/12	Chelmsford	HMCTS Board			£59.85			£59.85
21/11/12	London	Meeting		£7.00				£7.00
27/11/12	London	Meeting		£7.00				£7.00
28/11/12	Lincolns Inn Fields	Seminar		£7.00				£7.00
13/12/12 13/12/12	Sheffield	Visit			£81.45	£21.00	£5.00	£107.45

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
14/12/12	Sheffield	Visit			£129.15			£129.15
7/12/12	Romford	Visit Romford L/A & Illford CC			£51.30			£51.30
6/12/12	Oxfordshire	JEB Away Day			£122.40			£122.40
21/12/12	Old Bailey, London	Meeting		£4.50				£4.50

Hospitality received

Date	Organisation name	Type of hospitality received

Matthew Coats, Chief Executive, Legal Services Commission (LSC)**Business Costs**

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
05/10/12	Newcastle	Staff and legal aid practitioner visits		143.55				143.55
10/10/12	London	Bar Standards Council meeting		2.00				2.00
15/10/12	London	Legal aid practitioner visit and Judiciary meeting		4.00				4.00
18/10/12	London	Legal Aid Joint Consultative Committee				49.21		49.21
23/10/12	London	Staff visit		4.00				4.00
25/10/12	London	Judicial meeting		2.00				2.00
31/10/12	London	Judicial meeting		2.00				2.00
02/11/12	Liverpool	Staff and legal aid practitioner visits		137.35				137.35
05/11/12	London	Staff visit		2.00				2.00
09/11/12	Greater London	Top 200 meeting		36.13				36.13
23/11/12	Manchester	Staff and legal aid practitioner visits		140.02				140.02
27/11/12	London	Stakeholder meeting		2.00				2.00
30/11/12	Sunningdale	Association of Chief Executives conference		15.86	5		240	260.86
03/12/12	London	Stakeholder meeting		2.00				2.00
04/12/12	London	Legal aid practitioner meeting		2.00				2.00
04/12/12	London	Legal aid practitioner meeting		2.00				2.00

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
06/12/12 – 07/12/12	Birmingham and South Tyneside	Staff and Legal aid practitioner visits	134.20	219.45	4	83		440.65

Hospitality received

Date	Organisation name	Type of hospitality received

Bill Griffiths, Non-Executive Member of the Departmental Board

Business Costs

Date	Destination	Purpose	Air travel	Rail travel	Taxi / car travel	Accommodation / meals	Other (including hospitality given)	Total cost
15/10/2012	London	Departmental Board awayday		£240.80				£240.80
		Internal Meeting				£115.00		£115.00
26/11/2012	, London	Financial Management Committee		£290.00				£290.00
13/12/2012	London	Departmental Board meeting		£178.82				£178.82
20/12/2012	, London	Financial Management Committee and Quality Assurance Review		£157.10				£157.10

Hospitality received

Date	Organisation name	Type of hospitality received