**DEPARTMENT FOR EDUCATION – TOM JEFFERY, DIRECTOR-GENERAL, CHILDREN, YOUNG PEOPLE AND FAMILIES**
**Business Expenses: JULY – SEPTEMBER 2011**

| DATES | DESTINATION | PURPOSE | TRAVEL | | | | OTHER (Including Hospitality Given) | **Total Cost £** |
|---|---|---|---|---|---|---|---|---|
| | | | Air | Rail | Taxi / Car | Accommodation / Meals / Subsistence | | |
| 06-08.07.11 | Manchester | ADCS conference | | £80.84 | £9.50 | | | 90.34 |
| 21.07.11 | Darlington | Hosting CYPFD Staff Event | | £186.01 | £13.00 | | | 199.01 |
| 26-27.09.11 | Runcorn | DfE Board Meeting | | £80.84 | £24.00 | £74.00 | | 178.84 |
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