



Report

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Introduction and explanatory notes

This is the Corporate Hospitality Register (the Register) for all corporate hospitality received by employees of the Olympic Delivery Authority (ODA) for the fourth quarter of 2012, from the beginning of October to the end of December.

The Nolan Committee in its report on Standard in Public Life recommended that a central register of offers of hospitality to public servants should be kept. The ODA keeps such a register and all employees have to declare any hospitality offered (whether accepted or declined).

The ODA understands that it is important, given the high profile nature of the London 2012 Olympic and Paralympic Games (the Games), as well as the amount of public funding going into the Games, that we, as an organisation are open and transparent in our dealings with industry, as well as the public. It is for this reason that the Register is being published.

The Register includes a list of all hospitality received by each ODA Director, Head of Department and Project Sponsor, the relevant date, the name of the hospitality provider as well as a short description of the event. All Board members' hospitality (relevant to their position at the ODA) is also published.

The Register is divided alphabetically by department with the Director in charge of that department heading the table, followed by the heads of department and project sponsors. The table concludes with the summary of corporate hospitality accepted by the

non-senior members of that department.

The ODA believes that by publishing the Register in this way it provides a reasonable balance between the official capacity in which the ODA acts and our privacy and data protection concerns (particularly in respect of staff who do not occupy senior management roles).

Given the nature of the project, as well as the time scale to which we are working it is vital to foster good working relationships quickly within the ODA, as well as between the ODA and the various contractors, stakeholders and other interested parties. Good relationships are a key ingredient, in a project of this scale, for the efficient and timeous completion of all projects and tasks. One way of fostering these relationships is through various forms of hospitality both provided by, as well as, offered to the ODA. We cannot, as an organisation, afford to miss opportunities which could enhance the delivery of the Games and it would not be in the public interest to do so. We are however, careful to consider the appropriateness of accepting any hospitality and will not accept any form of hospitality from a prospective contractor or supplier in any active tender situation.

Frequency of publication

The ODA publishes the Register quarterly in January, April, July and October.

Only hospitality received

We would also like to make clear that this Register only contains corporate hospitality which has

been accepted by members of the ODA staff. It does not provide for those instances where hospitality was offered but not accepted but we have listed the number of offers declined.

Hospitality declined

For the time period of this report, 1st October 2012 up to and including 31st December 2012, a total of 118 corporate hospitality events were offered to all ODA employees. Only 35 of these offers of corporate hospitality were accepted whilst 83 of them were declined.

Chief Executive - ODA

Dennis Hone, as the Chief Executive of the ODA, is offered corporate hospitality almost on a daily basis. This is to be expected when considering the high profile nature of the project the ODA is engaged with.

During this review period Dennis Hone received 31 offers of corporate hospitality, of which he accepted 3.

Personal data

Against the entries for the Board Members, Directors, Heads of Department and project sponsors, where the provider of the corporate hospitality was an individual, their name has been redacted as this is personal information which we do not believe we can justifiably release in terms of the Data Protection Act of 1998.

Board Members

Sir John Armitt

Body providing hospitality	Date hospitality provided	Type of hospitality received
Her Majesty the Queen	2012 11 27	Dinner
BT	2012 11 30	Reception
NCE	2012 12 07	Reception
Her Majesty the Queen	2012 12 11	Drinks

Lorraine Baldry

No hospitality was accepted by Lorraine Baldry during the review period.

Neale Coleman

No hospitality was accepted by Neale Coleman during the review period.

David Fison

Body providing hospitality	Date hospitality provided	Type of hospitality received
Lend Lease	2012 11 02	Lunch

Christopher Garnett

No hospitality was accepted by Christopher Garnett during the review period.

Sir Roy McNulty

No hospitality was accepted by Sir Roy McNulty during the review period.

David Taylor

No hospitality was accepted by David Taylor during the review period.

Commercial & Legal

Director of Commercial & Legal: Mike Cornelius

Body providing hospitality	Date hospitality provided	Type of hospitality received
Ernst & Young	2012 10 05	Lunch

Head of Legal: Pieter De Waal

No hospitality was accepted by Pieter De Waal during the review period

Commercial & Legal Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Commercial and Legal team during this time period.

Communications

Head of Communications: John Evans

No hospitality was accepted by John Evans during the review period

Communications Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Communications team during this time period.

Design & Regeneration

Design and Regeneration Team

October to December

Type	Number
Dinner	1
Drinks	1
	Total: 2

Equality, Inclusion Employment & Skills

Employment, Skills and Performance Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Equality, Inclusion Employment & Skills Team during this time period.

Executive Office

Head of Department: Dennis Hone

Person/Body providing hospitality	Date hospitality provided	Type of hospitality received
PWC	2012 10 04	Dinner
MACE	2012 11 19	Drinks
CLM	2012 11 30	Reception

Executive Office Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Executive Office Team during this time period.

Finance and Corporate Services

Director: Gerry Murphy

Person/Body providing hospitality	Date hospitality provided	Type of hospitality received
Mayor of London	2012 11 12	Drinks

Finance Team

October to December 2012

Type	Number
Lunch	2
Dinner	1
	Total: 3

Health & Safety

Head of Health & Safety: Lawrence Waterman

No hospitality was accepted by Lawrence Waterman during the review period.

Health and Safety Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Health and Safety team during this time period.

Human Resources

Director: Wendy Cartwright

Person/Body providing hospitality	Date hospitality provided	Type of hospitality received
Serco	2012 11 12	Launch
Personnel Today	2012 11 28	Seminar/Conference/Other Event
Steward Monk	2012 12 13	Lunch
Lords Sawyer & Hoyle	2012 12 13	Launch

Human Resources Team

October to December 2012

Type	Number
Seminar/Conference/Other Event	1
	Total: 1

Information Technology

Head of Systems and Technology: Gordon Shipley

No hospitality was accepted by Gordon Shipley during the review period.

Information Technology Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Information Technology team during this time period.

Project Sponsors

Richard Arnold

No hospitality was accepted by Richard Arnold during the review period.

David Baird

No hospitality was accepted by David Baird during the review period.

Project Sponsor Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Project Sponsor Team during the review period.

Property

Director: Ralph Luck

Body providing hospitality	Date hospitality provided	Type of hospitality received
CREDAI	2012 10 01	Seminar/Conference/Other Event
United Nations/HM Land Registry	2012 10 11 and 12	Seminar/Conference/Other Event
McAlpine	2012 11 27	Reception
Berwin Leighton Paisner	2012 12 11	Dinner

Development Manager: Paul Hartmann

Body providing hospitality	Date hospitality provided	Type of hospitality received
Berwin Leighton Paisner	2012 12 11	Dinner

Development Manager: Jim Woolhouse

Body providing hospitality	Date hospitality provided	Type of hospitality received
Berwin Leighton Paisner	2012 12 11	Dinner

Property Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Property team of the ODA during the review period.

Risk and Audit

Head of Department: David Law

No hospitality was accepted by David Law during the review period.

Risk and Audit Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Risk and Audit team during this time period.

Security

Security Team

October to December 2012

Type	Number
Seminar/Conference/Other Event	1
Lunch	2
	Total: 3

Sustainable Development

Sustainable Development Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Sustainable Development Team of the ODA during the review period.

Transport

Director: Hugh Summer

Person/Body providing hospitality	Date hospitality provided	Type of hospitality received
HS1 Limited	2012 11 14	Seminar/Conference/ Other Event
Freshfields Bruckhaus Deringer LLP	2012 11 15	Reception
Management Committee of the UK Bus Awards	2012 11 20	Seminar/Conference/ Other Event
Mott Macdonald	2012 12 03	Reception
Outdoor Trust	2012 12 03	Seminar/Conference/ Other Event

Head of Department: Sue Kershaw

No hospitality was accepted by Sue Kershaw during the review period.

Transport Team

October to December 2012

No hospitality was accepted by the non-senior members of staff of the Transport Team during this time period.

Venues and Infrastructure

Director: Simon Wright

No hospitality was accepted by Simon Wright during this review period.

Venues and Infrastructure Team

October to December 2012

Type	Number
Reception	1
	Total: 1

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One Churchill Place,
Canary Wharf,
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department for
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MAYOR OF LONDON

