

Course approval criteria

Course content

Applicants must be able to evidence that:

1. The course content clearly links to the desired outcome of the current Drink-Drive Rehabilitation Scheme (DDRS) syllabus (<http://www.dft.gov.uk/publications/dsa-drink-drive-rehabilitation-syllabus>), published by the Secretary of State for Transport.
2. The course content and intended outcomes link to recognised academic and theoretical evidence and adult learning principles¹.
3. The design of the course is such that it is suitable for presentation to a wide cross-section of offender, taking into consideration different learning styles, varying levels of ability and those groups defined as 'vulnerable' (e.g. *young persons (17-18 years*²), *the elderly*³ and *those with a recognised learning or physical disability*).
4. The course, including the delivery and administration arrangements, aligns with the current DfT DDRS course guidance (http://assets.dft.gov.uk/publications/dsa-drink-drive-rehabilitation/dsa_drinkdrive_rehabilitation_scheme_drink_drive_offenders.pdf) published by the Secretary of State for Transport. Please note: the current course guidance will be revised following this consultation. The revised guidance will apply to all course approvals issued under the new arrangements.
5. The learning materials show a clear link to the DDRS syllabus outcomes and ultimately the DSA Safe and Responsible Driving (category B) syllabus (<http://www.dft.gov.uk/publications/dsa-safe-responsible-driving-category-b-syllabus>) which are aligned.

¹ For example:

(a) The Federation of Drug & Alcohol Professionals (FDAP) Code of Practice -

http://www.fdap.org.uk/code_of_practice.php;

(b) Models of care for alcohol misusers (MoCAM) -

http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_4136809.pdf;

(c) NOMS Offender Management Model (OMM) – Alcohol Interventions Guidance -

<http://www.alcoholpolicy.net/2010/02/noms-alcohol-interventions-guidance-.html>

² Children and Young Persons Act 1933.

³ World Health Organisation accept the chronological age of 65 as being 'elderly' or 'older person'.

6. A recognised method of course and trainer evaluation (such as the Kirkpatrick 4 level model⁴) will be operated to confirm, as a minimum, that Reaction (level 1) and Transfer of Learning (level 2) will have taken place, demonstrating that each offender will have gained a basic level of understanding.

Course delivery arrangements

Applicants must be able to evidence that:

1. Trainers hold a relevant adult learning qualification or have relevant experience.
2. They would be capable of delivering sufficient courses to meet demand in all specified geographical areas covered by their approval.
3. The training environment is and remains conducive for learning to take place.

Course administration arrangements

Applicants must evidence how they would:

1. Ensure that suitable processes and procedures will be in place to provide referral opportunities (e.g. counselling services) for those who require additional longer term support.
2. Ensure that accurate records will be kept relating to course administration.

'Appropriate persons' criteria for providers

1. That key personnel (e.g. owner, Managing Director, Finance Director etc) are, and remain, 'appropriate persons'.

⁴ Kirkpatrick D, (1994) Evaluating Training Programmes. Berrett-Koehler Publishers Inc.