

**DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT**

**SPECIAL ADVISERS QUARTERLY RETURNS: 1 OCTOBER – 31  
DECEMBER 2011**

**GIFTS RECEIVED<sup>1</sup>**

<b>Sheridan Westlake</b>			
<b>Date gift received</b>	<b>From</b>	<b>Description of Gift</b>	<b>Outcome</b>
13 December 2011	Zetter's Publishing / Zetter's Political Services Ltd	1 copy of <i>Zetter's Political Companion</i>	Retained by department

<b>Giles Kenningham</b>			
<b>Date gift received</b>	<b>From</b>	<b>Description of Gift</b>	<b>Outcome</b>
Nil Return			

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<sup>1</sup> Officials must not accept any gifts, benefits or hospitality – either directly or through a third party that would, or might appear to place them under any obligation to an individual or organisation making the offer, compromise their impartiality or otherwise be improper. Any gifts, benefits or hospitality must be refused if either the official or the Department are in any doubt about the propriety of accepting them.

## HOSPITALITY<sup>2</sup>

<b>Sheridan Westlake</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
Nil return		

<b>Giles Kenningham</b>		
<b>Date of hospitality</b>	<b>Name of organisation</b>	<b>Type of hospitality received</b>
2 October 2011	Tony Gallagher (Telegraph)	Lunch
16 November 2011	Total Politics	Lunch

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<sup>2</sup> Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. \* indicates if accompanied by spouse/partner or other family member or friend

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS,  
EDITORS AND SENIOR EXECUTIVES<sup>3</sup>**

<b>Sheridan Westlake</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil return		

<b>Giles Kenningham</b>		
<b>Month of Meeting</b>	<b>Name</b>	<b>Purpose of Meeting</b>
Nil Return		

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<sup>3</sup> Does not include details of meetings where special advisers attended alongside their Ministers