

From: localdir  
Sent: 06 January 2011 10:44  
To: [REDACTED]  
Subject: RE: Transparency - expenditure items over £500  
Hi [REDACTED]

I have added this link into Local Directgov on your behalf

cheers

[REDACTED]  
Local Directgov

---

From: [REDACTED] [mailto:[REDACTED]@leicester.gov.uk]  
Sent: Wednesday, January 05, 2011 3:51 PM  
To: localdir  
Subject: Re: Transparency - expenditure items over £500

I would confirm that Leicester City Council have now published our expenditure data with the following URL  
<http://www.leicester.gov.uk/about-us/data/supplierpaymentsover500/>

Regards

[REDACTED]  
Head of ICT (Enterprise Services)  
Information and Support  
Leicester City Council  
Ext: [REDACTED]  
Tele: [REDACTED]  
[REDACTED]@leicester.gov.uk  
[www.leicester.gov.uk](http://www.leicester.gov.uk)

>>> [REDACTED] [mailto:[REDACTED]@communities.gsi.gov.uk] 01/10/2010 >>>

Hi,

I would like to draw your attention to the latest press release from Communities and Local Government on the subject of transparency entitled "More than sixty councils open books to armchair auditors" to be found at

[www.communities.gov.uk/newsroom](http://www.communities.gov.uk/newsroom)

I have also attached the full text as an attachment to this email.

<<transparency press release doc>>

Can I ask that you:

- Take time to view our video on youtube
- Link to the content and share with your colleagues on the intranet <http://bit.ly/dt71DZ>.
- contact the LGA with any comments on the draft guidance.

And most importantly let us know when you have published your expenditure data on line by either updating Local Directgov directly (LGSL/IL 1485/8) or by dropping a line to

[LocalDirectGov@communities.gsi.gov.uk](mailto:LocalDirectGov@communities.gsi.gov.uk)

Best wishes

[REDACTED]  
[REDACTED]  
Local Directgov Programme Manager  
Communities and Local Government  
Home & Community Franchise  
Zone 7/F5, Eland House

Bressenden Place  
London SW1E 5DU

Tel: [REDACTED]  
Mob: [REDACTED]  
Fax: 020 7944 8937

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.....



From: localdir  
Sent: 06 January 2011 10:52  
To: [REDACTED]  
Cc: localdir; [REDACTED]  
Subject: RE: Local transparency publications on Local Directgov  
Hi [REDACTED]

This service is showing as not applicable on our system - as of 5 January - looks like a colleague added the service and then you inadvertently made it non-applicable - can you please check and reload as appropriate - any queries please let me know and I'll get back to you.

cheers

[REDACTED]  
Local Directgov

---

From: [REDACTED] [mailto:[REDACTED]@newcastle.gov.uk]  
Sent: Wednesday, January 05, 2011 2:26 PM  
To: [REDACTED]  
Cc: localdir; [REDACTED]  
Subject: RE: Local transparency publications on Local Directgov

Hi [REDACTED]

This has now been added to the Local Direct Gov website.

Regards

[REDACTED]  
Senior Web Content Officer

Communications and Marketing Division  
www.newcastle.gov.uk  
Directorate  
Newcastle City Council  
Civic Centre  
Newcastle Upon Tyne  
NE99 2BN

Phone [REDACTED]  
[REDACTED]@newcastle.gov.uk

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From: localdir [mailto:LocalDirectGov@communities.gsi.gov.uk]  
Sent: 30 December 2010 09:52  
To: [REDACTED]  
Subject: RE: Local transparency publications on Local Directgov

Hi [REDACTED]

You need to add LGSL service no 1465/LGIL B (with the link to the page on your website) to Local Directgov

using the admin interface - you need to go to Link data/Serve data - scroll to the bottom of the page - click on the add new service button and then fill in LGSL/LGIL and URL fields and tick the supported box and the add.

The Local Directgov admin interface URL is <https://admin.localdirect.gov.uk/LDGAdministration/> and your username is [REDACTED]

Although [REDACTED] doesn't provide a link in his email below I'm assuming that the link you need to upload is

<http://www.newcastle.gov.uk/core.nsf/a/opensdatapayments?opendocument>

If you need any further help - please let me know.

cheers

[REDACTED]  
Local Directgov

---

**From:** [REDACTED] [mailto:[REDACTED]@newcastle.gov.uk]  
**Sent:** Wednesday, December 29, 2010 11:09 AM  
**To:** localdir  
**Subject:** RE: Local transparency publications on Local Directgov

Hi [REDACTED]

Thanks for that. Am I right in assuming that these will links/pages will be added automatically? Or is there anything specific I need to do?

Regards

[REDACTED]  
Senior Web Content Officer

Communications and Marketing Division  
[www.newcastle.gov.uk](http://www.newcastle.gov.uk)  
Directorate  
Newcastle City Council  
Civic Centre  
Newcastle Upon Tyne  
NE99 2BN

Phone [REDACTED]  
[REDACTED]@newcastle.gov.uk

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**From:** localdir [mailto:LocalDirectGov@communities.gsi.gov.uk]  
**Sent:** 22 December 2010 16:49  
**To:** [REDACTED]  
**Subject:** FW: Local transparency publications on Local Directgov

Hi [redacted]

I have set you up with an account on our Local Directgov admin interface.

The URL for it is <https://admin.localdirect.gov.uk/LDGAdministration/> and your username is [redacted] and your password is [redacted]

There is a user guide available to download on your home page when you log in but let me know if you need any help with using it at any time

cheers

[redacted]  
Local Directgov

---

**From:** [redacted] [mailto:[redacted]@newcastle.gov.uk]  
**Sent:** Wednesday, December 22, 2010 1:23 PM  
**To:** localdir; [redacted]  
**Subject:** RE: Local transparency publications on Local Directgov

Hi

I have recently handed over the Local DirectGov tasks to our Comms and Marketing Team.

Please contact [redacted]

Thanks

[redacted]  
Senior ICT Solutions Analyst  
[redacted]

---

**From:** localdir [mailto:LocalDirectGov@communitles.gsl.gov.uk]  
**Sent:** 22 December 2010 10:11  
**To:** [redacted]  
**Cc:** [redacted]  
**Subject:** RE: Local transparency publications on Local Directgov

Hi [redacted]

The web portal officer for NCC with access to the Local Directgov admin system is [redacted] I have copied in.

[redacted] the service ID for this is LGSL 1465 - any problems adding the link please let me know

cheers

[redacted]  
Local Directgov

---

**From:** [redacted] [mailto:[redacted]@newcastle.gov.uk]  
**Sent:** Monday, December 20, 2010 4:09 PM  
**To:** localdir  
**Subject:** Local transparency publications on Local Directgov

Hello,

Newcastle City Council have recently started publishing the supplier payments over £500 information.

As part of this process we wish to include the links on the Local Directgov website but I am at a loss as to who I need to contact within our authority to progress this.

Would you be able to provide me with the name(s) at NCC so that we can arrange the links accordingly.

Regards

---

[redacted]  
**Senior Accountant**

Direct Line: [redacted]  
Email: [redacted]@newcastle.gov.uk

Financial Systems and Accounting Team  
Finance Division  
Chief Executives Directorate  
Newcastle City Council  
Room 505, Civic Centre  
Newcastle Upon Tyne  
NE99 1RD

Web Site [www.newcastle.gov.uk](http://www.newcastle.gov.uk)

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Newcastle Schools website - <http://www.newcastle-schools.org.uk>

Directgov - <http://www.directgov.gov.uk>

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From: [REDACTED]  
Sent: 06 January 2011 10:08  
To: [REDACTED]@nottscc.gov.uk  
Cc: CONTACTUS; [REDACTED]  
Subject: RE: Nottinghamshire £500 spend data  
[REDACTED]

Thanks very much for letting us know - we'll add the details.

[REDACTED]  
Transparency Team  
Local Government Policy & Productivity  
Department for Communities & Local Government  
[REDACTED]

---

From: [REDACTED] [mailto:[REDACTED]@nottscc.gov.uk]  
Sent: Wednesday, January 05, 2011 4:56 PM  
To: contactus@communities.gov.uk  
Subject: Nottinghamshire £500 spend data

Could you please add Nottinghamshire County Council to your timeline revealing when councils went online with their data?

We published our data online from 31/12/2010.

<http://www3.nottinghamshire.gov.uk/thecouncil/finance-and-the-budget/spend/>

Thanks  
[REDACTED]

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From: [redacted] [mailto:[redacted]@rugby.gov.uk]  
Sent: Thursday, January 06, 2011 2:45 PM  
To: contactus@communities.gov.uk  
Subject: M to R list of councils for expenditure over £500

Hi

We are not listed on this web page as having published our over £500 data. I submitted our links to DirectGov yesterday

<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/mrexpendedata/>

Could you let me know how often this page is up dated?

Thanks

---

[redacted]  
Web Content Officer

Communications Team

Rugby Borough Council

Tel: [redacted]

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Thank you for your co-operation.

Rugby Borough Council

**From:** localdir  
**Sent:** 06 January 2011 10:46  
**To:** [REDACTED]  
**Subject:** RE: Expenditure Items  
Thanks [REDACTED]

cheers

[REDACTED]  
Local Directgov

---

**From:** [REDACTED] [mailto:[REDACTED]@southlakeland.gov.uk]  
**Sent:** Wednesday, January 05, 2011 3:09 PM  
**To:** localdir; [REDACTED]  
**Subject:** RE: Expenditure Items

[REDACTED]

---

Just for information – I have added links into LocalDirectGov for the LGSL codes below.

Thanks : [REDACTED]  
[REDACTED]@southlakeland.gov.uk  
Internal Ext: [REDACTED]  
Direct Line: [REDACTED]

---

**From:** localdir [mailto:LocalDirectGov@communities.gsl.gov.uk]  
**Sent:** 05 January 2011 14:57  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Expenditure Items

Hello [REDACTED]

Many thanks for your email. I've forwarded your email to the Department for Communities and Local Government web team. They will contact you if they have any queries about publishing your expenditure on the Department for Communities and Local Government website (<http://www.communities.gov.uk/localgovernment/transparency/localgovernment/expenditure>)

I have also copied your colleague and contact person for maintaining your Directgov links. [REDACTED] this email. [REDACTED] case you haven't, you need to update your LDG links for this service. The LGSL service links are:

1465/8: Find out about details of council expenditure over £500  
828/8: Find out about council contracts and tenders over £500  
Hope this helps.

---

**From:** [REDACTED] [mailto:[REDACTED]@southlakeland.gov.uk]  
**Sent:** Wednesday, January 05, 2011 2:46 PM  
**To:** localdir  
**Subject:** Expenditure Items

South Lakeland have published their expenditure over £500 details today at:  
<http://www.southlakeland.gov.uk/services/council-and-democracy/your-council/transparency.aspx>

I am very confused about who I need to inform, and how, and how it will be picked up nationally. Can you let me know what else I need to do?

Regards,

[REDACTED]  
Strategic Finance Manager  
South Lakeland District Council

Direct line: [REDACTED]

.....  
" South Lakeland District Council - Aiming for Excellence "

"Making South Lakeland the best place to live, work and visit"

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-----Original Message-----

From: [REDACTED] [mailto:[REDACTED]@bexley.gov.uk]  
Sent: Friday, January 07, 2011 8:54 AM  
To: contactus@communities.gov.uk; webmast  
Cc: [REDACTED]  
Subject: FW: E500 Transparency Spend

Dear Sir/Madam

Can you please advise when the when the A - Z listing (and also timeline) will be updated.

Thank you

[REDACTED]

[REDACTED]

Procurement Manager  
London Borough of Bexley

[REDACTED] Bexley.gov.uk <mailto:[REDACTED]@Bexley.gov.uk>  
Direct dial [REDACTED]

---

From: [REDACTED]  
Sent: 04 January 2011 12:23  
To: 'webmaster@communities.gsi.gov.uk'  
Subject: E500 Transparency Spend

Dear Sir/Madam

With regard to the link shown below the London Borough of Bexley's spend data does not show in the A - Z listing but does show via your post code search. Can you please correct your A - Z listing.

<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/>

Regards

[REDACTED]

[REDACTED]

Procurement Manager  
London Borough of Bexley

[REDACTED] Bexley.gov.uk <mailto:[REDACTED]@Bexley.gov.uk>  
Direct dial [REDACTED]

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Web Site: <http://www.bexley.gov.uk>



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7 January 2011

Councillor Alan Ward  
Bracknell Forest Borough Council  
Easthampstead House  
Town Square  
Bracknell  
Berkshire  
RG12 1AQ

Our Ref: ER/52/042931/10  
Your Ref:

Dear Councillor Ward,

Thank you for your letter of 16 December to the Rt Hon Eric Pickles MP, which has been passed to the Directorate for Local Government Policy and Productivity and I have been asked to respond.

The Government welcomes your support for the transparency agenda, a vital element of the Government's ambitions on the Big Society and decentralisation.

The Government believes that the £500 limit for publishing all expenditure data is the right one – to significantly increase the limit for invitations to tender and contracts would hamper the right of the public to see how their council tax is being spent so they know they are getting value for money and the best possible frontline services. The Government wants to see an army of 'Armchair Auditors' pore over the information and hold their council to account if things are not done right.

The Local Government Group has published a set of guides to offer practical help to meet both immediate targets of publishing data, and to adopt approaches that will add most value for local people and public services over the longer term. This includes a draft guide to publishing new contracts and tenders data, which is available for comment: <http://lgttransparency.readandcomment.com/>. I am sure your thoughts about the practical challenges and solutions to publication would be welcomed.

The transparency agenda of this Government is aimed at improving the range of information that is proactively and automatically released by public authorities – it is not all about the targets that have been set. I would like to draw your attention to the wealth of information that people would find useful if they had access to it online – including expenses, service information, performance data, licensing applications, hygiene reports for food outlets and transport information. The Government is clear that councils should forge ahead in publishing data, rather than wait for rules or further directions from the Government.

Yours sincerely,

 - Team Leader Transparency

---

**From:** [REDACTED]  
**Sent:** Monday, January 10, 2011 10:44 AM  
**To:** [REDACTED]@telscombetowncouncil.org.uk  
**Cc:** CONTACTUS  
**Subject:** RE: Local Transparency

Thank you for your email and apologies for the delay responding.

Ministers have not made the distinction on the bodies that should be publishing this information but are clear the public has an interest in seeing how taxpayer's money is being spent on transactions above £500. The request is public policy; it is not regulatory. This Department intends to issue of Code of Recommended Practice shortly for consultation, which would propose to cover Local Councils as well as other bodies.

Regards

[REDACTED]

---

Transparency Team  
Local Government Policy & Productivity  
Department for Communities & Local Government

[REDACTED]

---

**From:** [REDACTED] [mailto:[REDACTED]@telscombetowncouncil.org.uk]  
**Sent:** Tuesday, January 04, 2011 10:43 AM  
**To:** contactus@communities.gov.uk  
**Subject:** Local Transparency

Please could you advise what tier of local government has to publish spending over £500. Is it only District and County Councils, or does it include Town and Parish Councils.

Thank you

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From: localdir  
Sent: 11 January 2011 16:17  
To: [REDACTED]  
Cc: [REDACTED]@colchester.gov.uk  
Subject: RE: £500 Spend  
Hi [REDACTED]

You need to get the link added to Local Directgov - (LGS 1465/LGIL 8) - your web portal officer Paul Ashley (copied in) should be able to do this - failing that I can upload the link on your behalf.

Once the link is added to our system we pass the information on to the DCLG web team who manage the data page below - they update this page at the end of the week so if you want to be included this week you'll need to get your link uploaded in the next couple of days.

cheers

[REDACTED]  
Local Directgov

---

From: [REDACTED] (mailto:[REDACTED]@colchester.gov.uk)  
Sent: Tuesday, January 11, 2011 1:58 PM  
To: localdir  
Subject: £500 Spend

Please advise how we can link our data to your data page here:  
<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/sfexpendituredata/>

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Name of body / organisation making the payment - we do not have a column for this in the HBC template as it should be obvious that the payments are all by Hyndburn BC, however a 'desirable' unique & nationally recognised identifying code could be used to allow for use in users' manipulation / downloading of the data.

Service Label ('Minimum' unless organisational unit or Service Code is used) - It's noted that the guidance now refers to CIPFA's very recently published 'SeRCOP' (Service Reporting Code of Practice for LAs 2011/12) which is replacing the Best Value Accounting COP. We will look at the SeRCOP (a hard copy is on order with CIPFA since before the Christmas & New Year local holiday); and our **Service Cost Centre** comes from cost centres in our accounting system and should suffice as used primarily for internal management reporting - eg "Parks & Open Spaces".

Service Code - at HBC we have deliberately avoided showing in our draft any codes etc superfluous to readability (ie we have lifted automatically the *name* of the Service Cost Centre from the accounting system, without then also giving the cost centre *code* of 6 characters).

Organisational unit or department, responsible for spending the money ('Desirable when SeRCOP is used, otherwise mandatory') - not a separate column in HBC draft - please see comments above re Service Label and HBC Service Cost Centre name.

Expenditure Category eg travel costs. The Appdx A allows for 'Internally used expenditure type'. At HBC our **Account Detail** is a 'subjective' description of accounting code suffix, lifted from our system - eg "Agency Staff". In effect, this may encompass the 'desirable' SeRCOP detailed expenditure type.

Expenditure Code ('The account code which represents the expenditure type') - at HBC we have deliberately *excluded this* detail account code of 4 characters, which relates to above-mentioned Account Detail name - for same reason as given above for excluding Service Code.

Narrative description for the details of the transaction - in Appdx A this is 'Desirable' rather than 'Minimum' - however, at HBC we have the equivalent **Description** column in our draft, giving a succinct description of spend from such existing data field in Accounts Payable system - eg "Seasonal Staff W/E 26/9/10". This complements (and will follow immediately after) our 'Service Cost Centre' and 'Account Detail' names for publishing.

Payment Date (dd/mm/yyyy) - we are already including **Payment date** as HBC payment transaction date. In our draft for October 2010 spend payments / credit notes, we had such dates as "05-Oct-10" etc - so we may need to change to "05/10/2010" etc.

Transaction number to act as a reference no. when dealing with enquiries or FOI requests - at HBC we're currently intending that the **HBC ref no** comprises creditor/supplier number & Invoice payment batch ref no.

Amount ('The actual value of the transaction') - noted from Appdx A that amounts should be in sterling and inclusive of irrecoverable VAT. As it's intended that separately identified VAT (for recovery by the LA from HMRC) should be excluded from the spend publishing (as it is so excluded from the LA's expenditure accounts), then our **Net Amount** column for the online monthly publishing is excluding such VAT transactions.

Noted that Appdx A says that

- Pound signs should not be included \*
- income or other negative spend should be shown with a leading zero
- commas should not be used to separate thousands of pounds, eg £25,123.00 should be shown as

25123.00 \*

\* our Net Amount column may therefore need to be changed to Net Amount £

Supplier name - full name of the supplier ('Minimum' requirement unless redacted) - included by HBC as **Name** from HBC creditor (customer) no.

██████████ - Head of Accountancy Services, Hyndburn Borough Council  
tel ██████████

fax 01254 392597

Scaitcliffe House, Ormerod Street  
Accrington Lancs BB5 0PF

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From: [redacted] [mailto:[redacted]@wealden.gov.uk]  
Sent: Tuesday, January 11, 2011 5:34 PM  
To: localdir  
Cc: [redacted]  
Subject: Wealden District Council Transparency

Dear Communities and Local Government,

Wealden District Council has complied with the Transparency Agenda as set out on the following link:  
[http://www.wealden.gov.uk/Wealden/Your\\_Council/Transparency/Web\\_Transparency.aspx](http://www.wealden.gov.uk/Wealden/Your_Council/Transparency/Web_Transparency.aspx)

For the avoidance of doubt, Supplier Spending on all items, regardless of value is on the following sub-page:  
[http://www.wealden.gov.uk/Wealden/Your\\_Council/Transparency/Finance\\_Council\\_Spending.aspx](http://www.wealden.gov.uk/Wealden/Your_Council/Transparency/Finance_Council_Spending.aspx)

I trust that this will satisfy the Secretary of State's requirements?

Yours sincerely

[redacted]  
Chief Finance Officer  
Wealden District Council  
Council Offices  
Vicarage Lane  
Hailsham  
East Sussex  
BN27 2AX

Tel: [redacted]  
Fax: (01323) 443245  
Web: [www.wealden.gov.uk](http://www.wealden.gov.uk)

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.....

From: localdir  
Sent: 11 January 2011 13:48  
To: [REDACTED]  
Subject: RE: Transparency [Virus Control Checked]  
Hi [REDACTED]

They usually update the a-z page at the end of the week so it should appear on Friday

cheers  
[REDACTED]

---

From: [REDACTED] [mailto:[REDACTED]@southend.gov.uk]  
Sent: Tuesday, January 11, 2011 1:13 PM  
To: localdir  
Subject: RE: Transparency [Virus Control Checked]

[REDACTED]

Thank you for your reply. I have forwarded your suggestion to our webmaster who have update the records at Local Directgov. How long will it take for Southend to appear on the A-Z list after it has been actioned?

Regards,  
[REDACTED]

[REDACTED]  
Financial Accountant (Technical)  
Southend-on-Sea Borough Council

Accountancy Services  
Civic Centre  
Southend-on-Sea  
SS2 6ER  
Tel. [REDACTED]

Creating a better Southend – [www.southend.gov.uk](http://www.southend.gov.uk)

From: localdir [mailto:LocalDirectGov@communities.gsi.gov.uk]  
Sent: 11 January 2011 11:23  
To: [REDACTED]  
Subject: RE: Transparency [Virus Control Checked]

Hi [REDACTED]

I think that the page was not added because it looked like a holding page with no obvious link to the actual data - to provide the best user journey from Directgov I strongly suggest you use the following link instead - [http://www.southend.gov.uk/downloads/download/551/our\\_spending\\_over\\_500](http://www.southend.gov.uk/downloads/download/551/our_spending_over_500) (otherwise the user has to make 3 further link clicks to get to this page and you will lose some users)

cheers  
[REDACTED]

Local Directgov

---

From: [redacted] [mailto:[redacted]@southend.gov.uk]  
Sent: Monday, January 10, 2011 5:32 PM  
To: localdir  
Subject: Transparency

Hello,

I wonder if you could help me with a query regarding publication of expenditure data over £500? Southend-on-Sea Borough Council published the required data and before the deadline and supplied the link to Local Directgov at <http://local.direct.gov.uk/LDGRedirect/index.jsp?LGSL=1465&LGIL=8> but still Southend-on-Sea Borough Council does appear on the webpage "S to Z list of councils of expenditure over £500" at <http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/szexpen>

Could someone be able to provide some assistance or perhaps point me in the right direction?

Thank you in advance.

Regards,

[redacted]

[redacted]  
[redacted] (Technical)  
Southend-on-Sea Borough Council

Accountancy Services  
Civic Centre  
Southend-on-Sea  
SS2 6ER  
Tel: [redacted]

Creating a better Southend – [www.southend.gov.uk](http://www.southend.gov.uk)

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purposes.

From: localdir  
Sent: 11 January 2011 12:33  
To: [REDACTED]  
Subject: RE: M to R list of councils for expenditure over £500  
Hi [REDACTED]

We pass on the links which appear in the Local Directgov postcode search to the DCLG web team at the end of each week - your link appears to have been added to Local Directgov last week (as it is a redirect link on your site its possible it was pointing to a holding page last week which would have been disregarded by DCLG). I will ask for the link to be added when they update the A-Z page later this week.

cheers

[REDACTED]  
Local Directgov

---

From: [REDACTED] [mailto:[REDACTED]@ryedale.gov.uk]  
Sent: Tuesday, January 11, 2011 12:00 PM  
To: localdir  
Subject: M to R list of councils for expenditure over £500

Our data appears on the LocalDirectGov postcode search but not on the above at the CLG. Can you please explain?

Thanks,

[REDACTED]  
PS We have been listed on OpenlyLocal for a few months!

[REDACTED]  
ICT Manager  
Ryedale District Council  
Ryedale House  
MALTON  
N.Yorks  
YO17 7HH

T: [REDACTED]  
F: (01653) 696801  
E: [REDACTED]@ryedale.gov.uk  
<http://www.ryedale.gov.uk>  
<http://www.imagine-ryedale.org.uk>

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Access your council services online, 24 hours a day, 7 days a week at [www.ryedale.gov.uk](http://www.ryedale.gov.uk)

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**From:** [REDACTED]  
**Sent:** 11 January 2011 13:34  
**To:** [REDACTED]@eastsussex.gov.uk  
**Cc:** [REDACTED]  
**Subject:** RE: Please grant Publisher access to data.gov.uk

**Attachments:** LA spend\_data gov uk\_Meta-data pro-forma\_sample.xls

Dear [REDACTED]

Further to [REDACTED]-mail below. Many apologies for the delay in replying. If still required, please find a sample pro-forma with specific metadata relating to publishing spend data for your information.

Kind regards,

[REDACTED]

---

Local Public Data Unit - Transparency Division  
Local Government & Economic Growth  
Department for Communities & Local Government  
3/14 Eland House  
Bressenden Place  
London SW1E 5DU  
Tel: [REDACTED]

[REDACTED]@communities.gsi.gov.uk

---

**From:** [REDACTED] [mailto:[REDACTED]@nationalarchives.gsi.gov.uk]  
**Sent:** Thursday, December 16, 2010 5:59 PM  
**To:** [REDACTED]@eastsussex.gov.uk  
**Cc:** [REDACTED] LPDU  
**Subject:** RE: Please grant Publisher access to data.gov.uk

Hi [REDACTED]

Thanks for registering on the site - I have now granted you publisher status.

Please find attached a step-by-step guide for using the online proforma and also more general guidance about the metadata

If you are looking to add your spend data, Padma should be able to provide you with some specific metadata for the project

Let me know if you have any questions, or require any assistance.

All the best,

[REDACTED]

[REDACTED]

Data Quality Assurance Assistant  
Tel: [REDACTED]  
Fax: +44 (0)20 8487 1976  
Web: nationalarchives.gov.uk data.gov.uk  
The National Archives, Kew, Richmond, Surrey TW9 4DU

**From:** LPDU [mailto:LPDU@communities.gsi.gov.uk]  
**Sent:** 15 December 2010 13:35  
**To:** [REDACTED]



Cc: [REDACTED] Communities  
Subject: FW: Please grant Publisher access to data.gov.uk

Hi [REDACTED]

Grateful if you could please do the necessary on this.

Thanks.

[REDACTED]

---

From: [REDACTED] [mailto:[REDACTED]@eastsussex.gov.uk]  
Sent: Monday, December 13, 2010 11:34 AM  
To: LPDU  
Subject: Please grant Publisher access to data.gov.uk

Please can I be granted publisher access to data.gov.uk as mentioned in the guidance at <http://data.gov.uk/blog/guidance-including-data-datagovuk-index>

My username is [REDACTED], email address as below.

[REDACTED]  
Web Technical Officer  
Communications Team  
Governance and Community Services  
East Sussex County Council  
County Hall  
St Anne's Crescent  
Lewes  
BN7 1UE

Phone: [REDACTED]  
Email: [REDACTED]@eastsussex.gov.uk

[www.eastsussex.gov.uk](http://www.eastsussex.gov.uk)

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From: [REDACTED]  
Sent: 11 January 2011 13:25  
To: [REDACTED]@westsomerset.gov.uk  
Cc: [REDACTED] 'Transparency@local.gov.uk', [REDACTED]  
Subject: RE: Consultation on publishing new contracts and tenders information December 2010

Attachments: Index A Dataset on DataGOVuk Guide.ppt; Making Public Data Public - Meta-data pro-forma guidance.doc; LA spend\_data gov uk\_Meta-data pro-forma\_sample.xls  
Hi Ian,

Thank you for notifying us that West Somerset Council has now published online details of expenditure over £500. We will include West Somerset on the DCLG list and timeline.

To be included on the data.gov.uk site please refer to the guidance here: <http://data.gov.uk/blog/guidance-including-data-datagovuk-index> and the attached step-by-step guide for using the online proforma plus more general guidance about the metadata. Please also find attached a sample pro-forma with specific metadata relating to publishing spend data for information. Once you have registered online and received publisher access you may add your expenditure details directly on to the site. Please contact Simon Demissie at the National Archives ([PublicData@nationalarchives.gsi.gov.uk](mailto:PublicData@nationalarchives.gsi.gov.uk)) if you need any assistance with this.

Kind regards,

[REDACTED]

[REDACTED]  
Local Public Data Unit - Transparency Division  
Local Government & Economic Growth  
Department for Communities & Local Government  
3/14 Eland House  
Bressenden Place  
London SW1E 5DU  
Tel: [REDACTED]  
[REDACTED]@communities.gsi.gov.uk

---

From: Transparency@local.gov.uk [mailto:Transparency@local.gov.uk]  
Sent: Tuesday, January 11, 2011 11:47 AM  
To: [REDACTED]@westsomerset.gov.uk  
Cc: [REDACTED]  
Subject: RE: Consultation on publishing new contracts and tenders information December 2010

Hi [REDACTED]

We would suggest you also update CLG and Data.gov

[REDACTED]@communities.gsi.gov.uk can advise

Kind regards

Data and Transparency Team

---

From: [REDACTED] [mailto:[REDACTED]@westsomerset.gov.uk]  
Sent: 10 January 2011 15:51  
To: Transparency  
Subject: RE: Consultation on publishing new contracts and tenders information December 2010


Good afternoon

I am not sure who I am meant to contact to inform that West Somerset Council has now published its Payments to Suppliers over £500?

The url to our website is [www.westsomersetonline.gov.uk/Payments-to-Suppliers](http://www.westsomersetonline.gov.uk/Payments-to-Suppliers)

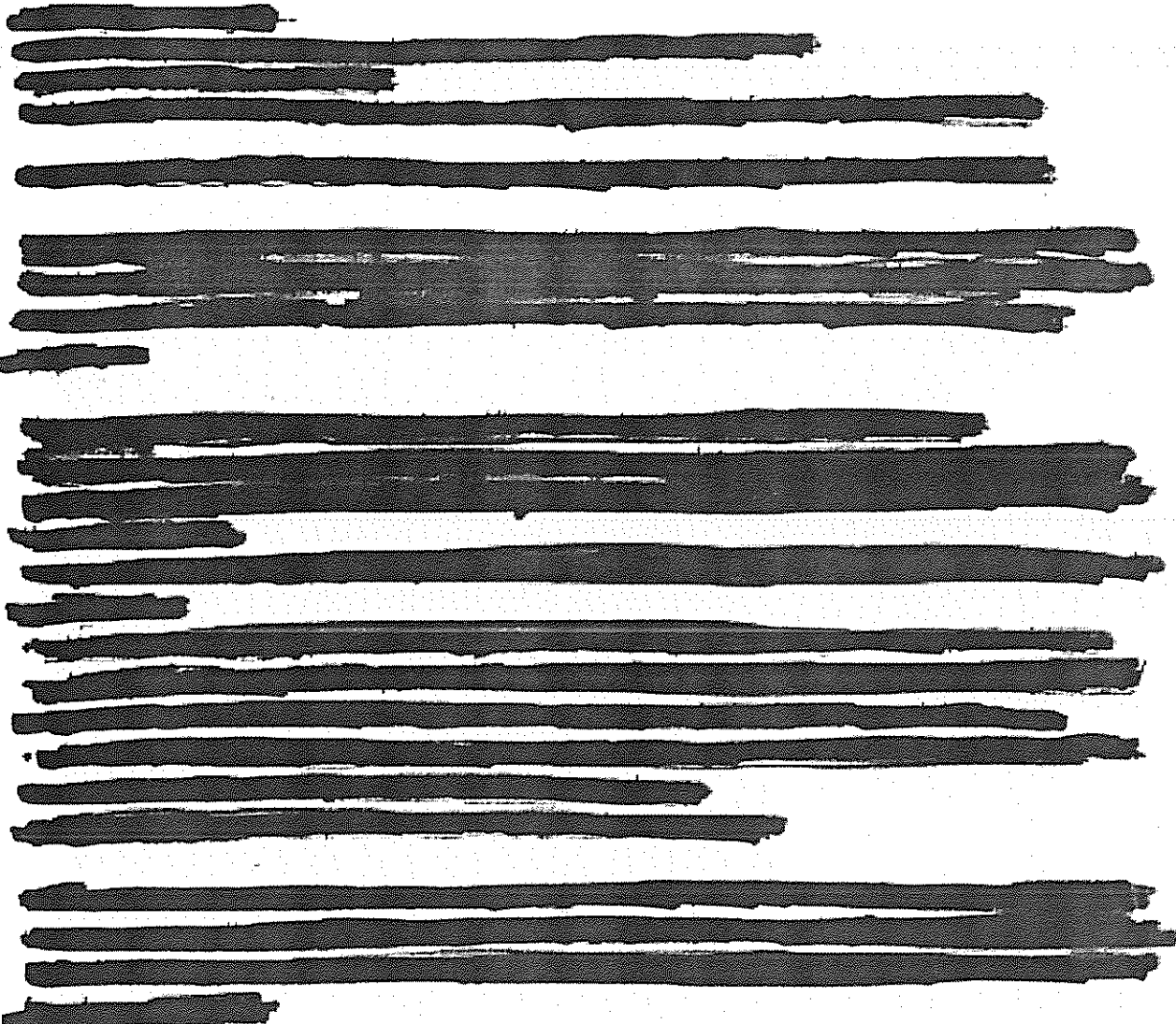
Please let me know who else I am meant to update?

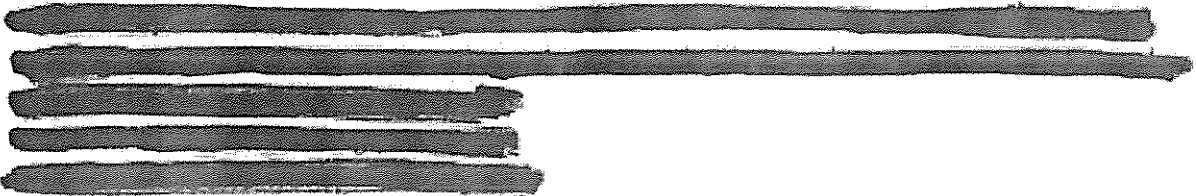
Regards

  
Corporate Information Officer  
West Somerset Council  
West Somerset House  
Killick Way  
Williton  
Taunton  
Somerset  
TA4 4QA

Telephone 

[www.westsomersetonline.gov.uk](http://www.westsomersetonline.gov.uk)





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**From:** LPDU  
**Sent:** 11 January 2011 12:35  
**To:** [REDACTED]@stevenage.gov.uk  
**Cc:** [REDACTED]  
**Subject:** FW: Stevenage Borough Council Data Transparency Publication

**Attachments:** Data.Gov Entry Stevenage Borough Council.xls  
Dear [REDACTED]

Thank you for your e-mail and apologies for not responding sooner.

I am passing your completed proforma to [REDACTED] at the National Archives who will ensure that the information is included on data.gov.uk and we will add Stevenage BC to the DCLG list and timeline.

Kind regards,

[REDACTED]

---

Local Public Data Unit - Transparency Division  
Local Government & Economic Growth  
Department for Communities & Local Government  
3/14 Eland House  
Bressenden Place  
London SW1E 6DU  
Tel: [REDACTED]  
[REDACTED]@communities.gsi.gov.uk

---

**From:** [REDACTED]mailto:[REDACTED]@stevenage.gov.uk]  
**Sent:** Wednesday, December 22, 2010 6:01 PM  
**To:** LPDU  
**Subject:** Stevenage Borough Council Data Transparency Publication

Dear [REDACTED]

Please find attached a completed form with the information from Stevenage Borough Council to link their data transparency into Data.gov.uk

If you have any queries about the information provided please do not hesitate to contact me.

Kind Regards,

[REDACTED]

[REDACTED]  
**Corporate Procurement Manager**

Stevenage Borough Council  
Daneshill House  
Danestrete  
Stevenage  
SG1 1HN

Direct Dial: [REDACTED]  
Fax: 01438 242621  
Email: [REDACTED]@stevenage.gov.uk

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From: [REDACTED]  
Sent: 14 January 2011 12:30  
To: [REDACTED]@corby.gov.uk  
Subject: Transparency Timeline  
Hi,

I have spoken to the team that manages the DCLG web site and they will ensure that Corby is added to the timeline. I looked through my own records and saw that your links were recorded on Local Directgov way back in August and have been included in the A-Z on the web site since then. I will recommend that the team put Corby on the timeline on August 11 as that is when we updated your link into Local Directgov.

I can only apologise for the omission and assure you we are double checking the time line.

Regards

[REDACTED]  
[REDACTED]  
Local Directgov Programme Manager  
Department for Communities and Local Government  
Home & Community Franchise  
Zone 7/F5, Eland House  
Bressenden Place  
London SW1E 5DU  
MOB: [REDACTED]  
Tel: [REDACTED]

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From: [redacted] [mailto:[redacted]@east-northamptonshire.gov.uk]  
Sent: Thursday, January 13, 2011 1:05 PM  
To: 'contactus@communities.gov.uk'  
Subject: DCLG Website - Transparency section

Hello

Please can you give me contact details for the team who are responsible for updating the following section on your website, as I would like to discuss our entry with them.

<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/>

Many Thanks

[redacted]  
Policy Officer  
East Northamptonshire Council  
Tel. [redacted]  
[www.east-northamptonshire.gov.uk](http://www.east-northamptonshire.gov.uk)

---

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East Northamptonshire Council, Cedar Drive, Northants, NN14 4LZ. Telephone +44 (0) 1832 742000

**From:** localdir  
**Sent:** 13 January 2011 16:24  
**To:** [REDACTED]@tewkesbury.gov.uk  
**Cc:** HELPDESK DIRECTGOV  
**Subject:** RE: General enquiry - Ref: 53096 (Seq: 3914)  
Hi [REDACTED]

You registered web portal officer for Local Directgov (LDG) is [REDACTED]  
[REDACTED]@tewkesbury.gov.uk - you need to ask him to add the link to LGSL 1466/LGIL 8 via the LDG  
admin interface- any problems please let me know the link and i will upload on your behalf

cheers

[REDACTED]  
Local Directgov

---

**From:** HELPDESK DIRECTGOV [mailto:HELPDESK@DIRECTGOV.GSI.GOV.UK]  
**Sent:** Thursday, January 13, 2011 3:52 PM  
**To:** [REDACTED]@tewkesbury.gov.uk  
**Subject:** RE: General enquiry - Ref: 53096 (Seq: 3914)

Dear [REDACTED]

Thank you for your email.

I have forwarded it to Local Directgov for their assistance.

Kind regards,

[REDACTED]  
Directgov Helpdesk

---

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[http://www.direct.gov.uk/en/Siteinformation/DG\\_020456](http://www.direct.gov.uk/en/Siteinformation/DG_020456)

-----Original Message-----

From: forms@directgov.uk [mailto:forms@directgov.uk]

Sent: 12 January 2011 11:49

To: HELPDESK DIRECTGOV

Subject: General enquiry - Ref: 53096 (Seq: 3914)

Form - Reference No: 53096

Name: [REDACTED]

Email Address: [REDACTED]@teWKesbury.gov.uk

Subject: General enquiry

Comments: I am from Tewkesbury Borough Council and am trying to publish my spending over £500 information on your website but noone knows who our registered web contact is here. Can you help? Thank you. [REDACTED]

\*\*\*\*\*

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.....

From: localdir  
Sent: 18 January 2011 11:35  
To: [REDACTED]@derby.gov.uk  
Subject: Derby City Council Open Data  
Hi [REDACTED]

[REDACTED] The DCLG web team has let me know that you've been in touch about publishing your open data links in Local Directgov - for more information on this please see copy of email (below) which we sent out to all Local authority web portal officers last July.

NB you need to tick the supported box on the screen when adding the new service in Local Directgov - <https://admin.localdirect.gov.uk/LDGAdministration/>

Please let me know if you need any help in logging into or using the Local Directgov admin interface

cheers

---

[REDACTED]  
Local Directgov

Dear Colleague,

As you may know the Secretary of State for Communities and Local Government recently called for all local authorities to put details of all spending over £500 online as part of wider action to bring about a revolution in town hall openness and accountability. Several authorities have already done this and many more have plans to do so well underway.

The Department for Communities and Local Government is keen to showcase this work and provide a page on their website ([communities.gov.uk](http://communities.gov.uk)) which links to local authority pages where information on the £500 expenditure and also contracts and tenders over £500 are published. We will be using the Local Directgov application to collect the links in the usual way.

We have set up two new services in the Local Directgov application. One for "Find out about details of council expenditure" (LGS=1465, LGIL=8) and a second for "Find out about council contracts and tenders" (LGS=828, LGIL=8). If you already have dedicated pages providing details of your authority's £500 expenditure and contract and tender details, we would be very pleased if you could load the links for the new services using the Local Directgov Administration system. Alternatively you can email your link to [localdirectgov@communities.gsi.gov.uk](mailto:localdirectgov@communities.gsi.gov.uk) putting 'Expenditure' in the subject line.

You can find some more information on the publishing of £500 expenditure items here - <http://www.communities.gov.uk/news/newsroom/1606947>.

Many thanks for your support.

Kind regards



Local Directgov Programme team

**From:** [redacted] [mailto:[redacted]@Rochford.gov.uk]  
**Sent:** Friday, January 14, 2011 4:03 PM  
**To:** [redacted]  
**Subject:** RE: Publishing expenditure online

Hi [redacted]

I have just submitted the details for Rochford District Council, and our Finance Director was wondering when these might be updated on

<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/mrependituredata/>

Can you let me know?

Regards,

[redacted]  
Web and Communications Assistant  
IT and Corporate Communications  
Rochford District Council  
[redacted]  
[www.rochford.gov.uk](http://www.rochford.gov.uk)

---

**From:** [redacted] [mailto:[redacted]@communities.gsi.gov.uk]  
**Sent:** 14 January 2011 15:49  
**To:** [redacted]  
**Subject:** Publishing expenditure online

Hello [redacted]

Many thanks for your phonecall. I've updated your query to the web team. They will contact you if they have any queries about publishing your expenditure on the Department for Communities and Local Government website (<http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/>)

If your Web Portal Officer (WPO) hasn't done this yet, the LGSL ID for publishing the expenditure on your council website is:

1465/8: Find out about details of council expenditure over £500  
828/8: Find out about council contracts and tenders over £500

If I can help you in other ways, do let me know.

Regards

[redacted]  
Local Directgov

---

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From: localdir  
Sent: 18 January 2011 13:53  
To: Webteam  
Subject: RE: [Derby City Council] SAM Tool & Open Data  
Hi [REDACTED]

Yes the SAM tool is another name for Local Directgov (LDG) application which you have used for amending broken links

The LGSLs are as follows (all LGIL 8):

1485 - Council expenditure (over £500)  
828 - Council tenders and contracts (over £500)

You'll need to add these 2 services - scroll to bottom of Service data/Link data page and click add new service button - fill in LGSL, LGIL and URL fields and tick the supported box

cheers

---

[REDACTED]  
Local Directgov

---

From: [REDACTED] [mailto:[REDACTED]@derby.gov.uk] On Behalf Of Webteam  
Sent: Tuesday, January 18, 2011 1:06 PM  
To: localdir  
Cc: [REDACTED]  
Subject: [Derby City Council] SAM Tool & Open Data

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Please can you give us some advice about the DirectGov SAM tool?

We have published public spending data on our site, but are looking to update the data in the SAM tool, so the communities transparency page can link to us.

We have been advised to look at the Local Public Data Panel website (as mentioned in newsletters) in order to find out how to publish spending data. We haven't been able to find out about the SAM tool on the Local Public Data Panel site, or the LG Group Transparency Programme site.

Can you advise us more about this SAM tool? We are aware of the LDG application used for broken links. Is this the same thing as the SAM tool? If so, what is the LGSL /LGID for open data? We only use the LDG application when we are made aware of broken links from Direct Gov.

I would appreciate any help you can give.

Regards,

[REDACTED] on behalf of:

**Webteam** | ICT | Resources, Saxon House, Heritage Gate, Friary Street, Derby DE1 1AN |  
Tel: +44 (0)1332 343434 | www.derby.gov.uk

**one Derby one council**

---



**From:** [REDACTED]  
**Sent:** 18 January 2011 11:17  
**To:** [REDACTED]  
**Subject:** FW: Derby City Council's Open Data

[REDACTED] | Web Development Officer | ICT | Derby City Council, Resources,  
Saxon House, Heritage Gate, Friary Street, Derby DE1 1AN | Tel: [REDACTED]  
| [www.derby.gov.uk](http://www.derby.gov.uk)

---

**From:** webmast [mailto:webmaster@communities.gsi.gov.uk]  
**Sent:** 18 January 2011 11:11  
**To:** [REDACTED]  
**Subject:** RE: Derby City Council's Open Data

Dear [REDACTED]

Please see the note that was sent to all Local Authorities on how to publish their spend. Each newsletter sent out has this advice.

<http://www.communities.gov.uk/localdirectgov/latestnews/>

Louise Russell from the Local Directgov team has been working hard on promoting this.

Kind regards

[REDACTED]  
Assistant Content Manager, e-Communications  
T: [REDACTED]  
W: [www.communities.gov.uk](http://www.communities.gov.uk)

---

**From:** [REDACTED] [mailto:[REDACTED]@derby.gov.uk]  
**Sent:** Tuesday, January 18, 2011 10:48 AM  
**To:** webmast  
**Subject:** RE: Derby City Council's Open Data

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Hi,

Thanks for your prompt response.

I have contacted everyone here in the web team at Derby and no-one has been contacted about SAM or has ever even heard of it.

I will pursue this with Directgov.

I am keen to get our open data published as widely as possible but am struggling due to both lack of guidance and obfuscatory or non-responses to queries that have been making for over a month now.

I will forge onwards regardless.

Regards

[REDACTED] | Web Development Officer | ICT | Derby City Council, Resources,  
Saxon House, Heritage Gate, Friary Street, Derby DE1 1AN | Tel: [REDACTED]  
| [www.derby.gov.uk](http://www.derby.gov.uk)

---

**From:** webmast [mailto:webmaster@communities.gsi.gov.uk]  
**Sent:** 18 January 2011 10:23  
**To:** [REDACTED] webmast  
**Cc:** [REDACTED]  
**Subject:** RE: Derby City Council's Open Data

Dear [REDACTED]

The process is for a member of your webteam to input the link into the SAM tool produced by Local Directgov. All local authority webteams have received this information and are aware of the process.

Local Directgov then run a report which is sent to me to add to our permanent pages.

It states on each page that the links are provide via the Local Directgov team.

Many thanks

[REDACTED]  
[REDACTED]  
Assistant Content Manager, e-Communications  
T: [REDACTED]  
W: [www.communities.gov.uk](http://www.communities.gov.uk)

---

**From:** [REDACTED] [mailto:[REDACTED]@derby.gov.uk]  
**Sent:** Tuesday, January 18, 2011 9:54 AM  
**To:** webmast  
**Cc:** [REDACTED]  
**Subject:** Derby City Council's Open Data

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Hi,

We have recently set up a page on our corporate website to publish our open data sets:  
<http://www.derby.gov.uk/opendata>

Could you please assist us with getting the relevant link(s) onto the communities.gov.uk website?

I have browsed your site but am unable to find any instructions.

Many thanks in advance.

---

[Redacted] | Web Development Officer | ICT | Derby City Council, Resources,  
Saxon House, Heritage Gate, Friary Street, Derby DE1 1AN | Tel: [Redacted]  
| [www.derby.gov.uk](http://www.derby.gov.uk)

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From: localdir  
Sent: 18 January 2011 11:35  
To: [REDACTED]@derby.gov.uk  
Subject: Derby City Council Open Data  
Hi [REDACTED]

[REDACTED] in the DCLG web team has let me know that you've been in touch about publishing your open data links in Local Directgov - for more information on this please see copy of email (below) which we sent out to all Local authority web portal officers last July.

NB you need to tick the supported box on the screen when adding the new service in Local Directgov - <https://admin.localdirect.gov.uk/LDGAdministration/>

Please let me know if you need any help in logging into or using the Local Directgov admin interface

cheers

---

[REDACTED]  
Local Directgov

Dear Colleague,

As you may know the Secretary of State for Communities and Local Government recently called for all local authorities to put details of all spending over £500 online as part of wider action to bring about a revolution in town hall openness and accountability. Several authorities have already done this and many more have plans to do so well underway.

The Department for Communities and Local Government is keen to showcase this work and provide a page on their website ([communities.gov.uk](http://communities.gov.uk)) which links to local authority pages where information on the £500 expenditure and also contracts and tenders over £500 are published. We will be using the Local Directgov application to collect the links in the usual way.

We have set up two new services in the Local Directgov application. One for "Find out about details of council expenditure" (LGSL=1465, LGIL=8) and a second for "Find out about council contracts and tenders" (LGSL=828, LGIL=8). If you already have dedicated pages providing details of your authority's £500 expenditure and contract and tender details, we would be very pleased if you could load the links for the new services using the Local Directgov Administration system. Alternatively you can email your link to [localdirectgov@communities.gsi.gov.uk](mailto:localdirectgov@communities.gsi.gov.uk) putting 'Expenditure' in the subject line.

You can find some more information on the publishing of £500 expenditure items here - <http://www.communities.gov.uk/news/newsroom/1606947>.

Many thanks for your support.

Kind regards



Local Directgov Programme team

---

**From:** [redacted] [mailto:[redacted]@Hackney.gov.uk]  
**Sent:** Tuesday, January 18, 2011 12:17 PM  
**To:** [redacted]  
**Cc:** [redacted]  
**Subject:** RE: Hackney Council

<http://www.hackney.gov.uk/budget-supplier-payments.htm>

Hi [redacted]

Please find attached the relevant link.

Many thanks,

[redacted]  
Interim Media Manager  
London Borough of Hackney  
Tel: [redacted]  
Email: [redacted]@hackney.gov.uk  
[www.hackney.gov.uk](http://www.hackney.gov.uk)

---

-----Original Message-----

**From:** [redacted] [mailto:[redacted]@communities.gsl.gov.uk]  
**Sent:** 18 January 2011 10:34  
**To:** [redacted]  
**Subject:** RE: Hackney Council

ok thanks  
Do you have the link and we'll put it up on our transparency homepage/timeline.

---

**From:** [redacted] [mailto:[redacted]@Hackney.gov.uk]  
**Sent:** Tuesday, January 18, 2011 10:27 AM  
**To:** [redacted]  
**Subject:** Hackney Council

Hi [redacted]  
I understand you work on the local government press desk.  
I thought you would be interested to learn that Hackney Council has now published spending data of more than £500 on its website.  
I'd be grateful if this could please be reflected in any future reactive or proactive media relations work you do around this subject.  
Many thanks.

[redacted]  
Interim Media Manager  
London Borough of Hackney  
Tel: [redacted]  
Email: [redacted]@hackney.gov.uk  
[www.hackney.gov.uk](http://www.hackney.gov.uk)



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**From:** localdir  
**Sent:** 19 January 2011 14:47  
**To:** [REDACTED]  
**Subject:** RE: Local government expenditure over £500  
Hi [REDACTED]

That's now added to the system - you can check this by clicking on authority and then typing "East Dorset" into the search box on the following screen: <http://local.direct.gov.uk/LDGRedirect/index.jsp?LGSL=1465&LGIL=8>

I'll pass this on to the DCLG web team who update the a-z list of local authorities who have published their spending data at the end of each week

cheers

---

**From:** [REDACTED] [mailto:[REDACTED]@eastdorsetdc.gov.uk]  
**Sent:** Wednesday, January 19, 2011 2:38 PM  
**To:** localdir  
**Subject:** RE: Local government expenditure over £500

Hi [REDACTED]

The link to our data is as follows: <http://www.dorsetforyou.com/400385>

Thank you for your help and assistance

Kind Regards,

---

**From:** localdir [mailto:LocalDirectGov@communities.gsi.gov.uk]  
**Sent:** 19 January 2011 14:36  
**To:** [REDACTED]  
**Subject:** RE: Local government expenditure over £500

Hi [REDACTED]

You need to send the link to the page where you publish the data on your website to your Local Directgov web portal officer - [REDACTED] who should be able to add it to Local Directgov - or you can send me the link and I'll load it into the system for you and make sure that DCLG add you on to the following page: <http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/afexpendituredata>

cheers

[REDACTED]  
Local Directgov

---

**From:** [REDACTED] [mailto:[REDACTED]@eastdorsetdc.gov.uk]  
**Sent:** Wednesday, January 19, 2011 12:05 PM  
**To:** localdir  
**Subject:** Local government expenditure over £500

Hi,

Please can you let me know how we publish our data on [www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/](http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/) and / or Local Directgov?

I have provided a link to our data on Data.gov.uk already!

Many thanks,

[Redacted]  
Accountant - Financial Services

East Dorset District Council

Tel [Redacted]  
Extension [Redacted]

[datadirect@eastdorset.gov.uk](mailto:datadirect@eastdorset.gov.uk)

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East Dorset District Council, Council Offices, Furzeshill, Wimborne, Dorset BH21 4HN

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From: [REDACTED]  
 Sent: 19 January 2011 10:18  
 To: [REDACTED]@buckscc.gov.uk  
 Cc: [REDACTED]  
 Subject: FW: Publishing £500 payments

Attachments: Index A Dataset on DataGOVuk Guide.ppt; Making Public Data Public - Meta-data pro-forma guidance.doc; LA spend\_data gov uk\_Meta-data pro-forma\_sample.xls

Dear Graham,

Thank you for notifying us that Buckinghamshire County Council will soon be publishing online details of expenditure over £500. I am copying this to DCLG colleagues who will ensure that Buckinghamshire County Council is listed on the DCLG transparency webpage and timeline. It would be helpful if you could please provide a link to the Council web page where the data will be published. You may do this by either updating Local Directgov directly (LGS/L 1465/8) or by dropping a line to [LocalDirectGov@communities](mailto:LocalDirectGov@communities)

To be included on the data.gov.uk site please refer to the guidance here: <http://data.gov.uk/blog/guidance-including-data-datagovuk-index> and the attached step-by-step guide for using the online proforma plus more general guidance about the metadata. Please also find attached a sample pro-forma with specific metadata relating to publishing spend data for information. Once you have registered online and received publisher access you may add your expenditure details directly on to the data.gov.uk site. Please contact Simon Demissie at the National Archives [[PublicData@nationalarchives.gsi.gov.uk](mailto:PublicData@nationalarchives.gsi.gov.uk)] if you need any assistance with this.

I hope this is helpful.

Kind regards,

[REDACTED]  
 [REDACTED] Department for Communities and Local Government | Data Transparency - Local Government Policy & Productivity | 3, 33 Eland House SW2E 5DU [REDACTED]  
 [REDACTED]@communities.gsi.gov.uk

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From: [REDACTED] [mailto:[REDACTED]@buckscc.gov.uk]  
 Sent: Wednesday, January 19, 2011 8:55 AM  
 To: CONTACTUS  
 Subject: Publishing £500 payments

Hi

Buckinghamshire County Council will be publishing details of £500 payments, as per the guidelines, on our public web-site on Tuesday 25th January 2011. How do we get ourselves added to the A-Z of Councils who have published this data on your web-site?

Please advise

Regards

[REDACTED]  
 Senior Finance Accountant (Systems & Processes)  
 Finance Planning & Reporting  
 8th Floor, New County Offices  
 Buckinghamshire County Council  
 Tel: [REDACTED]

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**From:** localdir  
**Sent:** 20 January 2011 08:56  
**To:** [REDACTED]  
**Subject:** RE: Advice please  
Hi Helena,

I know you have asked to recall this message but I thought I'd better reply because I notice that it hadn't been saved properly - as you probably discovered you don't actually need to add the service name as the system automatically adds this when you save it - however you do need to tick the "supported" box - in your case this doesn't appear to have happened as the service is appearing on the system as not applicable - I have amended this on your behalf so that the link is now live.

cheers

[REDACTED]  
Local Directgov

---

**From:** [REDACTED] [mailto:[REDACTED]@aylesburyvalcdc.gov.uk]  
**Sent:** Thursday, January 20, 2011 8:33 AM  
**To:** localdir  
**Subject:** Advice please

Dear LDG Communities

I've tried to upload the link for our expenditure over £500 (LGSL 1465) but it won't allow me to upload a service name and I can't see that it added the service to our listing. Can you advise please?

Our link is: <http://www.aylesburyvalcdc.gov.uk/council-democracy/performance/invoices-500/>

Thanks very much

[REDACTED]  
Snr Communications Officer  
Communications & Marketing  
Aylesbury Vale District Council  
The Gateway  
Gatehouse Road  
Aylesbury  
HP19 8FF  
[REDACTED]

Visit our website: [www.aylesburyvalcdc.gov.uk](http://www.aylesburyvalcdc.gov.uk)

—  
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From: [redacted]  
Sent: 20 January 2011 14:29  
To: [redacted]  
Cc: [redacted]  
'Data.gov.uk Team'  
Subject: RE: Bracknell Forest Council Opendata pages

Attachments: Making Public Data Public - Meta-data pro-forma guidance.doc; Proforma - Local Authority spend.xls

[redacted]

Thank you for the notification and providing the link to your opendata/transparency web-page.

I am copying this to DCLG colleagues who will ensure that Bracknell Forest Council is listed on the DCLG transparency webpage and timeline - particularly the link to your £500 expenditure page: <http://www.bracknell-forest.gov.uk/your-council/yc-transparency/yc-payments-to-suppliers.htm>

To be included on the [data.gov.uk](http://data.gov.uk) site please refer to the guidance here: <http://data.gov.uk/blog/publish-your-data-on-wwwdatagovuk-a-simple-how-to-guide> and attached general guidance about the metadata. I'm also attaching for your information a sample pro-forma with specific metadata relating to publishing spend data, *please note that only the text in red needs to be changed when information is entered on the site.*

Please contact [redacted] the National Archives [[PublicData@nationalarchives.gsi.gov.uk](mailto:PublicData@nationalarchives.gsi.gov.uk)] if you need any specific guidance about entering information on the [data.gov.uk](http://data.gov.uk) site.

Kind regards,

[redacted]

[redacted] Department for Communities and Local Government | Data Transparency - Local Government Policy & Productivity | 37/38 Clarendon House SW1E 5DU | [redacted]  
[redacted] [communities.gsi.gov.uk](mailto:communities.gsi.gov.uk)

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-----Original Message-----

From: [redacted]  
Sent: Thursday, January 20, 2011 1:48 PM  
To: [redacted]  
Cc: [redacted]  
Subject: RE: Bracknell Forest Council Opendata pages

[redacted]

Thanks for letting me know - and good to see your Council's open data pages.

[redacted] note and action please.

-----Original Message-----

From: [redacted] [mailto:[redacted]@bracknell-forest.gov.uk]  
Sent: Thursday, January 20, 2011 12:26 PM  
To: [redacted]

Subject: Bracknell Forest Council Opendata pages

[Redacted]

I came across your contact details via the Communities of Practice discussion forum.

I am writing to let you know that Bracknell Forest Council have an opendata section on the website which can be found via the following link:

<http://www.bracknell-forest.gov.uk/opendata>

I would be most grateful if you could add this to the relevant DCLG pages.

Many thanks in advance for your help,

Best regards,

[Redacted]  
Web Services Officer  
Bracknell Forest Council

Tel: [Redacted]  
Email: [Redacted]@bracknell-forest.gov.uk  
Web: [www.bracknell-forest.gov.uk](http://www.bracknell-forest.gov.uk)

Facebook: <http://www.bracknell-forest.gov.uk/facebook>  
Twitter: <http://twitter.com/BracknellForest>  
YouTube: <http://www.youtube.com/bracknellforesta>

.....  
This e-mail will be read by employees of the Council and all personal information will be dealt with in accordance with the Data Protection Act 1998. The views expressed in this e-mail are those of the individual and not necessarily the views or opinions of Bracknell Forest Borough Council.

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From: [REDACTED]  
Sent: 21 January 2011 13:37  
To: [REDACTED]@gov.uk  
Subject: Transparency - broken links

Hi,

We have amended your expenditure over £500 link as requested and it will appear in the new lists to be published tonight. Thank you for letting us know.

Regards

[REDACTED]

[REDACTED]  
Local Directgov Programme Manager  
Department for Communities and Local Government  
Home & Community Franchise  
Zone 7/F5, Eland House  
Bressenden Place  
London SW1E 5DU

Tel: [REDACTED]

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From: [REDACTED]  
Sent: 21 January 2011 13:34  
To: [REDACTED]@hertscc.gov.uk  
Cc: [REDACTED]  
Subject: Transparency- broken link

Hi, We have amended your expenditure over £500 link as requested and it will appear in the new lists to be published tonight. Thank you for letting us know.

Regards

[REDACTED]

[REDACTED]

Local Directgov Programme Manager  
Department for Communities and Local Government  
Home & Community Franchise  
Zone 7/F5, Eland House  
Bressenden Place  
London SW1E 5DU  
MOB: [REDACTED]  
Tel [REDACTED]

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<http://twitter.com/CommunitiesUK>

From: [redacted]  
Sent: 21 January 2011 10:58  
To: [redacted]  
Cc: [redacted] countculture [redacted]  
Subject: RE: Exeter City Council Open Data

Attachments: Making Public Data Public - Meta-data pro-forma guidance.doc; Proforma - Local Authority spend.xls

Thank you for the notification and providing the link to your opendata/transparency web-page.

I am copying this to DCLG colleagues who will ensure that Exeter City Council is listed on the DCLG transparency webpage and timeline - particularly the link to your >£500 expenditure page: <http://www.exeter.gov.uk/index.aspx?articleid=13334&panelid=1>

To be included on the [data.gov.uk](http://data.gov.uk) site please refer to the guidance here: <http://data.gov.uk/blog/publish-your-data-on-wwwdatagovuk-a-simple-how-to-guide> and attached general guidance about the metadata. I'm also attaching for your information a sample pro-forma with specific metadata relating to publishing spend data, please note that only the text in red needs to be changed when information is entered on the site.

Please contact [redacted] at the National Archives ([PublicData@nationalarchives.gsi.gov.uk](mailto:PublicData@nationalarchives.gsi.gov.uk)) if you need any specific guidance about entering information on the [data.gov.uk](http://data.gov.uk) site.

Kind regards,

[redacted]  
[redacted] Department for Communities and Local Government | Data Transparency | Local Government Policy & Productivity | 3133 Eland House SW1E 5DL [redacted]  
[redacted]@communities.gov.uk  
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From: [redacted]  
Sent: Friday, January 21, 2011 10:01 AM  
To: [redacted]  
Cc: [redacted]  
Subject: RE: Exeter City Council Open Data

Excellent. Thanks for letting us know. In case you haven't already seen it, I'd recommend taking a look at LG-Group's broader work on Transparency (<http://www.idea.gov.uk/idk/core/page.do?pageId=21407431>). Padma - could you add this to the register please.

---

From: [redacted] ([mailto:\[redacted\]@exeter.gov.uk](mailto:[redacted]@exeter.gov.uk))  
Sent: Friday, January 21, 2011 8:56 AM  
To: 'countculture [redacted]'; [redacted]  
Subject: Exeter City Council Open Data

Please note that Exeter City Council's expenditure >£500 is now available on the Open Data pages of our web site. See:

<http://www.exeter.gov.uk/index.aspx?articleid=13235>

Regards,

[REDACTED]  
[REDACTED]

Exeter City Council  
Civic Centre  
Paris Street  
EXETER EX1 1JN  
Tel: [REDACTED]  
Mobile: [REDACTED]  
Fax 00 44 (0)1392 265268  
mail: [REDACTED]@exeter.gov.uk  
web: exeter.gov.uk

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From: localdir  
Sent: 25 January 2011 10:21  
To: [REDACTED]  
Subject: RE: Local Directgov January Newsletter  
Hi [REDACTED]

To add new services you need to login to the Local Directgov admin interface - <https://admin.localdirect.gov.uk/LDGAdministration/> - your user name is [REDACTED] and your password is [REDACTED]

We have already added your expenditure items link - LGSL 1465 - the link we have recorded is <http://www.adur.gov.uk/finance/payments-to-suppliers.htm>

You can also check and amend your broken links at the address above - go to site and link reporting/site reports and select report type broken link - I've checked this and you do not currently have any broken links so you do not need to take any action on either of the newsletter items you quote.

cheers

[REDACTED]  
Local Directgov

---

From: [REDACTED] [mailto:[REDACTED]@adur-worthing.gov.uk]  
Sent: Monday, January 24, 2011 4:52 PM  
To: localdir  
Subject: RE: Local Directgov January Newsletter

Hello

Item below "Publishing expenditure items online: will your Local Authority make the deadline?" says

If you have yet to publish this information, please remember that you need to update your link in the Local Directgov (1465/8) administration interface to be certain that the Department for Communities and Local Government (DCLG) website will reflect the fact that you have published the data.

Where do we go to update this please ... ??? Can you send me a link

Item below "SOCITM Better Connected: get your links updated before the publication deadline"

Where do we do this please - can you send me a link

Regards,  
[REDACTED]

Please note change of e-mail address to [steve.collins@adur-worthing.gov.uk](mailto:steve.collins@adur-worthing.gov.uk)  
Please can you update your address book if necessary

[REDACTED] New Media Co-ordinator (and Web Developer)  
 Corporate Strategy and ICT, Adur District Council  
 ICT Suite, Ground Floor, Civic Centre, Ham Road, Shoreham-by-Sea, West Sussex, BN43 6PR  
 Telephone [REDACTED] External [REDACTED]  
 e-mail [REDACTED] @adur-worthing.gov.uk (or webmaster@adur.gov.uk)  
 You can visit Adur District Council's website at [www.adur.gov.uk](http://www.adur.gov.uk)

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size=2 width="100%" align=center tabindex=-1>

**From:** Local Directgov [mailto:localdirectgov@communities.gov.uk]

**Sent:** Monday, 24 January 2011 16:43

**To:** localdirectgov@communities.gov.uk; [REDACTED]

**Subject:** Local Directgov January Newsletter

Welcome to the January edition of Local Connects, Local Directgov's e-newsletter, packed full of information and tools to help you get the best out of your Directgov and Business Link links.

In this month's newsletter:

The deadline for publishing expenditure items over £500 is fast approaching. If you are still unclear about what you need to do, please contact the Local Directgov (LDG) team. Get your links updated before the SOCITM end of January publication deadline, and race ahead with Race Online, the nationwide bid to make the UK 'a truly networked nation'. And if you've ever wondered about the Localism Bill and what it means for your local authority, then wonder no more with our plan-speaking guide to the Localism Bill.

Also, in this month's newsletter:

- Publishing expenditure items online: will your Local Authority make the deadline?
- SOCITM Better Connected: get your links updated before the publication deadline
- Make your local authority a digital champion with Race Online
- Recycling centres: update the opening times on your recycling webpage
- EU Service Directive/Point of Single Contact (PSC): service news correction
- Martha Lane Fox wants to hear from you!
- Decoding Localism: a plain-speaking guide to the Localism Bill
- Connect digitally with Steps to Success
- Spread the word about info4local
- The Innovation Hub: a place for local authorities to connect
- The top 10: ten most popular links in December

Read the newsletter in full at <http://www.communities.gov.uk/localdirectgov/localconnects/1802171/>



Do feel free to forward the newsletter to colleagues you think might be interested, or even better, they should contact Local Directgov at [localdirectgov@communities.gsi.gov.uk](mailto:localdirectgov@communities.gsi.gov.uk) to register, and they will automatically get the next edition in their inbox.

\*\*\*\*\*  
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From: localdir  
Sent: 25 January 2011 16:46  
To: [REDACTED]  
Subject: RE: Boston Borough Council - Payments over £500

Hi [REDACTED]

Thanks I've loaded the link into the Local Directgov system

cheers

[REDACTED]  
Local Directgov

-----Original Message-----

From: [REDACTED] [mailto:[REDACTED]@boston.gov.uk]  
Sent: Tuesday, January 25, 2011 4:16 PM  
To: localdir  
Subject: [REDACTED] Borough Council - Payments over £500

Dear Sirs

Boston Borough Council have published details of their payments greater than £500.00 on the link below:

[http://www.boston.gov.uk/index.php?option=com\\_content&task=view&id=2072&Itemid=10080](http://www.boston.gov.uk/index.php?option=com_content&task=view&id=2072&Itemid=10080)

Kind Regards

[REDACTED]  
Accountancy Assistant  
Boston Borough Council

\*\*\*\*\*  
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\*\*\*\*\*

From: [redacted]@brent.gov.uk  
Sent: 25 January 2011 13:09  
To: [redacted]  
Subject: RE: LAs with £500 Spend data

No time to look into this in detail right now but looking at what page their LDG URL returns this looks like their home page and my program should have said Fail for this.

I used the Brent 'See this service in another borough' page at <http://www.brent.gov.uk/hs/LDG+Selector?OpenDocument&pid=1465&i=08> and selected Sedgemoor from the list at the bottom of the page.

Regards

From: [redacted]mailto:[redacted]communities.gsi.gov.uk]  
Sent: 25 January 2011 12:24  
To: [redacted]  
Subject: RE: LAs with £500 Spend data

[redacted] I will respond in detail to this email but, first, a quick question. You have Sedgemoor down on your list as a successful publisher of 1465/8 information. But I cannot find any evidence of that. Can you just check for me?

regards

From: [redacted]mailto:[redacted]brent.gov.uk]  
Sent: Tuesday, January 25, 2011 12:06 PM  
To: [redacted]  
Subject: RE: LAs with £500 Spend data

What is the test for £500 Spend data actually going to be? I was under the impression that it was going to be where an LA has provided an LDG 1465 URL pointing to a page with spend data on it – but perhaps there is another definition?

I would be interested in which LAs you have over and above the ones that I have identified and also the additional ones that [redacted] has found – so yes please send me any lists for 1465 that you have.

Thanks

[redacted]  
Brent Council, IT Strategy Manager  
Brent House, 349 High Road, Wembley, HA9 6BZ  
Tel: [redacted]  
Email: [redacted]@brent.gov.uk  
Web: www.brent.gov.uk

From: [redacted]mailto:[redacted]communities.gsi.gov.uk]

Sent: 25 January 2011 08:55  
To: [REDACTED]  
Subject: Re: LAs with £500 Spend data

[REDACTED]  
Thanks for this. I currently have 210+10 approx 1465/8 publishing LAs (+10 are holding pages). But I am working very closely with Joannathan Evans from the LGA and he reckons he has another 25 LAs for me this a.m., so I expect to spend all morning reconciling all your contributions. I started to collect 828/8 but didn't want to make a big deal about it as advice and guidance had not been produced- it would appear to be going out later this week- two days before the deadline! 1574 is councillor allowances and expenses, the LGSL has just been released but I haven't loaded into LDG yet (probably today).  
Let me know if you want a copy of my spreadsheet for 1465.  
Regards  
[REDACTED]

[REDACTED]  
Local Directgov Programme Manager  
This message was sent on my blackberry

---

From: [REDACTED]@brent.gov.uk>  
To: [REDACTED]  
Cc: [REDACTED]  
Sent: Mon Jan 24 17:40:02 2011  
Subject: LAs with £500 Spend data  
[REDACTED]

[REDACTED] tells me that you have the pleasant task of identifying which councils have got £500 Spend data on their websites.

If it is of any help to you I can make available the work that I've been doing on identifying these councils (also for the Contracts and Senior Staff Salaries). This is work in progress right now but it does produce results that might be of assistance.

I have a program (written in Python) which looks up the LDG derived page of each LA for PIDs 1465, 828 and 1573. It then analyses each page to see if it contains keywords with correspond to the relevant service.

The numbers of LAs with successful pages as of this morning were

1465 (Spend) = 192  
828 (Contracts) = 31  
1573 (Salaries) = 6

These figures will be conservative because some LA websites don't always return pages successfully so they might indeed have a good 1465 page but my program was unable to read it and thus unable to report a success. But there aren't many of these so the figures are reasonably correct.

I have attached some of the output files so you can see which LAs have successful pages. The error log shows which ones could not be read by my program.

If these are of use to you I can continue to provide the data files or I could give you the program code and you could run it for yourself (you would need to have Python installed on your PC - it comes preinstalled on Macs). Ultimately I am planning to put the system onto a website so that anyone could run it for themselves but I need to work though more of the exceptions and improve

the performance of the code first.

Let me know if any of this would be of any help to you.

Regards

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From: [REDACTED]  
 Sent: 25 January 2011 13:24  
 To: [REDACTED]  
 Cc: [REDACTED]  
 Subject: RE: query on data.gov.uk website

Attachments: Making Public Data Public - Meta-data pro-forma guidance.doc; Proforma - Local Authority spend.xls

Hi [REDACTED]

Thanks for getting in touch. Yes I think the information on this link:  
<http://www.dorsetforyou.com/400366> should be enough as I can open them.  
 I have separated the individual XLS links below and grateful if Simon could confirm whether this is ok to link from data.gov.uk albeit that the link goes straight to the data.

<http://www.dorsetforyou.com/media.jsp?mediaid=158357&filetype=doc> - April-Sept 2010  
<http://www.dorsetforyou.com/media.jsp?mediaid=158826&filetype=doc> - Oct-Dec 2010

In case you have not yet seen, please find a link to the guidance on publishing on data.gov.uk :  
<http://data.gov.uk/blog/publish-your-data-on-wwwdatagovuk-a-simple-how-to-guide> and attached general guidance about the metadata. I'm also attaching for your information a sample pro-forma with specific metadata relating to publishing spend data. *please note that only the text in red needs to be changed when information is entered on the site.*

Kind regards,

[REDACTED]  
 [REDACTED] Department for Communities and Local Government (Data Transparency - Local Government Policy & Productivity - 3rd Floor, 12th Floor, 5th Floor) [REDACTED]  
 [REDACTED] communities.gov.uk

Please don't print this email unless you really need to.

From: [REDACTED] [mailto:[REDACTED]@christchurch.gov.uk]  
 Sent: Tuesday, January 25, 2011 12:34 PM  
 To: [REDACTED]  
 Subject: RE: query on data.gov.uk website

Hi [REDACTED]

I have uploaded Excel files onto our council website which you can see here  
<http://www.dorsetforyou.com/400366> on the right hand side of the page. I've asked [REDACTED] to create links to these for data.gov.uk. When I open the pdf files on dorset for you, they come up in a webpage so I have copied the address for [REDACTED] but when I open the Excel documents, they open in Excel, not as a webpage, so there's no link. So the closest link to them is the link I have put above  
<http://www.dorsetforyou.com/400366> Is this enough to create a link on data.gov.uk?

Many thanks,

[REDACTED]  
 [REDACTED]  
 Accountancy Officer  
 Christchurch Borough Council  
 Tel: [REDACTED]  
 Fax: [REDACTED]  
 Email: [REDACTED]@christchurch.gov.uk  
 Web: <http://www.dorsetforyou.com>

---

**From:** [redacted] [mailto:[redacted]@nationalarchives.gsi.gov.uk]  
**Sent:** 25 January 2011 12:25  
**To:** [redacted]  
**Cc:** [redacted]  
**Subject:** RE: query on data.gov.uk website

Hi [redacted]

Thanks for this.

Please could you let me know when you can access the XLS files. This is because we arranged with CLG that we would only include data published in XLS – or CSV – format on data.gov.uk.

Please contact [redacted] copied; for further clarification on this point.

Thanks.

---

[redacted]  
Data Quality Assurance Assistant  
Tel: [redacted]  
Fax: +44 (0)30 8487 1976  
Web: nationalarchives.gov.uk data.gov.uk  
The National Archives, Kew, Richmond, Surrey TW9 4DU

---

**From:** [redacted] [mailto:[redacted]@christchurch.gov.uk]  
**Sent:** 25 January 2011 12:22  
**To:** [redacted]  
**Subject:** RE: query on data.gov.uk website

Hi [redacted]

<http://www.dorsetforyou.com/400366> This is the link to the files on our website. Is this what you mean by landing page?

<http://www.dorsetforyou.com/media.jsp?med:aid=158366&filetype=pdf> apr-sep.pdf

<http://www.dorsetforyou.com/media.jsp?med:aid=158823&filetype=pdf> oct-dec.pdf

I can't see how to get links to the excel versions.

Thanks.

[redacted]  
**Accountancy Officer**  
**Christchurch Borough Council**  
Tel: [redacted]  
Fax: [redacted]  
Email: [redacted]@christchurch.gov.uk  
Web: <http://www.dorsetforyou.com>



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**From:** [redacted] [mailto:[redacted]@nationalarchives.gsi.gov.uk]  
**Sent:** 25 January 2011 12:13  
**To:** [redacted]  
**Subject:** RE: query on data.gov.uk website

[redacted]

Please could you provide the links to these files - and the landing page for them - on your website as we do not actually host any files on data.gov.uk.

Thanks.

[redacted]

[redacted]

Data Quality Assurance Assistant  
Tel [redacted]  
Fax +44 (0)20 8487 1976  
Web [nationalarchives.gov.uk](http://nationalarchives.gov.uk) [data.gov.uk](http://data.gov.uk)  
The National Archives, Kew, Richmond, Surrey TW9 4DU

---

**From:** [redacted] [mailto:[redacted]@christchurch.gov.uk]  
**Sent:** 25 January 2011 11:53  
**To:** [redacted]  
**Subject:** RE: query on data.gov.uk website

Hi [redacted]

The link is <http://data.gov.uk/dataset/cbc01>

And the files are attached to this email, there are 4 files:

- Apr-Sep 2010 (pdf version)
- Apr-Sep 2010 (excel version)
- Oct-Dec 2010 (pdf version)
- Oct-Dec 2010 (excel version)

Thanks very much for your help.

[redacted]

**Accountancy Officer**  
**Christchurch Borough Council**  
Tel [redacted]  
Fax [redacted]  
Email [redacted]@christchurch.gov.uk  
Web <http://www.dorsetforyou.com>

---

**From:** [redacted] [mailto:[redacted]@nationalarchives.gsi.gov.uk] **On Behalf Of** Public Data  
**Sent:** 25 January 2011 10:40  
**To:** [redacted]  
**Subject:** RE: query on data.gov.uk website

Hi [redacted]

Unfortunately there are problems with the edit function which our developers are working on.

Please could you send me links to the data that you wish to add to the package, as well as a link to the package itself on data.gov.uk, and I will make the necessary changes for you

Many thanks,

[redacted]

[redacted]

Data Quality Assurance Assistant

Tel: [redacted]

Fax: 144 (0120 8487 1976)

Web: [nationalarchives.gov.uk](http://nationalarchives.gov.uk) [data.gov.uk](http://data.gov.uk)

The National Archives, Kew, Richmond, Surrey TW9 4DU

From: [redacted] (mailto:[redacted]@christchurch.gov.uk)

Sent: 25 January 2011 10:23

To: Public Data

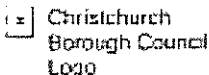
Subject: query on data.gov.uk website

Hello,

I'm trying to upload some data onto the [www.data.gov.uk](http://www.data.gov.uk) website and am having some trouble with it. I've managed to create the dataset but haven't attached any files, and I can't see how to edit this to attach the data. Could you please let me know how to do this? The data is the spend over £500 for Christchurch Borough Council

Thanks

[redacted]



[redacted]  
**Accountancy Officer**  
**Christchurch Borough Council**

Tel: [redacted]

Fax: [redacted]

Email: [redacted]@christchurch.gov.uk

Web: <http://www.dorsetcouncil.com>

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From: [REDACTED]  
 Sent: 25 January 2011 14:54  
 To: [REDACTED]@east-northamptonshire.gov.uk  
 Cc: [REDACTED]  
 Subject: FW: Local government expenditure over £500

Attachments: Making Public Data Public - Meta-data pro-forma guidance.doc; Proforma - Local Authority spend.xls  
 Dear [REDACTED]

Thank you for your email to [REDACTED]. I am passing this on to colleagues who will be able to add East Northamptonshire Council to the DCLG timeline

You may be aware that you can also be included on the [data.gov.uk](http://data.gov.uk) site, please refer to the guidance here: <http://data.gov.uk/blog/publish-your-data-on-wwwdatagovuk-a-simple-how-to-guide> and attached general guidance about the metadata. I'm also attaching for your information a sample pro-forma with specific metadata relating to publishing spend data, *please note that only the text in red needs to be changed when information is entered on the site.*

Please contact [REDACTED] at the National Archives ([PublicData@nationalarchives.gsi.gov.uk](mailto:PublicData@nationalarchives.gsi.gov.uk)) if you need any specific guidance about entering information on the [data.gov.uk](http://data.gov.uk) site.

I hope this is helpful.

Kind regards,

[REDACTED]  
 [REDACTED] (Department for Communities and Local Government | Data Transparency | Local Government Policy & Productivity | 37/33 Eland House SW1E 5DU [REDACTED])  
 [REDACTED]@communities.gsi.gov.uk

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From: [REDACTED] [mailto:[REDACTED]@east-northamptonshire.gov.uk]  
 Sent: Tuesday, January 25, 2011 1:09 PM  
 To: [REDACTED]  
 Subject: Local government expenditure over £500

Hello [REDACTED]

I have been given your name by [REDACTED] from OpenlyLocal as someone who can possibly help me rectify an omission on the DCLG website.

East Northamptonshire Council has been publishing it's spend data since 24<sup>th</sup> December and we uploaded the necessary files to local direct gov as instructed. The data is available either via [www.east-northamptonshire.gov.uk/transparency](http://www.east-northamptonshire.gov.uk/transparency) or [www.east-northamptonshire.gov.uk/opendata](http://www.east-northamptonshire.gov.uk/opendata).

The information on the DCLG site [www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/](http://www.communities.gov.uk/localgovernment/transparency/localgovernmentexpenditure/) shows that we are compliant in the A to F list of councils for expenditure over £500 at the bottom of the webpage and also via the Directgov postcode search but NOT when viewing the timeline on the inter-active map. I have been asked by my senior management team and councillors to rectify this but don't know who to approach. Are you able to help at all?

Kind regards

[Redacted]  
Policy Officer  
East Northamptonshire Council  
Tel: [Redacted]

For details of our services please visit [www.east-northamptonshire.gov.uk](http://www.east-northamptonshire.gov.uk)

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