

Alternatives To Travel Outline Programme Template

	Task	Detail	Timescale
Mobilise	Ensure reporting structure is in place and senior buy in is achieved		
Baseline	Complete baseline assessment tool		
Identify	Plan ATT measures to be introduce/expanded/promoted		
Implement	Implement measures/ carry out a pilot project		
Monitor	Repeat baseline assessment		
Evaluate	Evaluate the results to understand ROI/ROO		