

Annex A

our ref: IA/00983/11

I would like to ask how many Approved driving instructors have nine points on their licence.

Please tell me how many have 12 points.

Please give me a breakdown of those with more than 12. In each case please tell me how many points they have, what they got their last points for and why they are still allowed to drive.

Approved driving instructors (ADIs) are required to notify DSA within 7 days of conviction of a criminal offence (including fixed penalties). We also are informed of driving convictions by DVLA and both driving and criminal cautions and convictions through the police notifiable scheme. Once dealt with and risk assessed the information is not collated or tabulated. We therefore do not hold information the number of points on ADI licences.

Please tell me how many adi's have criminal records.

Please give me a break down of the offences for each adi. For example please tell me if they have been convicted of sex, violent, fraud or road offence. Please specify if an individual has more than one conviction.

Please tell me how many adi's have been charged with a criminal offence while working in each of the last three years. What were they charged with, where and were they convicted? Was the alleged victim a learner driver?

How many of those charged already had a criminal record?

As above, ADIs are required to notify us of a criminal conviction but this information is not retained.

We also may receive details of criminal convictions following a criminal records bureau enhanced check but again we do not retain this information longer than six months. Not retaining this information is in line with the requirements of the Criminal Record Bureau's (CRB) Code of Practice (section 3), which applies to bodies using disclosures, states that: *No reproductions of the Disclosure or its content are made, including photocopies or scanned images, unless with the prior agreement of the CRB or as a result of a stipulated requirement relating to the e-channel service.* Disclosure Scotland also has a similar requirement. Any details we receive are securely disposed of and details are not kept

We therefore again do not hold information about criminal records and offences for ADIs

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