

Thank you for taking the time to complete this questionnaire.

Please now seal the questionnaire in the freepost envelope provided and either leave it at the workplace collection point or, if you prefer, post it directly yourself.

Please try to return the completed questionnaire in the next two weeks.

The Workplace Employment Relations Survey is an important source of information on working life in Britain. We would like to hear your views. If you need a copy of this questionnaire in large print, please call Freephone 0800 652 4574.

કૃપા કરી આ પ્રશ્નાવલી ભરો.

ધ વર્કપ્લેસ એમ્પ્લોયમેન્ટ રીલેશન્સ સર્વે (કામની જગાએ નોકરી સંબંધિત અવલોકન), એ બ્રિટનમાં કામ કરતી જાણીતા પર આપતી માહિતીનો એક અગત્યનો સ્ત્રોત છે. અમને તમારા વિચાર જાણવાની ઘણી જ ઈચ્છા છે, માટે કૃપા કરીને આ પ્રશ્નાવલી ભરો. અમારી ઈચ્છા છે કે દરેક કામ કરનાર, પછી એ જે કામ કરતા હો, બધાં જ લોકો આ પ્રશ્નાવલી ભરીને પાછું મોકલાવે એ ચોકકસ કરવું છે. જો તમને કોઈ મદદની જરૂર હોય, તો કૃપા કરીને તમારા મિત્ર અથવા કુટુંબીજનને પૂછો. અને તમને જો વધુ માહિતી અથવા મદદની જરૂર હોય, તો અમને મફત 0800 652 4574 પર ફોન કરી શકો છો. અમે તમારા જવાબને ખાનગી રીતે રાખીશું. ઘણો આભાર.

दयाकरे এই প্রশ্নপত্রটি পূরণ করুন

ওয়ার્કપ્લેસ એમ્પ્લોયમેન્ટ રિલેશન્સ સર્વે હોવા વૃદ્ધિને કર્મજીવન સંબંધિત તথ્ય જાનાર એક ઊંચાત્મક સૂત્ર. આમરા આપનાર મતામત જાનાર જન્ય અતાજ આશ્રી સૂતરાં દયાકરે એઈ પ્રશ્નપત્ર પૂરણ કરણ. ગોત્ર-વર્ણ નિર્વિશેષે સકલ કર્મચારી-કર્મકર્તા યાતે એઈ ફરમટિ પૂરણ કરે ફેરત પાઠાન આમરા સે વિષયટિ નિશ્ચિત કરતે ઠાઈ. આપની યદિ એ બ્યાપારે કોન સાહાય ચાન તાહલે દયાકરે આપનાર કોન વક્ષુ વા પરિવારેર સદસ્યકે વલુન. એહાડા આરો વિસ્તારિત તથ્ય વા સાહાયેર જન્ય ફોન કરણ, ફ્રિફોનઃ 0800 652 4574. આમરા સવ ધરનેર ઉત્તરેર સકલ ધરનેર ગોપનીયતા વજાય રાખવો. અસંત્ય ધન્યવાદ.

請填妥下列問卷

工作環境僱傭關係調查(Workplace Employment Relations Survey)是關於英國工作環境的重要資訊。我們非常希望聆聽你的意見，因此，請填妥這份問卷。我們希望確保所有僱員，無論其屬何背景，均填妥並交還問卷。若有必要，你可請親戚朋友幫助你填寫。或者，你可致電免費電話 0800 652 4574，以獲得更詳細資訊。我們會對所有回應保密。非常感謝。

ਕਿਰਪਾ ਕਰਕੇ ਇਹ ਸਵਾਲਨਾਮਾ ਭਰੋ।

ਵਰਕਪਲੇਸ ਐਂਪਲਾਇਮੈਂਟ ਰੀਲੇਸ਼ਨਜ਼ ਸਰਵੇਅ (ਕੰਮ ਦੀ ਥਾਂ 'ਤੇ ਨੌਕਰੀ ਦੇ ਸੰਬੰਧਾਂ ਬਾਰੇ ਸਰਵੇਅ) ਤੋਂ ਬਰਤਾਨੀਆ ਵਿਚ ਕੰਮ ਦੀ ਥਾਂ 'ਤੇ ਨਿੰਦਰੀ ਬਾਰੇ ਬਹੁਤ ਸਾਰੀਆਂ ਗੱਲਾਂ ਦਾ ਪਤਾ ਲਗਦਾ ਹੈ। ਅਸੀਂ ਤੁਹਾਡੇ ਵਿਚਾਰ ਸੁਣਨ ਦੇ ਬਹੁਤ ਈਛੁਕੇ ਹਾਂ, ਇਸ ਲਈ ਕਿਰਪਾ ਕਰਕੇ ਇਹ ਸਵਾਲਨਾਮਾ ਜ਼ਰੂਰ ਭਰੋ। ਅਸੀਂ ਇਹ ਯਕੀਨੀ ਬਣਾਉਣਾ ਚਾਹੁੰਦੇ ਹਾਂ ਕਿ ਸਭ ਕਰਮਚਾਰੀ ਇਹ ਸਵਾਲਨਾਮਾ ਭਰ ਕੇ ਭੇਜਣ, ਭਾਵੇਂ ਉਹਨਾਂ ਦਾ ਪਿਛੋਕੜ ਕੋਈ ਵੀ ਹੋਵੇ। ਜੇ ਤੁਹਾਨੂੰ ਕਿਸੇ ਮਦਦ ਦੀ ਲੋੜ ਹੈ, ਤਾਂ ਕਿਸੇ ਦੋਸਤ ਜਾਂ ਪਰਿਵਾਰ ਦੇ ਜੀਅ ਤੋਂ ਮਦਦ ਮੰਗੋ। ਜਾਂ ਫਿਰ ਤੁਸੀਂ ਫ੍ਰੀਫੋਨ ਨੰਬਰ 0800 652 4574 'ਤੇ ਫੋਨ ਕਰੋ। ਸਾਡੇ ਕੋਲ ਆਏ ਕੋਈ ਵੀ ਜਵਾਬ ਅਸੀਂ ਕਿਸੇ ਹੋਰ ਨੂੰ ਨਹੀਂ ਦੱਸਾਂਗੇ। ਬਹੁਤ ਬਹੁਤ ਸ਼ੁਕਰੀਆ।

कृपया यह प्रश्नावली भरें।

वर्कप्लेस एम्प्लॉयमेंट रिलेशन्स सर्वे (काम के स्थान पर नौकरी के सम्बंधों के बारे में सर्वेक्षण) से बर्तानिया में काम के स्थान पर जीवन के बारे में बहुत सी बातें मालूम होती हैं। हम आपके विचार जानने के बहुत इच्छुक हैं, इस लिए कृपया यह प्रश्नावली भर कर अवश्य भेजें। हम यह सुनिश्चित करना चाहते हैं कि सभी कर्मचारी यह प्रश्नावली भर कर भेजें, चाहे उनकी पृष्ठभूमि कैसी भी हो। यदि आपको किसी से मदद लेने की ज़रूरत है, तो आप किसी मित्र या सम्बंधी से मदद लें। या फिर आप फ्रीफोन नम्बर 0800 652 4574 पर फ़ोन करें। हमारे पास आए कोई भी उत्तर हम किसी और को नहीं बताएंगे। बहुत धन्यवाद।

براه کرم سوالنامے کو پُر کریں

ورک پلیس ایمپلائمنٹ ریلیشنس سروے برطانیہ میں کام کرنے کی زندگی کے بارے میں معلومات فراہم کرنے کا ایک اہم ذریعہ ہے۔ ہم آپ کی رائے کی بہت زیادہ تمنا رکھتے ہیں اس لئے براہ کرم سوالنامے کو پُر کریں۔ ہم اس بات کو یقینی بنانا چاہتے ہیں کہ تمام ملازمین، چاہے ان کا پس منظر کوئی بھی ہو، فارم کو پُر کر کے لوٹا دیں۔ اگر آپ کو کوئی مدد درکار ہو، تو براہ کرم کسی دوست و احباب یا گھرانے کے رکن سے پوچھیں۔ بصورت دیگر، معلومات یا مدد کیلئے براہ کرم مفت فون (فری فون) 0800 652 4574 پر فون کریں۔ ہم تمام جوابات سے رازداری کے ساتھ پیش آئیں گے۔ بہت شکریہ۔

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Department of Trade and Industry

The Workplace Employment Relations Survey

2004

This is a national survey of people at work. We are interested in your views about your job and your workplace.

We are asking a group of people at this workplace to complete this questionnaire. Names have been selected randomly from a list of all the people who work here and your name is among the random selection. We have chosen people in this way so that we cover the full range of employees, from management to the most junior. There is no special reason why you were picked to fill in the survey or why others that you work with were not picked. However, now that your name has come up, we would like you to complete the questionnaire. Please do not pass it on to anyone else.

Everything that you say in this questionnaire will remain confidential.

- Completed forms will not be shown to managers or anyone else at your workplace.
- There is a serial number on the questionnaire – this is simply there so that we know who has replied and do not send out reminders unnecessarily.
- After the answers have been entered into a computer, the questionnaire will be destroyed.

The questionnaire should take no more than 15 minutes to fill in, and can be completed either at work or at home. Please return the completed questionnaire within the next two weeks.

If you need any help or want to know more about the survey, please call NatCen on: Freephone 0800 652 4574.

Please use a blue or black pen to complete the questionnaire, and try to answer every question.

Many thanks for your help.

 **NatCen**
National Centre for Social Research

A. ABOUT YOUR JOB

A1 How many years in total have you been working at this workplace? By workplace we mean the site or location at, or from, which you work.

Tick one box only

- Less than 1 year
 1 to less than 2 years
 2 to less than 5 years
 5 to less than 10 years
 10 years or more

A2 Which of the phrases below best describes your job here?

Tick one box only

- Permanent
 Temporary – with no agreed end date
 Fixed period – with an agreed end date

A3 How many hours, including overtime or extra hours, do you usually work in your job each week?

Exclude meal breaks and time taken to travel to work.

Hours per week (to nearest hour)

A4 How many overtime or extra hours do you usually work each week, whether paid or unpaid?

If you do not usually work overtime or extra hours, please write 0 in the box below.

Overtime/extra hours per week (to nearest hour)

A5 In the last 12 months, how often have you worked more than 48 hours a week?

Tick one box only

- Every week
 Two or three times a month
 Once a month
 Less often than once a month
 Never

A6 Do you agree or disagree with the following statements about your job?

Tick one box in each row

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
My job requires that I work very hard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I never seem to have enough time to get my work done	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I feel my job is secure in this workplace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I worry a lot about my work outside working hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A7 In general, how much influence do you have over the following?

Tick one box in each row

	A lot	Some	A little	None	Don't know
What tasks you do in your job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The pace at which you work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How you do your work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The order in which you carry out tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The time you start or finish your working day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A8 How satisfied are you with the following aspects of your job?

Tick one box in each row

	Very satisfied	Satisfied	Neither satisfied nor dissatisfied	Dissatisfied	Very dissatisfied	Don't know
The sense of achievement you get from your work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The scope for using your own initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The amount of influence you have over your job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The training you receive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The amount of pay you receive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your job security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The work itself	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A9 Thinking of the past few weeks, how much of the time has your job made you feel each of the following?

Tick one box in each row

	All of the time	Most of the time	Some of the time	Occasionally	Never
Tense	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relaxed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Worried	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uneasy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Content	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. ABOUT YOUR WORKPLACE

B1 If you personally needed any of the following arrangements, would they be available to you?

Tick one box in each row

	Yes	No	Don't know
Flexi-time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job sharing (sharing a full-time job with someone else)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The chance to reduce your working hours (eg full-time to part-time)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The chance to increase your working hours (eg part-time to full-time)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working at or from home in normal working hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changing working patterns including shifts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working the same number of hours per week across fewer days (eg 37 hours in four days instead of five)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B2 Thinking about arrangements for looking after children or family members, if you needed to take a day off work at short notice, eg to look after a sick relative, how would you *usually* do it?

Tick one box only

- Use paid holiday
 Use special paid leave
 Take time off and make it up later
 Go on leave without pay
 Take sick leave
 Some other way
 Couldn't take time off
 Doesn't apply to me

B3 If you personally needed any of the following, would they be available to you?

Tick one box in each row

	Yes	No	Don't know
Working only during school term times	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paid parental leave (blocks of paid time off work to care for young children)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workplace nursery, or help with child care costs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B4 Apart from health and safety training, how much training have you had during the last 12 months, either paid for or organised by your employer?

Please only include training where you have been given time off from your normal daily work duties to undertake the training.

Tick one box only

- None
 Less than 1 day
 1 to less than 2 days
 2 to less than 5 days
 5 to less than 10 days
 10 days or more

B5 How well do the work skills you personally have match the skills you need to do your present job?

Tick one box only

My own skills are

- Much higher
 A bit higher
 About the same
 A bit lower
 Much lower

B6 In general how good would you say managers at this workplace are at keeping employees informed about the following?

Tick one box in each row

	Very good	Good	Neither good nor poor	Poor	Very poor	Don't know
Changes to the way the organisation is being run	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changes in staffing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changes in the way you do your job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial matters, including budgets or profits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B7 How helpful do you find the following in keeping you informed about this workplace?

Tick one box in each row

	Helpful	Not helpful	Don't know	Not used here
Notice boards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E-mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workplace Intranet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workplace newsletter or magazine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meetings between managers and employees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Union or other employee representatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B8 Overall, how good would you say managers at this workplace are at...

Tick one box in each row

	Very good	Good	Neither good nor poor	Poor	Very poor	Don't know
Seeking the views of employees or employee representatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responding to suggestions from employees or employee representatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allowing employees or employee representatives to influence final decisions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B9 Overall, how satisfied are you with the amount of involvement you have in decision-making at this workplace?

Tick one box only

Very satisfied

Satisfied

Neither satisfied nor dissatisfied

Dissatisfied

Very dissatisfied

C. YOUR VIEWS ON WORKING HERE

C1 To what extent do you agree or disagree with the following statements about working here?

Tick one box in each row

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
I share many of the values of my organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I feel loyal to my organisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am proud to tell people who I work for	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C2 Now thinking about the managers at this workplace, to what extent do you agree or disagree with the following?

Tick one box in each row

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
Managers here						
Can be relied upon to keep to their promises	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are sincere in attempting to understand employees' views	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deal with employees honestly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Understand about employees having to meet responsibilities outside work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encourage people to develop their skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treat employees fairly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C3 In general, how would you describe relations between managers and employees here?

Tick one box only

Very good

Good

Neither good nor poor

Poor

Very poor

D. REPRESENTATION AT WORK

D1 Are you a member of a trade union or staff association?

Tick one box only

Yes

No, but have been in the past

No, have never been a member

D2 Ideally, who do you think would best represent you in dealing with managers here about the following?

Tick one box in each row

	Myself	Trade Union	Employee representative (non-union)	Another employee	Somebody else
Getting increases in your pay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Getting training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If you wanted to make a complaint about working here	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a manager wanted to discipline you	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D3 How would you describe management's general attitude towards trade union membership among employees here?

Tick one box only

Is management

...in favour of trade union membership?

...not in favour of trade union membership?

...neutral about it?

Don't know

D4 Has anyone ever asked you to join a union or staff association at your current workplace?

Yes

No

D5 Is there a trade union or staff association at this workplace?

Yes

No

Don't know

} go to E1

D6 Do you agree or disagree with the following statements about unions or staff associations at this workplace?

Tick one box in each row

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree	Don't know
Unions/staff associations here						
...take notice of members' problems and complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...are taken seriously by management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
...make a difference to what it is like to work here	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. FINALLY, ABOUT YOURSELF

E1 Are you male or female?

Tick one box only

Male

Female

E2 How old are you?

Tick one box only

16 – 17

18 – 19

20 – 21

22 – 29

30 – 39

40 – 49

50 – 59

60 – 64

65 or more

E3 Which of the following describes your current status?

Tick one box only

Single

Widowed

Divorced/separated

Married or living with a partner

E4 Do you have any dependent children in the following age groups?

Tick all that apply

No dependent children

Children aged 0 – 2 years

Children aged 3 – 4

Children aged 5 – 7

Children aged 8 – 11

Children aged 12 – 18

E5 Do you look after or give help or support to any family members or friends who have a long-term physical or mental illness or disability, or who have problems related to old age?

Tick one box only

- No
- Yes, 0 – 4 hours a week
- Yes, 5 – 9 hours a week
- Yes, 10 – 19 hours a week
- Yes, 20 – 34 hours a week
- Yes, 35 or more hours a week

E6a Do you have any long-term illness, health problem or disability? By long-term, we mean that it can be expected to last for more than one year.

Yes go to E6b No go to E7

E6b Does this illness or disability affect the amount or type of work you can do?

Yes No

E7 Which, if any, of the following academic qualifications have you obtained?

Tick all that apply

- GCSE grades D-G/CSE grades 2-5
SCE O grades D-E/SCE Standard grades 4-7
- GCSE grades A-C, GCE 'O'-level passes, CSE grade 1
SCE O grades A-C, SCE Standard grades 1-3
- 1 GCE 'A'-level grades A-E
1-2 SCE Higher grades A-C
AS levels
- 2 or more GCE 'A'-levels grades A-E
3 or more SCE Higher grades A-C
- First degree,
eg BSc, BA, BEd, HND, HNC, MA at first degree level
- Higher degree,
eg MSc, MA, MBA, PGCE, PhD
- Other *academic* qualifications
- No *academic* qualifications

E8 And which, if any, of the following vocational or professional qualifications have you obtained?

Tick all that apply

- Level 1 NVQ or SVQ, Foundation GNVQ or GSVQ
- Level 2 NVQ or SVQ, Intermediate GNVQ or GSVQ
- Level 3 NVQ or SVQ, Advanced GNVQ or GSVQ
- Level 4 NVQ or SVQ
- Level 5 NVQ or SVQ
- Completion of trade apprenticeship
- Other vocational or pre-vocational qualifications,
eg City and Guilds, RSA, OCR, BTEC
- Other professional qualifications
eg qualified teacher, accountant, nurse
- No vocational or professional qualifications

E9 Do you use a computer for any of the following tasks as part of your work?

Tick all that apply

- Word processing
- Sending or receiving e-mail
- Checking stock movements, availability or pricing
- Record keeping
- Ordering or purchasing
- Controlling or monitoring processes or machinery
- Data entry
- Data analysis
- Desk-top publishing
- Computer-aided design
- Programming or compiling syntax
- Any other task
- I do not use a computer as part of my work

E10 Thinking about the type of work you personally do, is it done at this workplace...

Tick one box only

- Only by men
- Mainly by men
- Equally by men and women
- Mainly by women
- Only by women
- I am the only person doing this type of work

E11 What is the full title of your main job, eg Primary School Teacher, State Registered Nurse, Car Mechanic, Television Service Engineer, Benefits Assistant. If you are a civil servant or local government officer, please give your job title, not your grade or pay band.

E12 Describe what you do in your main job. Please describe as fully as possible.

E13 Do you supervise any other employees? A supervisor, foreman or line manager is responsible for overseeing the work of other employees on a day to day basis.

Yes No

E14 To which of these groups do you consider you belong?

Tick one box only

- White** British
- Irish
- Any other white background
-
- Mixed** White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background
-
- Asian or Asian British** Indian
- Pakistani
- Bangladeshi
- Any other Asian background
-
- Black or Black British** Caribbean
- African
- Any other Black background
-
- Chinese or other ethnic group** Chinese
- Any other ethnic group

E15 How much do you get paid for your job here, *before tax and other deductions are taken out*? If your pay before tax changes from week to week because of overtime, or because you work different hours each week, think about what you earn on average.

Tick one box only

- £50 or less per week**
£2,600 or less per year
- £51 - £80 per week**
£2,601 - £4,160 per year
- £81 - £110 per week**
£4,161 - £5,720 per year
- £111 - £140 per week**
£5,721 - £7,280 per year
- £141 - £180 per week**
£7,281 - £9,360 per year
- £181 - £220 per week**
£9,361 - £11,440 per year
- £221 - £260 per week**
£11,441 - £13,520 per year
- £261 - £310 per week**
£13,521 - £16,120 per year
- £311 - £360 per week**
£16,121 - £18,720 per year
- £361 - £430 per week**
£18,721 - £22,360 per year
- £431 - £540 per week**
£22,361 - £28,080 per year
- £541 - £680 per week**
£28,081 - £35,360 per year
- £681 - £870 per week**
£35,361 - £45,240 per year
- £871 or more per week**
£45,241 or more per year

E16 It would be helpful if you could also tell us about your hourly pay. How much do you get paid per hour, before tax and other deductions are taken out?

Tick one box only

- £4.50 or less per hour**
(£180 or less per week for a 40-hour week)
- £4.51 - £5.00 per hour**
(£181 - £200 per week for a 40-hour week)
- £5.01 - £14.99 per hour**
(£201 - £599 per week for a 40-hour week)
- £15.00 or more per hour**
(£600 or more per week for a 40-hour week)

E17 Do you have any final comments you would like to make about your workplace, or about this questionnaire?