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Form SSF	Form SSP02a/F/01 – Training Needs Matrix											
Name	Position	Role or responsibility within POEMS	POEMS POSMS Awarene				EMS Implementation and Management		SMS Implementation and Management		Other E.g. specific technical knowledge	
			Required	Actual	Required	Actual	Required	Actual	Required	Actual	Required	Actual

SSP02a/F/02 – General Awareness Training Declaration Form

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Name:	
Responsibilities:	
Project:	
Date of Training:	
I confirm that I have received and understood the General Awareness Training for POEMS	
and POSMS	Signature
Comments	

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	DATE:	November 2007	