

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

SPECIAL ADVISERS QUARTERLY RETURNS

GIFTS RECEIVED¹

Sheridan Westlake			
Date gift received	From	Description of Gift	Outcome
12 April 2011	Zetter's Publishing / Zetter's Political Services Ltd	Copy of <i>Zetter's Political Companion</i>	Retained by department

Giles Kenningham			
Date gift received	From	Description of Gift	Outcome
Nil Return			

¹ Officials must not accept any gifts, benefits or hospitality – either directly or through a third party that would, or might appear to place them under any obligation to an individual or organisation making the offer, compromise their impartiality or otherwise be improper. Any gifts, benefits or hospitality must be refused if either the official or the Department are in any doubt about the propriety of accepting them.

HOSPITALITY²

Sheridan Westlake		
Date of hospitality	Name of organisation	Type of hospitality received (if accompanied by spouse, partner, or other family member or friend insert an asterisk *)
13 May 2011	Barratt Homes	Dinner

Giles Kenningham		
Date of hospitality	Name of organisation	Type of hospitality received (if accompanied by spouse, partner, or other family member or friend insert an asterisk *)
Nil Return		

² Does not normally include attendance at functions hosted by HM Government; attendance at 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences and seminars; working meals; light refreshments; attendance at lunches, dinners and receptions by professional bodies and their equivalents in local government and in the non-governmental public sector; meals provided at a conference; when accompanying ministers in the course of their official duties; and offers of hospitality which were declined.