



CabinetOffice

Cabinet Office Public Bodies 2011

Report

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**Making
government
work better**

Cabinet Office Public Bodies

2011 Report

This report reviews policy and practice relating to the public appointments of chairs and board members of the public bodies sponsored by the Cabinet Office. This includes a report on activity carried out to support policy objectives and a forward look to future activity over the next year.

This Plan covers the period from 1 April 2010 to 31 March 2011.

NDPBs as at 31 March 2011

As at 31 March 2011, the Cabinet Office sponsors 1 Executive and 9 Advisory Non-Departmental Public Bodies (NDPBs).

Executive NDPB

- Civil Service Commission

Advisory NDPBs

- Advisory Committee on Business Appointments
- Boundary Commission for England
- Boundary Commission for Wales
- Civil Service Appeal Board
- Committee on Standards in Public Life
- House of Lords Appointments Commission
- Main Honours Advisory Committee
- Security Vetting Appeals Panel
- Senior Salaries Review Body

1. Changes during the year

The profile of the Department's public bodies has changed this year. Following the introduction of the Public Bodies Bill, the two Executive NDPBs Capacity Builders and Commission for the Compact, and the Advisory NDPBs including the Office of the Civil Society Advisory Board and the Security Commission were closed in 2010/11. Following the Constitution Group moving from the Ministry of Justice to Cabinet Office under a machinery of government transfer, the Boundary Commission for England and the Boundary Commission for Wales are now sponsored by Cabinet Office. The Civil Service Commission was established in November 2010 by the Constitutional Reform and Governance Act 2010.

A short description of each public body sponsored by the Cabinet Office as at 31 March 2011, with details of their websites, is attached at **Annexes A and B**. The nature of their work is extremely diverse and they operate in often specialist fields of activity. However, they all contribute to the strategic objectives of the Department.

2. Appointments

All appointments to the Advisory Committee on Business Appointments; the Committee on Standards in Public Life; the House of Lords Appointments Commission; the Senior Salaries Review Body are made by the Prime Minister. The appointment of the Chair of the Civil Service Appeal Board is made by the Parliamentary Secretary; the appointment of a Member to the Security Vetting Appeals Panel requires the approval of the Prime Minister. The Civil Service Commissioners are appointed by Her Majesty on the recommendation of the Minister for the Civil Service in accordance with the Constitutional Reform and Governance Act 2010. The Deputy Chair for the Boundary Commission for England and the Boundary Commission for Wales are appointed by the Lord Chancellor. All other Ministerial appointments are made by Cabinet Office Ministers.

Between 1 April 2010 and 31 March 2011, there were 22 appointments, of which 8 were new appointments, 3 were extensions and 11 re-appointments. Re-appointments can only take place if the board member has performed satisfactorily during their current term of appointment, and performance appraisals are conducted to establish that this is the case.

During the year, appointments were made in the Advisory Committee on Business Appointments, the Committee on Standards in Public Life and the Main Honours Advisory Committee. The re-appointments made through this period were in the Civil Service Appeal Board, the Committee on Standards in Public Life and the Security Vetting Appeals Panel. All three extensions were made in the Committee on Standards in Public Life.

3. Policy and Practice

The Cabinet Office strongly supports the principles governing public appointments that underpin the *Code of Practice for Ministerial Appointments to Public Bodies* produced by the Commissioner for Public Appointments. The Department ensures that all appointments to bodies within the Commissioner's remit follow this regulatory framework.

In addition, the Cabinet Office encourages all its sponsor teams to exceed the minimum requirements of the Code. The Department has both upper and lower tier Advisory bodies (under the Office of the Commissioner for Public Appointments definition). As some of the advisory bodies are high profile (such as the Committee on Standards in Public Life and the Main Honours Advisory Committee), the Department has, in the majority of cases, opted to follow upper tier procedures as good practice.

The Department also promotes good practice principles and standards, issues good practice guidance to all government departments, *Making and Managing Public Appointments*, and within the Cabinet Office all sponsor teams are encouraged to make use of this guidance in their own appointment and re-appointment procedures.

4. Appointment on merit

The Cabinet Office is fully committed to the principle of appointment on merit. All candidates must be appointed on merit and regardless of age, ethnic origin, gender, marital status, sexual orientation, disability, political affiliation, or religion. Decisions on merit are based on assessments of candidates against the specific criteria for appointment.

5. Encouraging Diversity

The Department fully supports the Government's agenda on improving diversity on public body boards. Individuals from under-represented groups are encouraged to apply for appointments with recognition that candidates with non-traditional career patterns can still be suitable for appointment. Sponsor teams actively seek to identify suitable female candidates, people from ethnic minority backgrounds and disabled people through approaches to relevant representative organisations.

The Cabinet Office is committed to improving diversity and to encouraging applications from all sections of society to serve on the boards of its public bodies despite some of the Department's public bodies operating in very specialist fields, and the potential candidate pool being quite specific (Privy Councillors, Parliamentarians, retired senior civil servants, senior members of the judiciary).

In support of this, the Department ensures that all vacancies are advertised on the public appointments vacancies website (www.publicappts-vacs.gov.uk) and are additionally advertised in the most effective and proportionate way. Sponsor teams are encouraged to review vigorously the role and person specifications each time a potential vacancy occurs to reflect current and future requirements and to avoid automatically recruiting in the image of the outgoing appointee. Role specifications are now competence-based rather than experience-based in line with best practice guidance which suggests that this approach encourages diversity among candidates and supports selection on merit. As part of this process, the balance of the board is given consideration and also whether the requirements for the post can be used to improve the overall balance of skills and competencies.

Sponsor teams are also aware, that where possible, they should offer flexibility in terms of hours, childcare arrangements or expenses, to help attract (and at least not exclude) a more diverse candidate pool.

The table below shows the diversity position over the past five years.

Position at 31 March 2011					
	2007	2008	2009	2010	2011
Total number of members	117	100	123	120	93
Women	40 (34.2%)	31 (31%)	32 (26%)	33 (27.5%)	24
People from Minority Ethnic Backgrounds	9 (7.7%)	7 (7%)	10 (8.1%)	11 (9.2%)	--
Disabled People	8 4(3.4%)	--	--	6 (5%)	--

Please note

For numbers less than 5 are represented by –

6. Monitoring

For all recruitment exercises, applicants are issued with a job pack including the diversity monitoring and job application forms. To ensure the diversity information remains confidential, the diversity monitoring forms are not shared with any member of the sift or interview panel. By collating the diversity data, sponsor teams are able to evaluate the public appointments process by monitoring the age, gender, ethnicity, and disability of applicants and candidates at each stage of the recruitment process, checking to ensure that all groups of applicants are receiving equality of opportunity and address any issues that may arise.

7. Report on Activity and Future Plans

The Cabinet Office has a dual role in relation to public appointments. As well as supporting its own public bodies, it is also responsible for advising all Government departments in relation to public appointments and for co-ordinating activity across Government.

The table in section 5 shows a decrease in the number of disabled people serving on the boards of the Department's public bodies. From last year the number of members has decreased mainly due to the change in some CO sponsored NDPBs and the percentage from ethnic minorities has also decreased. There has been a slight reduction in the number of women board members. The small numbers of public appointees on Cabinet Office public bodies means that a slight numerical difference to groups of members can have a significant impact on the overall diversity profile. We will continue to strive to improve our diversity profile.

Following the introduction of the Public Bodies Bill, the Civil Service Appeals Board ceased to be a Non-Departmental Public Body after December 2011. After a review of the public bodies responsibility for policy and sponsor functions, the Big Lottery Fund transferred from the Department for Culture, Media and Sport to the Cabinet Office in April 2011.

Annex A

Description of the work of public bodies sponsored by the Cabinet Office as at 31 March 2011

Advisory Committee on Business Appointments (ACOBA)

The Advisory Committee on Business Appointments provides advice to the Prime Minister on applications from the most senior members of the Civil Service and Armed Forces who wish to take up outside appointments within two years of leaving Crown Service. Similarly, the Committee provides advice to the Foreign Secretary on applications from senior members of the Diplomatic Service. The Committee also offers advice directly to former Ministers about any appointments they wish to accept outside government.

Website: www.acoba.independent.gov.uk

The Boundary Commissions for England and Wales

The Boundary Commissions for England and Wales were established in 1944 and are required by the Parliamentary Constituencies Act 1986 (as amended) to periodically review the boundaries of Parliamentary constituencies in their area. (There are separate Commissions for Scotland and Northern Ireland which are sponsored by Scotland Office and Northern Ireland Office respectively).

The Speaker of the House of Commons is the 'ex-officio' Chair of each of the Boundary Commissions, though in practice he takes no part in their day to day activities.

The Boundary Commissions for England and Wales each have three Commission Members to oversee their work and take decisions on recommendations for new constituency boundaries: a Deputy Chair, who must be a High Court Judge (and is appointed by the Lord Chancellor) and two other Members.

The Parliamentary Voting System and Constituencies (PVSC) Act 2011 made substantial changes to the legislation governing distribution of Parliamentary constituencies and requires each Commission to undertake a boundary review every 5 years. The Boundary Commissions for England and Wales are currently undertaking a review of Parliamentary constituencies under the terms of the PVSC Act which must be completed before 1 October 2013.

Boundary Commission for England Website:
www.independent.gov.uk/boundarycommissionforengland

Boundary Commission for Wales Website: www.bcomm-wales.gov.uk

Civil Service Appeal Board (CSAB)

Established in 1971, the Civil Service Appeal Board (CSAB) is an independent body sponsored by the Cabinet Office (ERG, Civil Service Workforce Team).

The Civil Service Appeal Board hears appeals from civil servants against:

- dismissal and early retirement
- the withholding of compensation under the Civil Service Compensation Scheme to civil servants dismissed on inefficiency grounds
- refusal to allow participation in political activities, and,
- forfeiture of superannuation.

Website: www.civilserviceappealboard.gov.uk

Civil Service Commission (CSC)

The Civil Service Commission was established by the Constitutional Reform and Governance Act 2010 and is charged with regulating the selection of individuals for appointment to the Civil Service and to hear and determine complaints under the Civil Service Code, thereby helping to uphold the core values of an impartial Civil Service.

Committee on Standards in Public Life (CSPL)

The Committee on Standards in Public Life was established in 1994 to examine concerns about standards of conduct in public life and to make recommendations to ensure the highest standards of propriety.

The Committee fulfils its role by conducting formal inquiries as well as routine monitoring and consideration of issues and concerns, by tracking perceptions of standards by public office holders and by contributing to public policy development on ethical governance. The Committee also promotes the Seven Principles of Public Life – selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

The Committee reports to the Prime Minister, who appoints the Chair and Members.

Website: www.public-standards.gov.uk

House of Lords Appointments Commission (HOLAC)

The House of Lords Appointments Commission makes recommendations on the appointment of non-party political peers. The Commission also vets for propriety nominations for life peerages, including those made by the political parties.

Website: <http://lordsappointments.independent.gov.uk>

Main Honours Advisory Committee (MHAC)

The Main Honours Advisory Committee is formed by the Chairs of the eight specialist committees which look at nominations for honours from members of the public, government departments and others. Other members of the committee are the Chief of Defence Staff, the Permanent Secretary, Foreign and Commonwealth Office and another Permanent Secretary. The Committee is chaired by the Secretary of the Cabinet Office and Head of the Home Civil Service.

The Committee, and the sub-Committees, each normally meet twice a year to consider candidates for the New Year and Birthday Honours rounds.

The Main Honours Advisory Committee was established as part of the programme of reform to the honours system set out in Cm 6479: Reform of the Honours System published in February 2005. The individual specialist committees comprise a non-civil servant chair and a majority of non-civil service members, all selected after open competition. There are also Permanent Secretaries and other officials on the specialist committees, depending on the subject matter. Details of the composition of the committee can be found at:

Website: www.direct.gov.uk/honours

Security Vetting Appeals Panel (SVAP)

The Security Vetting Appeals Panel was established in 1997 to provide an independent avenue of appeal for existing staff and contractors whose security clearance has been refused or withdrawn and to make recommendations to the appropriate head of department.

Senior Salaries Review Body (SSRB)

The Review Body on Senior Salaries provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations and other such public appointments as may from time to time be specified.

The Review Body also advises the Prime Minister from time to time on the pay and pensions of Members of Parliament and their allowances; on Peers' allowances; and on the pay, pensions and allowances of Ministers and others whose pay is determined by the Ministerial and Other Salaries Act 1975. If asked to do so by the Presiding Officer and the First Minister of the Scottish Parliament jointly; or by the Speaker of the Northern Ireland Assembly; or by the Presiding Officer of the National Assembly for Wales; or by the Mayor of London and the Chair of the Greater London Assembly jointly; the Review Body also from time to time advises those bodies on the pay, pensions and allowances of their members and office holders. The Secretariat is provided by the Office of Manpower Economics.

Website: <http://www.ome.uk.com/review.cfm?body=4>

Annex B

Public bodies sponsored by the Cabinet Office as at 31 March 2011

Advisory Committee on Business Appointments (ACOBA)					
Advisory NDPB					
Address	Room G/05, 1 Horse Guards Road, London, SW1A 2HQ				
Tel	0207 271 0839	Fax	NA	Multiple Bodies	0
Email	acoba@acoba.gsi.gov.uk			Regulatory Function	No
Website	http://acoba.independent.gov.uk				
Terms Of Reference	To consider applications under the Business Appointments rules from senior Crown servants. To make recommendations to the Prime Minister, Foreign Secretary in the case of diplomats, or other Ministers as appropriate. To provide advice, under published guidelines, to former Ministers on the acceptance of appointments or employment outside Government after leaving office.				
Notes	2010/11 Annual Report has been published and is available on http://acoba.independent.gov.uk				
Public Bodies Statistics 2010-2011					
Chair	The Rt Hon Lord Lang of Monkton			Remuneration	£8,000 per annum
Chief Exec/ Secretary	Ms Geraldine Alexander			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2010/11	Last Review	-
Audit Arrangements	-	Government Funding	£209,000	Total Gross Expenditure	£209,000
OCPA Regulated	Yes			Staff Employed	4
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	0	Deputy	Non-Ministerial	-
Member	Ministerial	6P 5M 1F,	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid

Boundary Commission for England					
Advisory NDPB					
Address	35 Great Smith Street, London, SW1P 3BQ				
Tel	020 7276 1102	Fax	N/A	Multiple Bodies	No
Email	information@bcommengland.x.gsi.gov.uk			Regulatory Function	No
Website	www.independent.gov.uk/boundarycommissionforengland				
Terms Of Reference	To keep under review the representation of England in the House of Commons. The Parliamentary Voting System and Constituencies Act 2011 made substantial changes to the legislation governing distribution of Parliamentary constituencies - the Commission will complete its review of Parliamentary constituencies in England under this Act before 1 October 2013.				
Notes	Established in 1944. The ex-officio Chair is the Speaker of the House of Commons, but in practice he does not involve himself in the work of the Commission. The Deputy Chair is a Judge of the High Court (currently The Hon Mr Justice Sales), appointed by the Lord Chancellor.				
Public Bodies Statistics 2010-2011					
Chair	The Speaker of the House of Commons			Remuneration	0
Chief Exec/ Secretary	The Hon Mr Justice Sales/ Mr Simon James			Remuneration	0/ 0 Civil Servant
Public Meetings	No	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2010/11	Last Review	0
Audit Arrangements	0	Government Funding	£579,697	Total Gross Expenditure	£579,697
OCPA Regulated	Yes			Staff Employed	21
Chair	Ministerial	0	Chair	Non-Ministerial	1M Ex-O
Deputy	Ministerial	1M U	Deputy	Non-Ministerial	0
Member	Ministerial	2M P	Member	Non-Ministerial	0

Abbreviations: M = Male, P = Paid U = Unpaid, Ex-O = Ex Officio

Boundary Commission for Wales					
Advisory NDPB					
Address	Caradog House, 1-6 St Andrews Place, Cardiff, CF10 3BE				
Tel	029 2039 5031	Fax	029 2039 5250	Multiple Bodies	0
Email	bcomm.wales@wales.gsi.gov.uk			Regulatory Function	No
Website	www.bcomm-wales.gov.uk				
Terms Of Reference	To keep under review the representation of Wales in the House of Commons. The Parliamentary Voting System and Constituencies Act 2011 made substantial changes to the legislation governing distribution of Parliamentary constituencies - the Commission will complete its review of Parliamentary constituencies in Wales under this Act before 1 October 2013.				
Notes	Established in 1944. The ex-officio Chair is the Speaker of the House of Commons, but in practice he does not involve himself in the work of the Commission. The Deputy Chair is a Judge of the High Court (currently The Hon Mr Justice Lloyd Jones), appointed by the Lord Chancellor.				
Public Bodies Statistics 2010-2011					
Chair	The Speaker of the House of Commons			Remuneration	0
Chief Exec/ Secretary	The Hon Mr Justice Lloyd Jones/ Mr Edward Lewis			Remuneration	0/ 0 Civil Servant
Public Meetings	No	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2010/11	Last Review	0
Audit Arrangements	0	Government Funding	£160,249	Total Gross Expenditure	£160,249
OCPA Regulated	Yes			Staff Employed	2
Chair	Ministerial	0	Chair	Non-Ministerial	1M Ex-O
Deputy	Ministerial	1M U	Deputy	Non-Ministerial	0
Member	Ministerial	2M P	Member	Non-Ministerial	0

Abbreviations: M = Male, P = Paid U = Unpaid, Ex-O = Ex Officio

Civil Service Commission					
Executive NDPB					
Address	3 rd Floor, 35 Great Smith Street, London SW1P 3BQ (Note 1 – see below)				
Tel	0207 276 2613	Fax	NA	Multiple Bodies	0
Email	info@civilservicecommission.org.uk			Regulatory Function	Yes
Website	http://www.civilservicecommission.org.uk				
Terms Of Reference	The Commission is responsible for upholding the principle that selection to appointments in the Civil Service must be on merit on the basis of fair and open competition. The Commission can also hear and determine complaints raised by civil servants under the Civil Service Code, the ethical code which forms part of the terms and conditions of every civil servant. It also works with departments to help them promote the Code and the core values of the Civil Service that it describes.				
Notes	Body established in November 2010.				
Public Bodies Statistics 2010-2011					
Chair	Mark Addison (Interim) (Note 2 – see below)			Remuneration	
Chief Exec/Secretary	Dr Richard Jarvis			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2010/11	Last Review	-
Audit Arrangements	NAO	Government Funding	£485,000 (See Note 3 below)	Total Gross Expenditure	£485,000 (See Note 4 below)
OCPA Regulated	No			Staff Employed	13
Chair	Ministerial	1MP	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member (see note 5 below)	Ministerial	6MP 4FP 1FU	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, P = Paid

Notes

1 New address/contact details set out below:

Room G/08, 1 Horse Guards Road, London, SW1A 2HQ. Website

<http://civilservicecommission.independent.gov.uk/> Tel: 0207 271 0831 email: info@csc.gsi.gov.uk

2 Interim First Civil Service Commissioner

3 & 4 Budget for the period 11 November 2010 – 31 March 2011

5 Civil Service Commissioners

Civil Service Appeal Board (CSAB)					
Advisory NDPB					
Address	Room G34, 22 Whitehall, London, SW1A 2WH				
Tel	0207 276 3832	Fax	0207 276 3836	Multiple Bodies	0
Email	david.widlake@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	www.civilserviceappealboard.gov.uk				
Terms Of Reference	The Civil Service Appeal Board is an independent non-departmental public body which hears appeals from civil servants against: dismissal and early retirement; refusal to take part in political activities; forfeiture of superannuation; and the non or part payment of compensation paid to civil servants dismissed on inefficiency grounds.				
Notes	The CSAB was created in 1971 on the basis of an agreement between both sides of the National Whitley Council. On 14 October 2010 it was announced, as part of the Government's review of public bodies that the CSAB would close as an NDPB (www.cabinet-office.gov.uk) "No longer an NDPB. Any residual work to be accommodated elsewhere in the Civil Service. It is likely to take 12 months to wind down the current work load." The CSAB will close as a Cabinet Office NDPB on 31 December 2011 with the residual functions (refusal to take part in political activities; forfeiture of superannuation; and the non or part payment of compensation paid to civil servants dismissed on inefficiency grounds) being administered elsewhere in the Civil Service with effect from January 2012.				
Public Bodies Statistics 2010-2011					
Chair	John H Davies OBE			Remuneration	£390 per day
Chief Exec/ Secretary	Mr David Widlake			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2009/10	Last Review	October 2010
Audit Arrangements	-	Government Funding	£414,182.82	Total Gross Expenditure	£414,182.82
OCPA Regulated	Yes			Staff Employed	3 Full time posts
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	1M 1F P
Member	Ministerial	-	Member	Non-Ministerial	11M 6F P

Abbreviations: M = Male, F = Female, P = Paid

Committee on Standards in Public Life (CSPL)					
Advisory NDPB					
Address	1 Horse Guards Road, London, SW1 2HQ				
Tel	0207 271 0853	Fax	n/a	Multiple Bodies	0
Email	public@standards.gsi.gov.uk			Regulatory Function	No
Website	www.public-standards.gov.uk				
Terms Of Reference	<p>To examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations as to any changes in present arrangements which might be required to ensure the highest standards of propriety in public life.</p> <p>To review issues in relation to the funding of political parties, and to make recommendations as to any changes in present arrangements.</p>				
Notes	Body was established in 1994. Annual report for 2010-11 is available at www.public-standards.gov.uk				
Public Bodies Statistics 2010-2011					
Chair	Sir Christopher Kelly			Remuneration	£50,000 per annum
Chief Exec/ Secretary	Georgia Hutchinson			Remuneration	Civil servant
Public Meetings	Yes	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2010-11	Last Review	2000
Audit Arrangements	NAO	Government Funding	£535,629	Total Gross Expenditure	£535,629
OCPA Regulated	Yes			Staff Employed	4
Chair	Ministerial	1MP	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	4MP 2FP 2MU 1FU	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant

House of Lords Appointments Commission (HOLAC)					
Advisory NDPB					
Address	Room G/05, 1 Horse Guards Road, London, SW1A 2HQ				
Tel	0207 271 0843	Fax	NA	Multiple Bodies	0
Email	enquiry@lordsappointments.gsi.gov.uk			Regulatory Function	No
Website	http://lordsappointments.independent.gov.uk				
Terms Of Reference	To make recommendations for the appointment of non-party-political members of the House of Lords and to vet for propriety recommendations to the House of Lords including those put forward by the political parties.				
Notes	Body established in May 2000.				
Public Bodies Statistics 2010-2011					
Chair	Lord Jay of Ewelme			Remuneration	£8,000 pa
Chief Exec/Secretary	Dr Richard Jarvis			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2010/11	Last Review	-
Audit Arrangements	NAO	Government Funding	£137,254	Total Gross Expenditure	£137,254
OCPA Regulated	Yes for some posts			Staff Employed	2
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	3M P, 3F P	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, P = Paid

Main Honours Advisory Committee (MHAC)					
Advisory NDPB					
Address	Cabinet Office, Admiralty Arch (South Side) The Mall, London, SW1A 2WH				
Tel	0207 276 2770	Fax	0207 276 2766	Multiple Bodies	0
Email	honours@cabinet-office.gsi.gov.uk			Regulatory Function	No
Website	www.direct.gov.uk/honours				
Terms Of Reference	The Main Honours Advisory Committee reviews the honours recommendations submitted by eight specialist sub-committees, and then agrees a final list to be submitted through the Prime Minister to the Queen for approval.				
Notes	Body established in 2005.				
Public Bodies Statistics 2010-2011					
Chair	Sir Gus O'Donnell KCB			Remuneration	0 Civil servant
Chief Exec/ Secretary	Mr Denis Brennan			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	No
Ombudsman	-	Annual Report	Cabinet Office Annual report	Last Review	-
Audit Arrangements	As part of Honours and Appointments Secretariat	Government Funding	£0	Total Gross Expenditure	£0
OCPA Regulated	No			Staff Employed	0
Chair	Ministerial	-	Chair	Non-Ministerial	1M EX-O
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	-	Member	Non-Ministerial	6M 2F U, 2M 1F EX-O U

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, Ex-O = Ex-officio

Security Vetting Appeals Panel (SVAP)					
Advisory NDPB					
Address	Room 335, 70 Whitehall London, SW1A 2AS				
Tel	0207 276 5645	Fax	0207 276 5651	Multiple Bodies	0
Email	svap@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	-				
Terms Of Reference	To hear appeals against the refusal or withdrawal of security vetting clearance and to make recommendations to the appropriate Head of department.				
Notes	Body established in July 1997. The SVAP does not produce an Annual Report, but there is an entry for the SVAP in the Cabinet Office Departmental Report 2009-10, available at www.cabinetoffice.gov.uk .				
Public Bodies Statistics 2010-2011					
Chair	Sir George Newman			Remuneration	£785 per day
Chief Exec/ Secretary	Mr Martin Sterling			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	See Note	Total Gross Expenditure	See Note
OCPA Regulated	Yes			Staff Employed	1.5 FTE
Chair	Ministerial	1 M P	Chair	Non-Ministerial	-
Deputy	Ministerial	1 M P; 2 M U	Deputy	Non-Ministerial	-
Member	Ministerial	6 M P, 2 F P	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid

Note Accurate figures for Government Funding and Total Gross Expenditure on SVAP FY10/11 are not available as this Body's work has until now been accounted within the Government Security Secretariat of the Directorate of Security and Intelligence. New funding and accounting arrangements being developed for implementation for Accounting Period One FY11/12 so that these figures are available separately in future financial years.

Senior Salaries Review Body (SSRB)					
Advisory NDPB					
Address	Office of Manpower Economics, 6th Floor Kingsgate House, 66-74 Victoria Street, London, SW1E 6SW				
Tel	0207 215 8276	Fax	0207 215 4445	Multiple Bodies	0
Email	gabrielle.kann@bis.gsi.gov.uk			Regulatory Function	No
Website	www.ome.uk.com				
Terms Of Reference	Provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations; and other such public appointments as may from time to time be specified.				
Notes	Established as Top Salaries Review Body in May 1971, and changed to its present name in July 1993. Covered in the Cabinet Office Annual Report. The 32 nd Report on Senior Salaries is available at: www.ome.uk.com				
Public Bodies Statistics 2010-2011					
Chair	Bill Cockburn, CBS TD			Remuneration	£350 per day
Chief Exec/ Secretary	Keith Masson			Remuneration	-
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	BIS	Government Funding	£85,250	Total Gross Expenditure	£85,250
OCPA Regulated	Yes			Staff Employed	0
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	9M P	Member	Non-Ministerial	

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid