



## Institute of Naval Medicine

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All RN APPRAISERS

AGP 02/12  
04 July 2012

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### CALLING NOTICE – APPRAISERS TOP-UP TRAINING.

1. Top-up Training for DMS Appraisers will take place in Gosport on 25 September 2012.
2. Top-up Training is mandatory for all current Appraisers.
3. Training will take place in Lecture Theatres 1 and 2 at the Institute of Naval Medicine (INM), Alverstoke, Gosport.
4. Training will be provided by two external trainers from NHS South of England with single Service facilitators present to add a military perspective where required.
5. All DMS Appraisers are eligible to attend. Spaces on this event are limited to 50 places and will be allocated on a first come-first-served basis.
6. You will need to book your own accommodation at a local service establishment, as there is no accommodation within INM. Nearest Service establishments are Fort Blockhouse (FBH) (1.5 miles) and HMS SULTAN (2.8 miles) If you are unable to obtain accommodation you must request a certificate of non availability from the booking cell to allow you to book private accommodation through your **own** unit.

For private accommodation arrangements, a list of some locally situated hotels and guesthouses is attached for your convenience. MOD civilian employees should use the MOD Central Hotel Booking Service (contact number 08448 484 422).

Contact details for booking accommodation are as follows:

[FBH – Accommodation booking office: 9380 65807 \(02392 765221 ext 65807\)](tel:938065807)  
[Nelson Wardroom: Central accommodation booking line: 9380 20120 \(02392 720120\).](tel:938020120)  
[Collingwood / Sultan: Central accommodation booking line: 93825 5244 \(01329 335244\).](tel:938255244)  
[HMS Excellent – 93832 7271 / 7272 \(02392 547271 / 547272\).](tel:938327271)

7. You will need to provide your own transport to and from INM. Parking is available at the establishment; you will be required to check-in with the front gate guards.

8. Please complete and return the attached Application Form by **07 Sep 2012**. Pre-course information will be sent by email to all course attendees two weeks prior to the course.

9. If you have any queries please contact AGP(RN) directly. (contact details below)

*Signed on DIIF*

B CROWSON  
Surgeon Commander Royal Navy  
Advisor in General Practice to MDG (N)

Copy to:

INM-MOIC  
FLEET-MEDDIV DACOS Support  
FLEET-MEDDIV DACOS Healthcare  
FLEET-DNPERS-Medical Appointer

**APPLICATION FORM FOR DMS APPRAISERS TOP-UP TRAINING**

**INSTITUTE OF NAVAL MEDICINE ON 25 SEP 2012**

**REGISTRATION 9AM – START 9.30AM – FINISH 1PM**

**TO BE RETURNED TO AGP (RN) BY FRI 14 SEP 2012**

Rank /Grade:		Service / Staff No	
Surname		Forename	
Establishment			
Contact Address:			
Contact Tel No			
E-mail address			
I am travelling by private vehicle, details as follows			
Make / Model			
Registration			

Confirmation forms should be forwarded electronically to the following address:

[INM-AGP@mod.uk](mailto:INM-AGP@mod.uk)

In the absence of e-mail access, hard copies should be forwarded to:

Surg Cdr Beth Crowson  
AGP(RN)  
Institute of Naval Medicine  
Crescent Road  
Alverstoke  
GOSPORT  
PO12 2DL

Fax 023 92504823

Should you have any enquiries regarding the event, contact AGP(RN) on the following:

Mil: INM-AGP

Civ: [inm-agp@mod.uk](mailto:inm-agp@mod.uk)

Mil Tel: 9380 68021 Civ Tel: 02392 768021

Mobile: 07813 298742

**DMS APPRAISERS TOP-UP TRAINING 25 SEPTEMBER 2012**

**LECTURE THEATRES 1 AND 2, INSTITUTE OF NAVAL MEDICINE  
25 SEPTEMBER 2012**

**Trainers:** Prof Ros Freeman  
Dr Majid Jalil

**Facilitators:** Surg Cdr Beth Crowson RN  
Advisor in General Practice to MDG(N)  
  
Army rep TBA  
RAF rep TBA

**COURSE PROGRAM**

0900 – 0930: Registration  
0930 – 0935: Welcome and Housekeeping  
0935: Start  
1100 – 1120: Stand Easy  
1300: Finish