DEPUTY PRIME MINISTER'S OFFICE

SPECIAL ADVISERS INFORMATION 1 AUGUST - 30 SEPTEMBER 2010

GIFTS RECEIVED1

£25).

Date gift received	From	Description of Gift	Outcome

Nil returns from James McGrory, Jonny Oates, Alison Suttie, Chris Saunders and Richard Reeves.

¹ Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than

HOSPITALITY²

Date of hospitality	Name of organisation	Type of hospitality received		
James McGrory				
18 September 2010	The Financial Times	Dinner		
Jonny Oates				
3 August 2010	Bell Pottinger	Lunch		
12 August 2010	Channel 4	Lunch		
24 August 2010	Channel 4	Lunch		
2 September 2010	Save the Children	Dinner		
6 September 2010	News Corporation	Dinner		
8 September 2010	SAB Miller (De Klerk	Dinner		
	Foundation Event)			
21 September 2010	Citi	Dinner		
22 September 2010	Sky News	Lunch		
24 September 2010	James Kempton	Lunch		
Chris Saunders				
6 August 2010	Tetra Strategy	Lunch		
16 September 2010	Medley Global Advisors	Lunch		
18 September 2010	The Financial Times	Dinner		
19 September 2010	Bell Pottinger	Dinner		
20 September 2010	Lansons Communications	Dinner		
Richard Reeves				
19 August 2010	The Times	Lunch		
17 September 2010	The Sunday Times	Lunch		
20 September 2010	The Guardian	Dinner		
Alison Suttie				
1 September 2010	Ramesh Dewan	Lunch		

Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined.