



CabinetOffice

Cabinet Office Public Bodies 2009

Report

September 2009



**Making
government
work better**



Cabinet Office Public Bodies

2009 Report

This report reviews policy and practice relating to the public appointments of chairs and board members of the public bodies sponsored by the Cabinet Office. This includes a report on activity carried out to support policy objectives and a forward look to future activity over the next year.

This Plan covers the period from 1 April 2008 to 31 March 2009.

NDPBs as at 31 March 2009

As at 31 March 2009, the Cabinet Office sponsors 11 Non-Departmental Public Bodies (NDPBs): 2 Executive NDPBs and 9 Advisory NDPBs.

Executive NDPBs

- Capacitybuilders
- Commission for the Compact


Advisory NDPBs

- Advisory Committee on Business Appointments
- Civil Service Appeal Board
- Committee on Standards in Public Life
- House of Lords Appointments Commission
- Main Honours Advisory Committee
- Office of the Third Sector Advisory Board
- Security Commission
- Security Vetting Appeals Panel
- Senior Salaries Review Body

1. Changes during the year

The profile of the Department's public bodies changed this year when one advisory NDPB was replaced by a new advisory body.

In July 2008, the Office of the Third Sector Advisory Body was set up (OTSAB) as a single advisory body to the Office of the Third Sector (OTS). This replaced four other OTS advisory structures, including one of the Department's NDPBs, Futurebuilders Advisory Panel, which ceased to exist from April 2008. The primary purpose of the OTSAB is to



provide advice to Ministers and the OTS in overseeing the implementation of the third sector review commitments and priorities. Working with strategic partners, it also presents ideas about future priorities, issues and policies that might affect the sector.

A short description of each public body sponsored by the Cabinet Office as at 31 March 2009, with details of their websites, is attached at **Annexes A and B**. The nature of their work is extremely diverse and they operate in often specialist fields of activity. However, they all contribute to the strategic objectives of the Department.

2. Appointments

All appointments to the Advisory Committee on Business Appointments; the Committee on Standards in Public Life; the House of Lords Appointments Commission; the Senior Salaries Review Body; and, the Chair and Alternate Chair of the Security Commission, are made by the Prime Minister. The appointment of the Chair of the Civil Service Appeal Board is made by the Parliamentary Secretary; the appointment of Members to the Security Commission and the Security Vetting Appeals Panel require the approval of the Prime Minister. All other Ministerial appointments are made by Cabinet Office Ministers.


Between 1 April 2008 and 31 March 2009, there were 54 appointments, of which 36 were new appointments and 18 re-appointments. Re-appointments can only take place if the board member has performed satisfactorily during their current term of appointment, and performance appraisals are conducted to establish that this is the case.

The larger than usual number of appointments and re-appointments resulted from the setting up the Office of the Third Sector Advisory Board (15 appointments) and from 4 other NDPBs that made 8 or more appointments and re-appointments during the year.

3. Policy and Practice

The principles governing public appointments that underpin the *Code of Practice for Ministerial Appointments to Public Bodies* produced by the Commissioner for Public Appointments, are strongly supported by the Cabinet Office. The Department ensures that all appointments to bodies within the Commissioner's remit follow this regulatory framework.

Furthermore, the Cabinet Office encourages all its sponsor teams to go beyond the minimum requirements of the Code. As the Department has both executive and advisory NDPBs, it means that it has both upper and lower tier bodies (under the OCPA definition). However as some of the advisory bodies are high profile (such as the Main Honours Advisory Committee and the Committee on Standards in Public Life), the Department has, in the majority of cases, opted to follow upper tier procedures as good practice.



The Department also promotes good practice principles and standards, issues good practice guidance to all government departments, *Making and Managing Public Appointments*, and within the Cabinet Office all sponsor teams are encouraged to make use of this guidance in their own appointment and re-appointment procedures.

4. Appointment on merit

The Cabinet Office is fully committed to the principle of appointment on merit. All candidates must be appointed on merit and regardless of gender, ethnic origin, age, marital status, sexual orientation, political affiliation, religion or disability. Decisions on merit are based on assessments of candidates against the specific criteria for appointment.

5. Encouraging Diversity

The Department fully supports the Government's agenda on improving diversity on public body boards.

The Department encourages individuals from under-represented groups to apply for appointments and recognises that candidates with non-traditional career patterns can still be suitable for appointment. Sponsor teams actively seek to identify suitable female candidates, people from minority ethnic backgrounds and disabled people through approaches to relevant representative organisations.

Although some of the Department's public bodies operate in very specialist fields, and the potential pool of candidates is quite specific (Privy Councillors, Parliamentarians, retired senior civil servants, senior members of the judiciary), the Cabinet Office is never the less committed to improving diversity and to encouraging applications from all sections of society to serve on the boards of its public bodies. The sponsorship of the third sector bodies has provided the Cabinet Office with a more diverse range of appointees.

In support of this, the Department ensures that all vacancies are advertised on the public appointments vacancies website (www.publicappts-vacs.gov.uk) and are additionally advertised in the most effective and proportionate way. Sponsor teams are encouraged to review vigorously the role and person specifications each time a potential vacancy occurs to reflect current and future requirements and to avoid automatically recruiting in the image of the outgoing appointee. Role specifications are now competence-based rather than experience-based in line with best practice guidance which suggests that this approach encourages diversity among candidates and supports selection on merit. Consideration is given to the balance of the board as part of this process and whether the requirements for the post can be used to improve the overall balance of skills and competencies.

Sponsor teams are also encouraged, that where possible, they should offer flexibility in terms of hours, childcare arrangements or expenses, to help attract (and at least not exclude) a more diverse range of candidates.

The table below shows the diversity position over the past four years.

Position at 31 March 2009				
	2006	2007	2008	2009
Total number of members	118	117	100	123
Women	33 (28%)	40 (34.2%)	31 (31%)	32 (26%)
People from Minority Ethnic Backgrounds	9 (7.6%)	9 (7.7%)	7 (7%)	10 (8.1%)
Disabled People	8 (6.8%)	4 (3.4%)	--	--

Please note

For numbers less than 5 are represented by --

6. Monitoring

During recruitment campaigns, diversity monitoring forms are issued along with applications forms; however, the diversity monitoring form is not included in the sifting or interviewing process. By collating this data, sponsor teams can evaluate the public appointments process by monitoring the age, gender, ethnicity, and disability of applicants and candidates at each stage of the recruitment process, checking to ensure that there are no avoidable barriers to under-represented groups.

7. Report on Activity and Future Plans

The Cabinet Office has a dual role in relation to public appointments. As well as supporting its own public bodies, it is also responsible for advising all Government departments in relation to public appointments and for co-ordinating activity across Government.

The table in section 5, shows that the Department has made progress in the number of disabled people serving on the boards of its public bodies. The number of members from ethnic minorities is the same as last year but the percentage has dropped a little due to a slight increase in the overall number of NDPB members. There has however been a slight reduction in the number of women board members. The small numbers of public appointees on Cabinet Office public bodies means that changes to the Department's responsibilities and the bodies it sponsors can have a significant impact on the diversity profile, particularly when bodies that have improved their diversity profile are moved elsewhere or cease to exist. We aim to improve our diversity profile over the next year and to meet new diversity targets announced by the Government Equalities Office in June 2009.



Annex A

Description of the work of public bodies sponsored by the Cabinet Office as at 31 March 2008

Advisory Committee on Business Appointments (ACOBA)

The Advisory Committee on Business Appointments provides advice to the Prime Minister on applications from the most senior members of the Civil Service and Armed Forces who wish to take up outside appointments within two years of leaving Crown Service. Similarly, the Committee provides advice to the Foreign Secretary on applications from senior members of the Diplomatic Service. The Committee also offers advice direct to former Ministers if they wish to accept any employment outside government.

Website: www.acoba.gov.uk

Capacitybuilders

Capacitybuilders works to ensure frontline third sector organisations are able to access the support they need to maximise their contribution to communities, and to the quality of life of people living and working in them.

Capacitybuilders does this by investing at national, regional and local level to improve the quality of support services available to third sector organisations, and by working with delivery partners to ensure that this support is accessible to all who need it.

The investment helps provide a wide range of support, including:

- more effective advice, training and development
- better networking, communication and collaboration
- improved premises and facilities
- a more effective voice for third sector organisations

Capacitybuilders was set up in 2006 to lead Government investment in third sector support services. Capacitybuilders and its main programmes are funded by the Office of the Third Sector, part of the Cabinet Office.

Website: www.capacitybuilders.org.uk



Civil Service Appeal Board (CSAB)

The Civil Service Appeal Board is an independent body sponsored by the Civil Service Capability Group within the Cabinet Office. It hears appeals from civil servants against:

- dismissal
- the withholding of compensation under the Civil Service Compensation Scheme to civil servants dismissed on inefficiency grounds
- refusal to allow participation in political activities, and,
- forfeiture of superannuation.

Website: www.civilserviceappealboard.gov.uk

Commission for the Compact

The Commission for the Compact was set up as an independent public body (NDPB and company limited by guarantee) in order to promote and advance the implementation of the Compact and associated codes of practice, and to bridge the gap between Government and the third sector to enable better partnership working. Its aims and objectives are as follows:


- increase awareness and understanding of the Compact within public sector bodies and voluntary and community organisations;
- promote greater use of the Compact by those bodies and organisations;
- collect and publish evidence of the benefits of using the Compact;
- identify examples of good and bad practice in Compact working;
- ensure that the Compact keeps up to date with relevant changes in legislation and policy.

Website: www.thecompact.org.uk

Committee on Standards in Public Life (CSPL)

The Committee on Standards in Public Life is charged to examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations to any changes in present arrangements that might be required to ensure the highest standards of propriety in public life.

To fulfil this role and in addition to its formal inquiries, reports and research into public attitudes, the Committee devotes time throughout the year to discussing current issues and concerns relating to standards in public life. These considerations may, and



sometimes do, result in full-scale inquiry. Even when no inquiry is conducted, these are regarded by the Committee as a useful check on current standards and the effectiveness, or otherwise, of the arrangements in place to ensure the highest standards of propriety in public life.

The Committee's consideration of these specific standards issues takes place within an overall appreciation of the level of trust in public institutions. The issues considered by the Committee come from a wide range of sources, including correspondence received, debates in Parliament, and issues raised by the media. Not all these issues are about 'current concerns' with standards in public life. The Committee is equally interested to see and consider issues that demonstrate that arrangements already in place are working to ensure the highest standards of propriety in public life.

The Committee reports to the Prime Minister, who appoints the Chair and Members.

Website: www.public-standards.gov.uk

House of Lords Appointments Commission (HOLAC)

The House of Lords Appointments Commission makes recommendations on the appointment of non-party political peers. The Commission also vets for propriety nominations for life peerages, including those made by the political parties, and all individuals added to honours lists by the Prime Minister.


Website: www.lordsappointments.gov.uk

Main Honours Advisory Committee (MHAC)

The Main Honours Advisory Committee is formed by the Chairs of the eight specialist committees which look at nominations for honours from members of the public, government departments and others. Other members of the committee are the Chief of Defence Staff, the Permanent Secretary, Foreign and Commonwealth Office and another Permanent Secretary. The Committee is chaired by the Secretary of the Cabinet Office and Head of the Home Civil Service.

The Committee, and the sub-Committees, each normally meet twice a year to consider candidates for the New Year and Birthday Honours rounds.

The Main Honours Advisory Committee was established as part of the programme of reform to the honours system set out in Cm 6479: Reform of the Honours System published in February 2005. The individual specialist committees comprise a non-civil servant chair and a majority of non-civil service members, all selected after open competition. There are also Permanent Secretaries and other officials on the specialist



committees, depending on the subject matter. Details of the composition of the committee can be found at:

Website: www.honours.gov.uk

Office of the Third Sector Advisory Body (OTSAB)

The Office of the Third Sector Advisory Body was set up in July 2008 and primarily provides advice to Ministers and The Office of the Third Sector (OTS) in overseeing the implementation of the Third Sector Review commitments and priorities. It also acts as an honest broker and informed voice for the sector, and works with OTS strategic partners.

It oversees the work of OTS and horizon-scans to pick up trends and advise Ministers about future priorities, issues and policies which might affect the sector; it is involved in interpreting policy, developing policy and provides practical advice on live issues.

Website: www.cabinetoffice.gov.uk/third_sector/about_us/advisory_body.aspx

Security Commission (SC)

The Security Commission is available, at the request of the Prime Minister, to investigate and report on the circumstances in which a breach of security has occurred in the public service and to advise whether any change in security arrangements is necessary or desirable.


Website www.cabinetoffice.gov.uk/security.aspx

Security Vetting Appeals Panel (SVAP)

The Security Vetting Appeals Panel exists to provide an independent avenue of appeal for existing staff and contractors whose security clearance has been refused or withdrawn and to make recommendations to the appropriate head of department.

Senior Salaries Review Body (SSRB)

The Review Body on Senior Salaries provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations and other such public appointments as may from time to time be specified.



The Review Body also advises the Prime Minister from time to time on the pay and pensions of Members of Parliament and their allowances; on Peers' allowances; and on the pay, pensions and allowances of Ministers and others whose pay is determined by the Ministerial and Other Salaries Act 1975. If asked to do so by the Presiding Officer and the First Minister of the Scottish Parliament jointly; or by the Speaker of the Northern Ireland Assembly; or by the Presiding Officer of the National Assembly for Wales; or by the Mayor of London and the Chair of the Greater London Assembly jointly; the Review Body also from time to time advises those bodies on the pay, pensions and allowances of their members and office holders. The Secretariat is provided by the Office of Manpower Economics.

Website: <http://www.ome.uk.com/review.cfm?body=4>

Annex B

Public bodies sponsored by the Cabinet Office as at 31 March 2009

Advisory Committee on Business Appointments (ACOBA)					
Advisory NDPB					
Address	3rd Floor, 35 Gt Smith Street, London, SW1P 3BQ				
Tel	0207 276 2610	Fax	0207 276 2607	Multiple Bodies	0
Email	office@acoba.x.gsi.gov.uk			Regulatory Function	No
Website	www.acoba.gov.uk				
Terms Of Reference	To consider applications under the business appointments rules from senior Crown servants. To make recommendations to the Prime Minister (or other Ministers as appropriate). To provide advice, under published guidelines, to former Ministers on the acceptance of appointments or employment outside Government after leaving office.				
Notes	Body established in 1975. Review undertaken by Public Administration Select Committee. ACOBA's Tenth Report for 2008-09 is available at www.acoba.gov.uk				
Public Bodies Statistics 2008-2009					
Chair	Lord Wilson of Tillyorn (interim from 22/07/08)			Remuneration	0
Chief Exec/ Secretary	Ms Sue Pither			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	No
Ombudsman	-	Annual Report	2008-09	Last Review	-
Audit Arrangements	-	Government Funding	£189,994	Total Gross Expenditure	£153,392
OCPA Regulated	Yes			Staff Employed	4
Chair	Ministerial	1M U	Chair	Non-Ministerial	-
Deputy	Ministerial	1V	Deputy	Non-Ministerial	-
Member	Ministerial	4M U, 2 V	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Capacitybuilders

Executive NDPB

Address	77 Paradise Circus, Queensway, Birmingham, B1 2DT				
Tel	0121 237 5100	Fax	0121 237 5138	Multiple Bodies	0
Email	info@capacitybuilders.org.uk		Regulatory Function	No	
Website	www.capacitybuilders.org.uk				
Terms Of Reference	Capacitybuilders is a non-departmental public body set up in 2006 to lead Government investment in third sector support services. Capacitybuilders and its main programmes are funded by the Office of the Third Sector, part of the Cabinet Office.				
Notes	Capacity Builders (UK) Ltd (Capacitybuilders) was incorporated in February 2006 as a company limited by guarantee and commenced business in April 2008.				

Public Bodies Statistics 2008-2009

Chair	Chris Pond		Remuneration	£18,000 pa	
Chief Exec/ Secretary	Matt Leach		Remuneration	£101,900pa	
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	Yes	Last Review	-
Audit Arrangements	NAO/Internal Audit Services	Government Funding	£30.178m	Total Gross Expenditure	£28.613m
OCPA Regulated	Yes			Staff Employed	46
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	6M 3F P	Member	Non-Ministerial	

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Civil Service Appeal Board (CSAB)

Advisory NDPB

Address	Room G32, 22 Whitehall, London, SW1H 2WH				
Tel	0207 276 3832	Fax	0207 276 3836	Multiple Bodies	0
Email	Keith.Wright@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	www.civilserviceappealboard.gov.uk				
Terms Of Reference	To consider appeals from civil servants against: refusal to allow participation in political activities; forfeiture of superannuation; dismissal and early retirement; and, non-payment or the amount of compensation paid on dismissal on inefficiency grounds.				
Notes	Body Established in 1971. Members also receive a preparation fee of 0.5 day's fee for each full day's attendance at hearings. CSAB's Annual Report can be found at: www.civilserviceappealboard.gov.uk				

Public Bodies Statistics 2008-2009

Chair	Mr John Davies			Remuneration	£380 per day
Chief Exec/ Secretary	Mr Keith Wright			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	No
Ombudsman	-	Annual Report	Yes	Last Review	
Audit Arrangements	-	Government Funding	Yes	Total Gross Expenditure	£400,000
OCPA Regulated	Yes			Staff Employed	4
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	1M 1F P
Member	Ministerial	-	Member	Non-Ministerial	12M 6F P

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Commission for the Compact

Executive NDPB

Address	77 Paradise Circus, Queensway, Birmingham, B1 2DT				
Tel	0121 237 5902	Fax	0121 233 2120	Multiple Bodies	0
Email	info@thecomcompact.org.uk			Regulatory Function	No
Website	www.thecomcompact.org.uk				
	To promote best practice in partnership working and oversee the operation of the Compact on relations between government and the voluntary and community sector.				
Notes	Body established in 1998				

Public Bodies Statistics 2008-2009

Chair	Sir Bertie Massie			Remuneration	£50,453 p/t incl. pension
Chief Exec/ Secretary	Richard Corden			Remuneration	£81,788 incl. pension
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2008-09	Last Review	-
Audit Arrangements	NAO	Government Funding	£2m pa	Total Gross Expenditure	£1,800,994
OCPA Regulated	Yes			Staff Employed	15
Chair	Ministerial	1M P	Chair	Non- Ministerial	-
Deputy	Ministerial	-	Deputy	Non- Ministerial	-
Member	Ministerial	-	Member	Non- Ministerial	3MP, 1 FP

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Committee on Standards in Public Life (CSPL)

Advisory NDPB

Address	35 Great Smith Street, London SW1P 3BQ				
Tel	0207 276 2595	Fax	0207 276 2585	Multiple Bodies	0
Email	public@standards.x.gsi.gov.uk			Regulatory Function	No
Website	www.public-standards.gov.uk				
Terms Of Reference	<p>To examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations as to any changes in present arrangements which might be required to ensure the highest standards of propriety in public life.</p> <p>For these purposes, public office should include: Ministers, civil servants and advisers; Members of Parliament and UK Members of the European Parliament; Members and senior officers of all non-departmental public bodies and of national health service bodies; non-ministerial office holders; members and other senior officers of other bodies discharging publicly-funded functions; and elected members and senior officers of local authorities. To review issues in relation to the funding of political parties, and to make recommendations as to any changes in present arrangements.</p>				
Notes	Body was established in 1994. Annual report for 2008-09 is available at www.public-standards.gov.uk				

Public Bodies Statistics 2008-2009

Chair	Sir Christopher Kelly			Remuneration	£50,000 per annum
Chief Exec/ Secretary	Ms Ruth Alaile			Remuneration	0 Civil Servant
Public Meetings	Yes	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2008-09	Last Review	2000
Audit Arrangements	-	Government Funding	£660,000	Total Gross Expenditure	£542,000
OCPA Regulated	Yes			Staff Employed	6
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	4M 2F P, 2M 1F U	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

House of Lords Appointments Commission (HOLAC)

Advisory NDPB

Address	35 Great Smith St, London, SW1P 3BQ				
Tel	0207 276 2005	Fax	0207 276 2109	Multiple Bodies	0
Email	enquiry@lordsappointments.x.gsi.gov.uk			Regulatory Function	No
Website	www.lordsappointments.gov.uk				
Terms Of Reference	To make recommendations on the appointment of non-party-political peers. The Commission also vets for propriety all nominations for life peerages, including those made by the political parties, and all individuals added to honours lists by the Prime Minister.				
Notes	Body established in May 2000. Three of the Members are each proposed by the Party Leader of the three main political parties. Their appointments are not subject to OCPA rules. The other four members (including the Chair) are non-party-political and are appointed following open competition. HOLAC'S latest Annual Report is available on its website; next Report covers the period 2008/10.				

Public Bodies Statistics 2008-2009

Chair	Lord Jay Ewelme			Remuneration	£8,000 pa
Chief Exec/Secretary	Dr Richard Jarvis			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2007/08	Last Review	-
Audit Arrangements	-	Government Funding	£165,000	Total Gross Expenditure	£135,000
OCPA Regulated	Yes			Staff Employed	3
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	3M P, 3F P	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Main Honours Advisory Committee (MHAC)

Advisory NDPB

Address	Ceremonial Secretariat, Cabinet Office, Admiralty Arch (South Side) London, SW1A 2WH				
Tel	0207 276 2081	Fax	0207 276 2081	Multiple Bodies	0
Email	Gary.rogers@cabinet-office.gsi.gov.uk			Regulatory Function	No
Website	www.honours.gov.uk				
Terms Of Reference	To review the work of the Main Honours Advisory Committee (MHAC) specialist sub-committees; reassess any sensitive or controversial honours recommendations or omissions and to seek to ensure that the balance between the various sectors is satisfactory.				
Notes	Body established in October 2005.				

Public Bodies Statistics 2008-2009

Chair	Sir Gus O'Donnell KCB			Remuneration	0
Chief Exec/ Secretary	Mr Denis Brennan			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	No
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	£2,000	Total Gross Expenditure	£0
OCPA Regulated	No			Staff Employed	0
Chair	Ministerial	-	Chair	Non- Ministerial	1M EX-O
Deputy	Ministerial	-	Deputy	Non- Ministerial	-
Member	Ministerial	-	Member	Non- Ministerial	7M 1F U, 3M EX-O U

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Office of the Third Sector Advisory Body (OTSAB)					
Advisory NDPB					
Address	Office of the Third Sector, Cabinet office, Admiralty Arch (South Side) The Mall, London SW1A2WH				
Tel	0207 276 6045/6112	Fax	0207 276 6045	Multiple Bodies	0
Email	Hemant.acharya@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	Website: www.otsadvisorybody.org				
Terms Of Reference	To provide advice to Ministers and the Office of the Third Sector (OTS) in overseeing the implementation of the Third Sector Review commitments and priorities. It is involved in interpreting policy, developing policy – balanced with a degree of practical advice on live issues and acts as an honest broker and informed voice for the sector; and works with OTS strategic partners.				
Notes	OTSAB formed in July 2008, and replaced the previous four advisory structures, which ceased in April 2008. These were: the Voluntary and Community Sector Advisory Group, the Futurebuilders Advisory Panel, the Infrastructure National Partnership and the Third Sector Review Advisory Group.				
Public Bodies Statistics 2008-2009					
Chair	Baroness Jill Pitkeathley OBE			Remuneration	£10,000
Chief Exec/ Secretary	N/a			Remuneration	0
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	Covered under OTS auditing arrangements	Government Funding	£100,000	Total Gross Expenditure	Est. £70,000
OCPA Regulated	No			Staff Employed	0.5 FTE
Chair	Ministerial	N/a	Chair	Non-Ministerial	1F P
Deputy	Ministerial	N/a	Deputy	Non-Ministerial	-
Member	Ministerial	N/a	Member	Non-Ministerial	7M 6F P

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Security Commission (SC)					
Advisory NDPB					
Address	Room 2.42, Ripley Building, 26 Whitehall, London, SW1A 2WH				
Tel	0207 276 5645	Fax	0207 276 5651	Multiple Bodies	0
Email	Martin.sterling@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	-				
Terms Of Reference	To investigate and report on the circumstances in which a breach of security has occurred in the public service and to advise whether any change in security arrangements is necessary or desirable.				
Notes	Body established in January 1964. The SC does not produce an Annual Report, but there is an entry for the SC in the Cabinet Office Annual Report 2008-09, available at www.cabinetoffice.gov.uk				
Public Bodies Statistics 2008-2009					
Chair	Vacant			Remuneration	0
Chief Exec/ Secretary	Mr Martin Sterling			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	£3,500	Total Gross Expenditure	£0
OCPA Regulated	Yes			Staff Employed	2
Chair	Ministerial	1 V	Chair	Non-Ministerial	-
Deputy	Ministerial	1 M U	Deputy	Non-Ministerial	-
Member	Ministerial	3M P, 2 V	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Security Vetting Appeals Panel (SVAP)					
Advisory NDPB					
Address	Room 2.42, Ripley Building, 26 Whitehall, London, SW1A 2WH				
Tel	0207 276 5645	Fax	0207 276 5651	Multiple Bodies	0
Email	Martin.sterling@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	-				
Terms Of Reference	To hear appeals against the withdrawal or refusal of security clearance and to make recommendations to the appropriate head of department.				
Notes	Body established in July 1997. The SVAP does not produce an Annual Report, but there is an entry for the SVAP in the Cabinet Office Departmental Report 2008-09, available at www.cabinetoffice.gov.uk .				
Public Bodies Statistics 2008-2009					
Chair	Sir George Newman			Remuneration	£774 per day
Chief Exec/ Secretary	Mr Martin Sterling			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	£30,000	Total Gross Expenditure	£0
OCPA Regulated	Yes			Staff Employed	3
Chair	Ministerial	1 M P	Chair	Non-Ministerial	-
Deputy	Ministerial	3 M U	Deputy	Non-Ministerial	-
Member	Ministerial	3 M P, 1 F P, 4 V	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio

Senior Salaries Review Body (SSRB)					
Advisory NDPB					
Address	Office of Manpower Economics, 6th Floor Kingsgate House, 66-74 Victoria Street, London, SW1E 6SW				
Tel	0207 215 8276	Fax	0207 215 4445	Multiple Bodies	0
Email	Alan.Dawson@bis.gsi.gov.uk			Regulatory Function	No
Website	www.ome.uk.com/review.cfm?body=4				
Terms Of Reference	Provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations; and other such public appointments as may from time to time be specified.				
Notes	Established as Top Salaries Review Body in May 1971, and changed to its present name in July 1993. Covered in the Cabinet Office Annual Report. The 31st Report on Senior Salaries 2009 is available at: www.ome.uk.com				
Public Bodies Statistics 2008-2009					
Chair	Bill Cockburn, CBS TD			Remuneration	£350 per day
Chief Exec/ Secretary	n/a			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	BIS	Government Funding	£54,950	Total Gross Expenditure	£0
OCPA Regulated	Yes			Staff Employed	0
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	6M P, 2FP	Member	Non-Ministerial	1M EX-O P

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant, Ex-O = Ex-officio