

1) What were the laid down reporting procedure for incidents/accidents to be reported to DSA from an authorised training body (ATB) whilst carrying out compulsory basic training between January and April 2008?

The procedures for incidents/accidents to be reported to DSA whilst an ATB was carrying out compulsory basic training (CBT) between January and April 2008 were contained in the ATB and Certified Motorcycle Instructors Information Manual. This manual was sent to all ATBs when they were first approved by DSA. You can find an extract from this manual below, which details the reporting procedures.

Extract from ATB and Certified Motorcycle Instructors Information Manual

30. Reporting accidents

ATBs are required to notify the CBT Section in writing of any fatal or serious accidents which occur during CBT or DAS. The report should take the form of a letter from the proprietor of the ATB concerned detailing the events - for example date, time and brief description of the accident and any injuries incurred.

2) What were the DSA criteria for defining critical accidents pre-April 2008?

We did not have any criteria for defining critical accidents before April 2008. ATBs were required to report fatal or serious accidents. There was no criteria for defining a serious accident but if an ATB was in doubt over whether an accident was serious, our advice was to report it to us.

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