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**IMPORTATION FOR *DONATION* TO AN ELIGIBLE BODY OF
GOODS OF A KIND DESCRIBED IN ITEM 2 OF GROUP 12 [FOR
HANDICAPPED PERSONS]**

PART 1 - to be completed by the importer

[tick boxes ☒ as appropriate]

I(full name)
.....(status in organisation)
of (name and address of
.....organisation)

declare that I am/the above named organisation is importing the following:

..... (name and address of
..... supplier)

with funds provided entirely by a charity or from voluntary contributions.

the following:

.....(description of goods)
.....
.....

which I believe are goods of a kind described in the VAT Act 1994, Schedule
8, Group 12, item 2.

for donation to:..... (name and address
..... of recipient)

.....
.....

which is:

a Health Authority or Special Health Authority in England or Wales ☐

a Health Board in Scotland ☐

a Health and Social Services Board in Northern Ireland ☐

a hospital whose activities are not carried on for profit ☐

a research institution whose activities are not carried on for profit ☐

a charitable institution providing care or medical or surgical treatment ☐

for handicapped persons

the Common Services Agency for the Scottish Health Service ☐

the Northern Ireland Central Services Agency for Health & Social ☐

Services

the Isle of Man Health Services Board ☐
a charitable institution providing rescue or first-aid services ☐
a National Health Service trust established under Part I of the National
Health Service and Community Care Act 1990 or the National Health
Service (Scotland) Act 1978

I also declare that the supply is being paid for with funds provided entirely by
a charity or from voluntary contributions.

I have read the guidance in the Customs and Excise VAT Notice 701/6 and
701/7 and apply for zero-rating of the supply under Group 15, item 4 of the
zero-rate Schedule to the VAT Act 1994.

.....(signature and date)

PART 2 - for use by Customs and Excise

(**Note** any steps taken to verify the declared particulars)

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