

## Appendix B – Migration mapping of ILR data from 2015/2016 to 2016/2017

### Document History

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### Introduction

- 1 This appendix describes the rules for selecting records for migration from 2015/2016 to 2016/2017.
- 2 A separate spreadsheet (Annex 1) gives the detailed field and code mappings, including fields which have been added or removed from the ILR.
- 3 The mappings for the individual fields use the 2015/2016 values to determine the new 2016/2017 values.
- 4 For 2016 to 2017, the Trailblazer apprenticeship standard code must be recorded in the new Apprenticeship standard code field in the Learning Delivery entity. Data for continuing learners from 2015 to 2016 that was previously recorded in the Learning Delivery Funding and Monitoring Type of TBS must be moved to this new field.
- 5 Learning aims that were closed in 2015/2016 due to a break in learning where the learner is still on their learning break at the start of 2016/2017 (i.e. has not restarted their learning aim by 31 July 2016) must be migrated.
- 6 For the European Social Fund (ESF) 2014 to 2020 Programme, data must continue to be returned in the ILR for the entire duration of the programme including Destination and Progression records, and learning aims that were closed in the previous teaching year.
- 7 You should only migrate records relating to a learner's current learning and not historic employment records. In other words to include:
  - a The employment status record with the date that is most immediately before the earliest start date of all aims. This should be taken from the Original learning start date field if completed.
  - b All employment status records with a date subsequent to this
- 8 Any learning aims which have a Learning aim start date of on or after 1 August 2016 will generate a number of validation errors on migration. These errors are caused where the learner's data does not meet the 2016/2017 requirements for new starters, particularly where new fields or validation rules have been introduced in 2016/2017. Providers should correct this data before the first return for 2016/2017.
- 9 If a learning aim is still recorded as "continuing" (has no Actual end date) and the Planned end date is more than 2 years ago (LearnPlanEndDate < 1 August 2014) then the aim should not be automatically migrated into 2016/2017. In most cases these aims are incorrectly recorded as continuing and should be closed. If the aims are continuing, they should be migrated manually.

## Record selection criteria

10 The following paragraphs describe which ILR records should be migrated to 2016/2017:

### Learning delivery records that are not part of a programme and are not ESF funded (FundModel <> 70)

11 The following learner and learning aim records should be migrated:

- all learner and learning delivery records (AimType = 4 or 5) where the LearningDelivery.FundModel <> 70 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate = null

and

- all learner and learning delivery records (AimType = 4 or 5) where the LearningDelivery.FundModel <> 70 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate <> null AND (LearningDelivery.Outcome = 8 OR LearningDelivery.CompStatus = 6)

### Learning delivery records that are not part of a programme and are ESF funded (FundModel = 70)

12 All learning delivery records that are ESF funded must be returned for the entire duration of the current ESF Programme regardless of their completion status. This means that any ESF learning aims that were completed in 2015 to 2016 must be migrated into 2016 to 2017 and included in the 2016/17 ILR returns.

13 The following learner and learning aim records should be migrated:

- all learner and learning delivery records (AimType = 4) where the LearningDelivery.FundModel = 70 AND LearningDelivery.LearnStartDate >= 1 August 2015
- AND the associated Learner Destination and Progression records (where LearnerDestinationandProgression.LearnRefNumber = Learner.LearnRefNumber)

### Learning delivery records for an apprenticeship framework/traineeship programme

14 Component learning delivery records of an open programme are migrated even if they are closed.

15 The following learner and learning aim records (including programme aims) should be migrated:

- all learner and programme aim records (AimType = 1) where LearningDelivery.ProgType <> 25 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate = null, and

- all learning delivery records associated with that programme aim (AimType = 3 with matching LearningDelivery.ProgType, LearningDelivery.FworkCode and LearningDelivery.PwayCode)

and

- all learner and programme aim records (AimType = 1) where LearningDelivery.ProgType <> 25 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate <> null AND (LearningDelivery.Outcome = 8 OR LearningDelivery.CompStatus = 6), and
- all learning delivery records associated with that programme aim (AimType = 3 with matching LearningDelivery.ProgType, LearningDelivery.FworkCode and LearningDelivery.PwayCode)

### Learning delivery records for an apprenticeship standard programme

16 The following learner and learning aim records (including programme aims) should be migrated:

- all learner and programme aim records (AimType = 1) where LearningDelivery.ProgType = 25 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate = null and
- all learning delivery records associated with that programme aim (AimType = 3 with matching LearningDelivery.ProgType, (LearningDelivery.LearnDelFAMType = TBS and LearningDelivery.LearnDelFAMCode))

and

- all learner and programme aim records (AimType = 1) where LearningDelivery.ProgType = 25 AND LearningDelivery.LearnPlanEndDate >= 1 August 2014 AND LearningDelivery.LearnActEndDate <> null AND (LearningDelivery.Outcome = 8 OR LearningDelivery.CompStatus = 6), and
- all learning delivery records associated with that programme aim (AimType = 3 with matching LearningDelivery.ProgType, (LearningDelivery.LearnDelFAMType = TBS and LearningDelivery.LearnDelFAMCode))

### Completed programme aims with a continuing component aim

17 This will occur where:

- a) a learner achieves an apprenticeship programme but is continuing with level 2 functional skills (having progressed from level 1 during the apprenticeship) - the programme aim will be closed but will need to be migrated along with the level 2 functional skills aim that is still continuing.

Or

- b) a learner achieves a traineeship programme but is continuing with a maths and/or English aim - the programme aim will be closed but will need to be migrated along with the maths/English aim that is still continuing

18 In this scenario, the following records should be migrated:

- learning delivery records (LearningDelivery.AimType = 3 AND LearningDelivery.LearnActEndDate = null) where LearningDelivery.LearnPlanEndDate >= 1 August 2014 and the associated learner and programme records (AimType = 1 with matching LearningDelivery.ProgType, LearningDelivery.FworkCode and LearningDelivery.PwayCode where LearningDelivery.LearnActEndDate <> null)
- AND the associated Learner Destination and Progression record (where LearnerDestinationandProgression.LearnRefNumber = Learner.LearnRefNumber)

### **Destination and Progression data**

19 Learner Destination and Progression records where the collection date is before 1 August 2016 should not be migrated, except in the following circumstances:

- For the ESF 2014 to 2020 Programme. For full details see 'Learning delivery records that are not part of a programme and are ESF funded (FundModel = 70)' above
- Where the learner has completed a traineeship programme in 2015/2016 but is still continuing with the English and/or maths aim in 2016/17. For full details see 'Completed programme aims with a continuing component aim' above.