

[REDACTED]

From: Mayor of London's Office
Sent: 14 July 2015 15:30
To: PA/HM Ambassador, Tokyo
Subject: Mayoral visit to Japan

Hi [REDACTED]

Apologies for the delay in writing (after taking Friday day as holiday I'm still wading through the emails!). We would like to go ahead with a call at 0900 on Friday (Ldn time), 1700 Tokyo time. Please could you send dial in details and I will rally the troops on this side. Ahead of the call I'll send a 'starter for ten' itinerary for the Mayor's visit, which we would like to discuss with colleagues in Tokyo and Osaka. Sorry that we will miss [REDACTED] though!

Thanks
[REDACTED]

From: Mayor of London's Office
Sent: 18 August 2015 09:08
To: [REDACTED]

'sue.kinoshita@fco.gov.uk';

[REDACTED] } BE Tokyo; BCG Osaka
Cc: 'julia.longbottom@fco.gov.uk'; [REDACTED]
Subject: Actions: Japan - call with British embassy

Thank you for your time yesterday, see below actions/notes from the discussion. A slightly amended version of the itinerary we discussed is attached. Please fwd this email on to colleagues as necessary.

Photo calls / media

- [REDACTED] to share ideas for walkabout in Osaka for arrival on the Monday (entertainment, neon, city centre, etc)
- [REDACTED] to send initial thoughts on what the shopping walkabout in Harajuku could include.
- Useful advice from [REDACTED] on the Tsukiji market (fish market); it's unlikely we will look to include this in the itinerary.
- [REDACTED] to take forward the Sports legacy / rugby photo idea (in the itinerary for Thursday morning)
- [REDACTED] to speak within the next week or so about media planning

Itinerary

- [REDACTED] to pursue Ministerial calls that the Mayor is keen to make.
- Given Hankyu doesn't open until 1000, need to delay Mayor going to Hankyu to c. 1030.
- Visit to Toyota: [REDACTED] to advise what is practical given time constraints and sensitivities surrounding taking media into some parts of the factory. Keen to pursue idea of Mayor driving the Mirai plus some aspect of the factory operation.
- [REDACTED] to advise on timings for the day in Osaka/Nagoya.
- [REDACTED] to indicate who is leading on the different of the itinerary

AOB

- IOC is visiting Tokyo during w/c 12 Oct. [REDACTED]
- BIS SoS visit to Japan has been postponed from Sept to later in 2015
- John Hayes, Home Office Minister, is still aiming to be in Tokyo for some of w/c 12 Oct
- UK – Japan university conf is in Tokyo in Oct, but is a closed meeting of Vice Chancellors of some universities. [REDACTED] to find out which UK universities will be represented
- British embassy team to keep London aware of possible Ministerial/Japanese dignitaries visiting London for the RWC

Thanks

[REDACTED]

From: [REDACTED] Mayor of London's Office
Sent: 27 August 2015 21:48
To: [REDACTED] BCG Osaka
Cc: [REDACTED] BE
 Tokyo
Subject: Mayor - walkabout in Osaka (options)

[REDACTED] just reminded me that [REDACTED] was supposed to send some ideas about a walkabout in Osaka for when the Mayor arrives in Japan, to show location etc (see action highlighted below). Appreciate he may not have had a chance to do this before he went on leave. Are you able to help?

[REDACTED]

From: [REDACTED] BCG Osaka
Sent: 31 August 2015 16:04
To: [REDACTED] London Mayor's Office [REDACTED] BE
 Tokyo
Subject: RE: Mayor - walkabout in Osaka (options)

Hi [REDACTED],

Sincere apologies for my delay in replying. I'm not sure I've seen anything on this. From the description it sounds like a walkabout in the Namba area - for instance:

- Dotonbori: a long pedestrianised street of neon lights, nightlife and animatronic restaurant signs (typically moving seafood) ([images](#))
- Hozenji Alley: a narrow cobbled alley several centuries old, flanked by traditional shops and restaurants, with a temple ([images](#))

...and others.

I'd pull together a more specific plan, but with apologies, I'm coming to this without context: do you have a sense of how much time the Mayor might have for this? Would the main aim be to generate visuals for media/ a narrative of 'arriving in Japan' - or anything more/other than that for the Mayor? With a bit of a steer I'm confident we can put some interesting ideas together for thoughts.

Again apologies for delay - very best,

[REDACTED]

[REDACTED]

From: London Mayor's Office

Sent: Tuesday, September 01, 2015 12:22 PM

To: [REDACTED] BCG Osaka; [REDACTED]

[REDACTED]

Cc: [REDACTED]

[REDACTED] **BE Tokyo**

Subject: RE: Mayor - walkabout in Osaka (options)

Hi [REDACTED],

Many thanks for this. You're spot on – the main aim of this is to give our travelling UK media some visuals to show Mayor's arrived in Japan so they have something to file for Monday, looking ahead to the rest of the week. The options you've outlined look great.

Timing may be an issue. The Mayor isn't due to arrive in Osaka until 6.30pm and we're aiming for him to have dinner with the CG at his hotel that evening, then some rest after a long flight. So we will need to keep a walkabout pretty short – half an hour in total. How far are Dotonbori and Hozenji Alley from our hotel (Intercontinental)? Walking distance or would we need to drive there?

Best wishes

[REDACTED]

[REDACTED]

From: [REDACTED] BCG Osaka

Sent: 02 September 2015 14:32

To: [REDACTED]

London Mayor's Office; BE Tokyo

Subject: Re: Mayor - walkabout in Osaka (options) OFFICIAL

Hi [REDACTED]

Many thanks for the helpful steer, and glad we're thinking along the same lines.

Dotonbori etc is about 15-20 minutes from the intercon by car (or 25 by underground/metro if those visuals are any good) - would walkabout time include travel time?

Dotonbori is the heart of Osaka's renowned food scene - perhaps the ideal way to save time might be to combine the CG dinner with the walking tour, visiting a restaurant around Dotonbori for a local specialty. Less formal, quicker service/meal, and potentially with visual opportunities too - Osaka food is famous, and restaurants range from the refined to the ridiculous. CG briefing could also take place en route in car if preferred.

Does that sound like an idea worth exploring?

Very best,

From: [REDACTED] London Mayor's Office

Sent: 02 September 2015 22:43

To: [REDACTED]

BCG Osaka

Cc: [REDACTED]

BE Tokyo

Subject: RE: Mayor - walkabout in Osaka (options) [REDACTED]

Great minds, [REDACTED] We were discussing along the same lines earlier and I think doing dinner at Dotonbori would be a really good idea.

Best wishes

From: [REDACTED] BCG Osaka

Sent: 04 September 2015 08:07

To: [REDACTED] London Mayor's Office

Subject: RE: Mayor - walkabout in Osaka (options) OFFICIAL

Hi [REDACTED],

Thanks for the steer (and glad we're great minds!) Sorry for delay, just back from several days' travel – just to say we're working on this, and [REDACTED] will be in touch when back next week.

Thanks,
[REDACTED]

[REDACTED]

From: Mayor of London's Office
Sent: 04 September 2015 08:56
To: BCG Osaka
Subject: RE: Mayor – walkabout in Osaka (options)

Brilliant [REDACTED] thanks v much. Have a great weekend.

[REDACTED]

From: [REDACTED] London Mayor's Office
Sent: 21 September 2015 12:04
To: [REDACTED] Toyota Europe
Cc: [REDACTED]
[REDACTED] BE Tokyo
Subject: Toyota visit

Hello [REDACTED]

Hope Frankfurt was successful and not too tiring, but perhaps that is wishful thinking!

Thanks again for your call the other day and I understand you and [REDACTED] have spoken on the specific media arrangements; we hope there might be some wiggle room to get the desired visuals and look forward to hearing from you accordingly.

To your questions:

1. Which media will attend with the Mayor's Party and how many etc
The 5 UK media accompanying the Mayor, and [REDACTED] and [REDACTED] from the Mayor's press office. To the best of my knowledge we're not planning to invite anyone else.

2. Attend the Toyota meeting

Boris Johnson – Mayor of London, Sir Edward Lister Chief of Staff, Deputy Mayor for Planning and Policy, [REDACTED] – Private Secretary to the Mayor

[REDACTED] – HM Consul-General

[REDACTED] – Director of International Business Development, London and Partners, Sachie Minami – Interpreter for this meeting, in [REDACTED] team at London and Partners

I will probably be around too but not to attend the meeting. I don't know who from the British Consulate will join, I've put forward [REDACTED] and hope that [REDACTED] can confirm.

In total I make that 14 people coming who will need transporting from Nagoya station to Toyota HQ.
Do you need us to reduce the group size?

3. Timing of the meeting looks fine to me, given the time needed for interpretation.

4. Overall timings – some thoughts in green

13:00 arrival at Toyota Kaikan (Nagoya)

13:00-13:15 photo shot with fuel cell; does it need 15 mins for pics? Or are you thinking this involves walking around the exhibits? Would be useful to have a sense of what the 15 mins consists of. If it's just static pics can we keep to 5 mins?

13:15-14:00 private meeting (non media) with Toyota. Led by Toyota senior Executive/ Mayor – as above, 45 mins is fine

14:00-14:30 test drive with Fuel Cell (Test Track) – need to include 5 mins at the end so that the Mayor can tell media his experience of driving the car, even more important

When you get feedback from your colleagues on the visuals, it would be useful to put together a running order of what the 30 mins consists of so we can get our heads around it.

Briefing material – you and [REDACTED] may already be in touch about questions that Toyota has had from the media about the Mirai, so apologies if this is repetition, but it's always useful that he's briefed on questions (and answers!) to questions [REDACTED] that the company has already received.

Hope this helps and do let me know if any questions.

Thank you again for your understanding,
[REDACTED]

From: [REDACTED] Toyota Europe

Sent: 21 September 2015 13:12

To: [REDACTED] London Mayor's Office

Cc: [REDACTED] BE Tokyo

Subject: RE: Toyota visit

Hi [REDACTED]

Thank you for your email.

I know that my colleagues in Japan are directly discussing via [REDACTED] and via the Consulate/ FCO to the Mayor's office.

In order to have good window communication we will continue to proceed like this to ensure all schedule arrangements can be captured and understood by our organising lead in Japan. So thanks

for your information - I am sure this is very helpful information for them and they can respond in due course for any other questions.

On the media side, yes I did speak with [REDACTED] and my colleagues in Japan are aware of your media preferences. [REDACTED] and my colleagues in Japan are now considering how to handle and they will respond to you in due course. Please be aware that in Japan it is a public holiday this week and it won't be until later this week/ from Wednesday onwards that further information can be grasped.

On potential UK media questions, hot topics, Q&A and press release details - yes I am happy to feed into you and help align with the Mayor's media team of course and my colleagues in Japan.

I expect later this week we will have a further understanding of the schedule final details of the visit (from Japan side via [REDACTED])

With Kind Regards

[REDACTED]

From: London Mayor's Office

Sent: 21 September 17:14

To: Toyota Europe

Cc: British Embassy Tokyo

Subject: RE: Toyota visit

Hi [REDACTED]

Good to speak last week and thank you for all your help with this.

As discussed, we're pulling together release, briefing materials and Q&A and I hope you might be able to help fill in on a few blanks, including stats and facts, especially around the Japanese market for hydrogen.

- 1 – Can you help with some info on hydrogen take-up in Tokyo and Japan as a whole, how does this compare with London, European and other markets?
- 2 – how many hydrogen fuelling stations there are in Tokyo and more widely in Japan?
- 3 – how many hydrogen cars are there in Tokyo and more widely in Japan?
- 3 – as discussed, please can you provide some examples/flavour of types of organisations taking on the Mirai and what they will be used for?
- 4 – please can you advise on when the new Mirai will arrive/appear on the streets of London?

Looking forward to hearing from you, and please do just give me a call if anything doesn't make sense or if you need to talk anything through.

Best wishes,

[REDACTED]

[REDACTED]

[REDACTED]

From: London Mayor's Office
Sent: 21 September 2015 17:36
To: BCG Osaka
Subject: Hozanji Alley and Dotonburi walkabout

Hi [REDACTED]

Good to touch base last week on the plans for the Monday evening photo-op walkabout at Hozanji Alley and Dotonburi.

From what you said it sounds like they are close to each other and the Mayor will be able to visit both quite comfortably. As you know, he is due to land at 6.35pm that evening, so we won't have a lot of time and of course, he will need to head to the hotel to freshen up beforehand.

To help us with our planning, please can you send over a running order and itinerary for the evening? It would be great to see the route on a map, and understand what the best photo moments will be. It would be good to also have an idea of the different places, food vendors, etc that we will pass. Is it possible for someone to take some photos of this and send over?

[REDACTED] has sent us something similar for our walkabout in Tokyo, with a route plotted on the map and timings. So something like that would be ideal.

Myself and [REDACTED] are hoping to arrive in time to recce earlier that afternoon, but our time will be tight as we are travelling from Tokyo that day.

Looking forward to hearing from you.

Thanks,
[REDACTED]

[REDACTED]

From: [REDACTED] London Mayor's Office
Sent: 11 September 2015 13:26

To:

-London and Partners; BE Tokyo
Subject: Actions Japan call with British embassy 11 Sept 15

All - thank you for your time this morning. Pls see actions below.

Actions

- London Mayor's Office to liaise with BE Tokyo re: VIP service in airport for arrival and departure
- BCG Osaka to propose arrival photo call route and dinner venue
- London Mayor's Office to reflect itinerary for Mayor to arrive at Hankyu a little earlier than 10am
- BE Tokyo to send timings for Toyota visit
- BE Tokyo to check why no photos / visuals of the Mirai being driven
- Need to try to get pics at Osaka station, timings to be reviewed accordingly
- BE Tokyo to check arrangements for booking train tickets with BCG Osaka
- BE Tokyo to send proposed route that includes Lolos cupcakes, cycle ride, Harajuku and possibly one other UK retailer
- Post to send info on cycle hire scheme in Tokyo
- London Mayor's Office and BE Tokyo to continue liaising re: sports legacy photo call, hope to confirm which option to go with next week
- BE Tokyo and other colleagues at Post to provide advice on suggested messages about disability sport
- London Mayor's Office to keep in touch re: permissions for filming on the Shinkansen and Tokyo subway
- London Mayor's Office to send note of briefings (who is doing what and deadlines) on Monday
- Colleagues at Post to send off-the-shelf background briefing soon
- London Mayor's Office to write to BE Tokyo re: vehicles and interpreters required
- London Mayor's Office to share full list of London delegates list once available

Wishing you a lovely weekend

-----Original Message-----

From: -London Mayor's Office
Sent: 15 September 2015 02:16
To: Tokyo
Subject: Japan - logistics

Hello

Welcome your thoughts on a few things if you don't mind:

- How do we get the Mayor and his Private Secretary VIP'd on arrival in Tokyo, for the transfer to Osaka, and then arrival in Osaka? Same for when he departs from Tokyo.
VIP access is particularly important for the arrival into Tokyo, getting through immigration, finding check-in bags, checking them in for the Osaka flight etc. Not a lot of time to do all of that.

What information do you need from us to get the VIP process in motion?

- How best to buy train tickets in bulk? We're looking at potentially 13 people from the London side for Western Japan to Tokyo. I'm happy for GLA to pick up cost but to maintain accuracy and make sure everyone gets a seat, it may be easier for Post to buy initially and then invoice the GLA. Is this possible?

- Are the travel times in the attached itinerary good estimates? Pls mark any changes/suggestions in red.

- Would you prefer us to liaise with the Translation company to get quotes for Interpreters?

- Same with sourcing vehicles, would you prefer us to be in touch with the company we used for the June recce?

Many thanks

-----Original Message-----

From: [REDACTED] BE Tokyo

Sent: 15 September 2015 11:14

To: [REDACTED] -London Mayor's Office

Cc: [REDACTED]

Subject: RE: Japan - logistics

[REDACTED]

Thanks for this. [REDACTED] and I have chatted this through. To take your points in turn:

Arrival in Tokyo: The best way is to ask BA to escort the Mayor and PS from landing through to the domestic terminal. We've already contacted BA here to inform them the Mayor will be visiting and to say someone from your team will be in touch to request VIP help, but it would be good for the request to come from you - you may also want to use your contacts in the UK. Haneda is quite a small operation so it's very hard to get full facilitation. BA should be able to facilitate you in getting the bags etc eg. One can escort the Mayor through, and the other can assist the PS in getting checked baggage. In addition, we'll ask the Ministry of Foreign Affairs for exemption of giving Biometric data at Immigration. He will still have to line up (although with BA assistance should be off the plane first etc and whizzed along) but exemption from biometric data will mean immigration is done quickly. In order to request this, we need the attached form to be filled in and returned to us - we need to submit to MOFA at least a week before the visit.

Our local BA contact for VIP escorts etc is [REDACTED] —she is extremely helpful.

[REDACTED]

Train tickets: We can bulk buy the tickets on your behalf but the best way to do this is probably if you have a corporate credit card we can get the details of? Invoicing and charging can get really complicated!

Travel times [REDACTED] has run the times past our driver team and they say they are good estimates. They suggested that from the Embassy to Mitsubishi probably takes 30 mins (currently scheduled for 45 mins) but it's probably good to have a bit of leeway in the schedule for overrunning, as well as traffic. Tokyo traffic is by no means as bad as somewhere like [REDACTED], but can sometimes be slow. Without the specific addresses, the drivers can't guarantee, but the itinerary looks very reasonable to them.

Translation company/vehicles: It would be best if you could liaise directly with the interpreters and vehicle hire company. The two companies [REDACTED] introduced you to for the Deputy Mayor's visit are our preferred suppliers and totally reliable. The car hire company will also be able to give you a view on timings.

I hope this all makes sense. Let me know if you want to chat through further - Very happy to talk through.

[REDACTED]

From: London Mayor's Office
Sent: 21 September 2015 18:16
To: BE Tokyo
Subject: RE: Japan – logistics

Many thanks [REDACTED] for all the feedback, really

Flights - for clarity [REDACTED] has rectified the itinerary to reflect that he is actually using ANA flights, not BA, for the longhaul. My fault for the confusion, sorry! L&P colleagues have helped us find someone at ANA in London to help apply for special assistance for the Mayor and his Private Sec.

[REDACTED] is kindly sorting the details for the biometric forms and we'll get those to you asap.

Train tickets - GREAT! Really kind of you to help with this and very much appreciated. Happy to provide you my corporate credit card details to get the tickets sorted, thanks.

I think we will need three sets of tickets, as below. The group will be made up of the GLA team (incl Mayor), media and probably whomever necessary from L&P.

- a) Tokyo to Osaka on morning Monday 12 Oct – mid morning; for those who are getting to Tokyo ahead of the Mayor
- b) Osaka to Nagoya at 1103 on Tuesday 13th
- c) Nagoya to Tokyo at 1542 on Tuesday 13th

I can send specific names for each train to be booked. Do you need names as on the passport, or is it more about the specific quantity?

I should mention that for the (b) and (c) bookings, we will need the 5 journalists to be seated in the same carriage as us but in seats away from where the Mayor and everyone else is. The media guys know that the Mayor will need some privacy, downtime, space to be briefed, etc.

Thanks very much

[REDACTED]

From: [REDACTED] BCG Osaka

Sent: 22 September 2015 00:13

To: [REDACTED] London Mayor's Office

Cc: [REDACTED]

British Embassy Tokyo

Subject: Re: Hozanji Alley and Dotonburi walkabout OFFICIAL

[REDACTED]

Hi [REDACTED]

[REDACTED] BE Tokyo is co-ordinating the visit so please can you send any future info requests to her in the first instance, so that she maintains full sight of and can co-ordinate everything.

Re walk about, if you can give me a feel for the total time we have ie from pick up at hotel to dropping the visitor back off, that would be great.

Also,

A) aside from visitor, how many other staff and how many media?

B) anything he does NOT eat?

C) what are your current plans for getting from airport to hotel?

D) would visitor be interested in being on a bike (or definitely not).

I will then get back to you with a route.

Thanks a lot

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

FROM: London Mayor's Office

Sent: 22 September 2015 09:00

To: BCG Osaka; British Embassy Tokyo

Hey [REDACTED]

For vehicles to take from airport to hotel (and generally for our time in Osaka) we are sourcing vehicle quotes from providers we used during the recce and hope to get updates after Silver Week holidays. Feel free to pass on details if there is anyone locally you would prefer us to use.

Itinerary is as attached (see Annex A). Ideally we would like for the Mayor to be back at the hotel by 2130 absolute latest, 2100 would be better if practical. Does this give enough time? I think he eats everything but will confirm later today if anything to be avoided.

For dinner there will be: Mayor, [REDACTED], perhaps one or two more. Is that too many?

[REDACTED] will 'take one for the team' and make sure the media go back to the hotel.

I'll let [REDACTED] and [REDACTED] come back on the questions re: how many / what type of media and whether the Mayor will do anything to do with cycling.

Thanks very much
[REDACTED]

From: [REDACTED] London Mayor's Office

Sent: 27 September 2015 17:40

To: [REDACTED] British Embassy Tokyo

Subject: Latest itinerary

Hi [REDACTED] — pls could you circulate as necessary ahead of tomorrow's call. Thanks.

From: [REDACTED] London Mayor's Office

Sent: Sunday, September 27, 2015 05:40 PM

To: [REDACTED] British Embassy Tokyo

Subject: RE: Latest itinerary

Sorry — pressed send too fast! (Annex B)

From: London Mayor's Office

Sent: 28 September 2015 18:34

To: British Embassy Tokyo

Subject: Travel time to/from Endo mtg

[REDACTED]
Pls confirm location for the Endo mtg, how long it will take to travel from Four Seasons and from the mtg to ANA Intercontinental for BCCJ reception.

Currently I've allocated 30 mins from Four Seasons to the Minister's office, and just seen no travel time from there to Intercontinental (!).

Can you / [REDACTED] come back to me on this tmw pls.

Thanks
[REDACTED]

From: [REDACTED] British Embassy Tokyo

Sent: 25 September 2015 08:51

To: [REDACTED]
[REDACTED]

London Mayor's Office, British Consulate General Osaka

Subject: Connecting our Osaka based press officer

Dear [REDACTED]

Prior to our comms call scheduled for next week, I wanted to drop you a line for the following.

I am by way of this e-mail e-introducing your team to our Press Officer at Consulate-General in Osaka, [REDACTED].

One of her colleagues at the Consulate-General in Osaka has been contacted by [REDACTED]
[REDACTED]

Going forward - [REDACTED] would very much like to keep your team in the loop for an e-mail conversation between her colleague in Osaka and BBC with regards to the film opp. at Hankyu. Hope this will help your team to be kept with the latest.

Meanwhile, we would be grateful if you could provide some clarification to Chisato;

• Is [REDACTED] the one flying over to Japan as an accompanying media for the Mayor?

- Schedule of the accompanying media : Will they arrive in Osaka with the Mayor or your team [REDACTED]? From [REDACTED] previous email to [REDACTED] in Osaka, our understanding is that [REDACTED] are hoping to arrive in Osaka to recce earlier in the afternoon.

[REDACTED] – I will now leave it with you and [REDACTED] team to take matters forward.

Kind regards
[REDACTED]

From: [REDACTED] London Mayor's Office

Sent: Friday, September 25, 2015 5:02 PM

To: [REDACTED]

British Embassy Tokyo; British Consulate General Osaka

Subject: RE: Connecting our Osaka based press officer

Hi [REDACTED]

Thanks very much for letting us know about the approach from the BBC. [REDACTED] is the BBC reporter who will be travelling with us. He and his cameraman will be arriving on the same flight as myself, [REDACTED] and will be travelling to Osaka with us on Monday, along with our other media (PA reporter and two photographers).

I'll speak to [REDACTED] today to see what else he might need for his forward planning. If you could keep us in the loop with your conversations with him as well, that would be great.

Best wishes

[REDACTED]

[REDACTED]

From: [REDACTED] BCG Osaka

Sent: 29 September 2015 03:14

To: [REDACTED] London Mayor's Office

[REDACTED]

Subject: Press team call 29 Sept : Questions from Osaka

Hello [REDACTED]

Look forward to today's call conference among the press teams. Prior to the conference, I am sending questions I'd like to have answers from you. I will be away on leave from tomorrow for the rest of this week and I hope to approach the press team at Hankyu store next Monday in order to arrange with them the filming by UK accompanying press.

Here are the questions I have for now :

- makeup of press team : [REDACTED] and [REDACTED], plus 5 UK accompanying media - is this correct?

- names of 5 UK accompanying media : 1. [REDACTED], Political Journalist, BBC
2. xxx, Cameraman, BBC
3. xxx, Photographer?, PA
4. xxx, Photographer freelance?
5. xxx, Photographer freelance?

- press team's time of arrival in Osaka and planned movements on 13 Oct:
xxx Itami Airport?
xxx check-in InterContinental?
xxx filming at Hankyu?

- is a car/minivan (two may be necessary, given the total number of passengers and the volume of luggage) booked to transport the press team from the airport to the hotel and for the programme on 13 & 14 October?

- is an interpreter booked for the mayor to talk to the organiser at Hankyu (not the British distributors or shop owners but the organiser of the fair = Hankyu people (Japanese)?

Thank you.

[REDACTED]

From: London Mayor's Office
Sent: 29 September 2015 08:51
To: British Consulate General Osaka
Subject: RE: Press Team call 29 Sept: Questions from Osaka

Hi [REDACTED]

Sorry for the long email, hope this answers all your questions, as we're now not having our conf call until tomorrow. I also have a couple of questions, below, regarding the BBC filming at Hankyu.

Firstly, you're right, we will have 5 media travelling with us and [REDACTED] and I will be looking after them. They are:

[REDACTED]

We will be meeting up with the media on Sunday when we all arrive in Tokyo, then we will all be travelling together by train to Osaka on Monday morning – we don't yet have exact times for this, but expect to arrive in Osaka around lunchtime on Monday and we'll then check in at the Intercontinental.

[REDACTED] & I are keen to walk through the Mayor's planned evening walkabout in Dotonbori when we arrive on Monday afternoon.

All of the Mayor's party who are arriving in advance, including our media, will be leaving our luggage in Tokyo and travelling to Osaka with small overnight bags, so we won't have a large amount of luggage. Obviously, the media will have their camera equipment with them. Only the Mayor and his private secretary, who arrive direct in Osaka on Monday evening, will have large suitcases.

[REDACTED] is organising transport for the Mayor's party and is currently assessing what transport we will need during our time in Osaka.

We plan to have an interpreter with us throughout the trip – again, [REDACTED] is organising this, but I imagine we will have an interpreter with us at Hankyu.

I know [REDACTED] has approached you about doing some pre-filming at Hankyu on Monday, before the Mayor arrives in the evening. It would be good to speak about this next week, once you have had a chance to speak to the press team at Hankyu.

I understand that Monday is a public holiday; will Hankyu be open on that day? Do any of Hankyu's press team speak English? If not, would you or one of your colleagues be available on Monday to help facilitate the BBC filming at Hankyu?

Best wishes

[REDACTED]

[REDACTED]

From: [REDACTED] British Consulate General
Osaka
Sent: Tuesday, September 29, 2015 02:58 AM
To: [REDACTED]
[REDACTED] >London Mayor's Office
Subject: RE: Hozanji Alley and Dotonburi walkabout OFFICIAL

Hi [REDACTED],

Many thanks for your time and that of colleagues on the call last night. We've worked up some options on how you can resolve your logistical people/luggage challenge and will send through details once we've sense checked them here.

Meanwhile I wonder if you could please let us know how many people will be accompanying the Mayor at each stage in Osaka? (E.g. the total size of the delegation at the walkabout and Hankyu) Hankyu have asked about this, and it will help us plan the walkabout.

Am I correct that you'll be arranging the car drop-off/pickup for the walkabout?

Thanks again,

[REDACTED]

[REDACTED]

From: London Mayor's Office
Sent: 29 September 2015 08:53
To: British Consulate General Osaka; British Embassy Tokyo
Subject: Logistics - Osaka

Mrng [REDACTED]

Yes, good to talk to you yesterday, if nothing else to correct our understanding of the different stations in Osaka! To confirm, we want to make sure that we get everyone on the correct train to