



Ministry
of Defence

Acting Civilian Secretary
Army Personnel Centre
Mail Point 501
Kentigern House
65 Brown Street
GLASGOW G2 8EX

Ref:

Telephone:

Facsimile :

E-mail:

5 November 2014

Dear

Thank you for your email of 29 October requesting the following information:

Service record of my father, , born .

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

This information is exempt from disclosure under the Freedom of Information Act under section 21 of the Act (reasonably accessible by other means). Full details of how to apply for the service records of deceased service personnel are available on the GovUK website at the following link:

<https://www.gov.uk/requests-for-personal-data-and-service-records>

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

Acting Civilian Secretary