

Health and Social Care Information Centre

Minutes of Board Meeting – Wednesday 13 April 2016

HSCIC Board – Non Statutory Board Business Meeting

Present:

Chair	Kingsley Manning
Non-Executive Directors:	Sir Nick Partridge (Vice Chair) Dr Sarah Blackburn (until 16:00) Sir John Chisholm Prof. Maria Goddard Director Sir Ian Andrews

Executive Directors:

CEO	Andy Williams
Director Of Workforce Chief Operating Officer Director of Finance and Corporate Services	Rachael Allsop Rob Shaw Carl Vincent

In Attendance:

Chief Technology Officer National Provider Support and Integration Director Director of Programmes Director of Customer Relations Interim Director of Information and Analytics, Medical Director and Caldicott Guardian Director of Strategy and Policy	Peter Counter Tom Denwood (from 13:50) James Hawkins Isabel Hunt Prof. Martin Severs (from 10:25) Linda Whalley
Secretary to the Board	Annabelle McGuire
Item HSCIC 16 01 03 (NS)	Eve Roodhouse (Programme Director)
Item HSCIC 16 01 07 (NS)	Matt Neligan (Transformation Director Information and Analytics and Daniel Ray, Data Science Director Information and Analytics)
Item HSCIC 16 01 09 (NS)	Dermot Ryan (Programme Director)
Item HSCIC 16 01 10 (NS)	Paul Baverstock (Head of Marketing Communications)

1. **Chair's Introduction and Apologies** (oral) (HSCIC 16 05 01 NS)
 - 1.1 The Chair convened a non-statutory HSCIC Board business meeting.
 - 1.2 The Chair reported that he had received apologies from Tom Denwood National Provider Support and Integration Director for the morning session.
2. **Governance** (HSCIC 16 05 02 NS)
 - 2.1 **(a) Minutes of non-statutory Board meeting 24 February 2016 (paper):** (HSCIC 16 01 02 (a) NS)

The Board noted the minutes of the non-statutory Board meeting on 24 February 2016 already approved at the part 2 session of the 30 March Board.
 - 2.2 **(b) Web Version of Minutes (paper):** (HSCIC 16 01 02 (b) NS)

The Board noted the web version of the minutes of the non-statutory Board meeting on 24 February 2016 already approved for publication at the part 2 session of the 30 March Board.
 - 2.3 **(c) Action Update (paper):** (HSCIC 16 01 02 (c) NS)

The Board noted the action update issued for information.
 - 2.4 **(d) Forward Business Schedule (paper):** (HSCIC 16 01 02 (d) NS)

The Board noted the forward business schedule 2016-17 issued for information.
3. 3.1 **(a) Care.Data Programme Update (paper):** (HSCIC 16 01 03 (a) NS)

Eve Roodhouse attended for this item. The purpose was to ensure the Board is aware of the latest progress on care.data and to seek input and support in respect to proposals to redirect the programme, recommended because of the National Data Guardian's review and the National Information Board's (NIB) evaluation of the informatics portfolio. The Board received and noted the update.
4. 4.1 **(a) System Strategy: National Information Board (NIB) Implementation Update (oral):** (HSCIC 16 01 04 (a) NS)

Andy Williams, Chief Executive Officer, introduced this item. The purpose was to provide the Board with an update on the implementation of the NIB programmes. The Board noted the update, observing the significant progress made.
5. 5.1 **(a) Type 2 Objections and Directions Update (oral):** HSCIC 16 01 05 (a) NS)

Martin Severs, Interim Director of Information and Analytics, Medical Director and Caldicott Guardian, introduced this item. The Board discussed the implementation of the type 2 objections Directions. The Board resolved to continue discussions with the Department of Health. The Board noted the update.
6. 6.1 **(a) Annual Review of Board Effectiveness Update (paper):**(HSCIC 16 01 06 (a) NS)

Sir Ian Andrews, Non-Executive Director, introduced this item. The purpose was to present a summary of the results from the annual review of Board effectiveness 2015-16. He proposed that a short report went to the May 04 Board evaluating the Board's effectiveness in 2015-16.

7 7.1 **(a) HSCIC Data Strategy (paper/presentation):** (HSCIC 16 01 07 (a) NS)

Martin Severs, Interim Director of Information and Analytics, Medical Director and Caldicott Guardian, introduced this item. Matt Neligan and Daniel Ray attended. The purpose was to seek the Board’s input, priorities and direction to shape the HSCIC’s Data Strategy.

8 8.1 **(a) Information Governance Toolkit (IGT) Proposals (paper):** (HSCIC 16 01 08 (a) NS)

Rob Shaw, Chief Operating Officer, introduced this item. The purpose was to provide the Board with an update on improving the IGT in line with the recommendations from the National Data Guardian’s review. The Board received and noted the update.

9 9.1 **(a) Health and Social Care Network (HSCN) Programme Update (paper):** (HSCIC 15 0 09 (a) NS)

Tom Denwood, National Provider Support and Integration Director, presented this item and Dermot Ryan attended. The purpose was to provide the Board with an update on the HSCN programme. The Board noted the update.

10 10.1 **(a) Towards Thought Leadership: Developing and communicating the HSCIC's areas of expertise (paper):** (HSCIC 16 01 10 (a) NS)

Isabel Hunt, Director of Customer Relations, introduced this item. Paul Baverstock attended. The purpose was to introduce the subject of ‘Thought Leadership’ to the Board, which followed on from a previous Board request in October 2015.

11 11.1 **Any Other Business:** (HSCIC 16 01 11 NS)

There were no items of any other business discussed.

12 **Date of next meeting:** (HSCIC 16 01 12 NS)

12.1 The next meeting would take place on 27 July 2016

Agreed as an accurate record of the meeting	
Date:	
Signature:	
Name:	Kingsley Manning
Title:	HSCIC Chair