

APPROVED TACHOGRAPH CENTRE SPECIAL NOTICE SN 4 - 2010

Issued November 2010

Designated Managers (DMs) must read and understand the content of this Special Notice (SN) and sign to that effect in the box below.

DMs must also ensure all Nominated Technicians (NTs) are issued with this Special Notice, read and understand its contents and sign to confirm they have read and understood its contents.

DMs are required to keep the signed Special Notices in the rear of the Approved Tachograph Centre Manual which should always be available for reference.

All NTs must sign in the boxes below to confirm that they have read and understood the contents of this Special Notice.

These Special Notices may be requested by VOSA staff for inspection during routine visits.

DM	NT	NT	NT
NT	NT	NT	NT
NT	NT	NT	NT

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To all Designated Managers and Nominated Technicians in Analogue and Digital approved centres.

The last Special Notice was: 3 - 2010

CONTENTS OF SPECIAL NOTICE

Item	Page	Subject	Relevant to
1	2	Notifiable Changes to Centre Approval	DM
2	2	Changes to Technical Support Organisations and Training Requirements	DM
3	2	Efkon Tachographs – All comers requirement	DM, NT
4	3	New Equipment: CTC II Compact Roller Set	DM

ITEM 1: NOTIFIABLE CHANGES TO CENTRE APPROVAL

Centres are reminded of their responsibilities within the Tachograph Calibration Scheme to notify VOSA of any change of the status of their centre. (Section 3.10 of the Approved Tachograph Centre Manual refers). Failure to do so may result in disciplinary action being taken against the Centre. Please notify any changes to: - **tachosection@vosa.gov.uk**

ITEM 2 : CHANGES TO TECHNICAL SUPPORT ORGANISATION AND TRAINING REQUIREMENTS

With immediate effect Tachograph Centres are no longer required to nominate any specific organisations to give them technical support in relation to tachograph calibrations and the scheme in general. It will be for the centre to determine which organisation(s) is best suited to provide any such support and then obtain that support accordingly. For new applications to the scheme there is no longer any requirement to nominate a "Technical Support Organisation" on the GV207.

Similarly there is no longer a requirement to nominate a training provider on the GV207. It is for the Tachograph Centre to identify the VOSA approved training provider most suitable to meet their business requirement. However VOSA still require copies of any training certificates to be sent to them for inclusion on the database to monitor the training status of Nominated Technicians'.

ITEM 3 : EFKON TACHOGRAPHS – ALL COMERS REQUIREMENT

Section 3.4.1 of the Approved Tachograph centre Manual mandates that every Tachograph Calibration Centre must be able all to provide a service to "all comers". To achieve this they must be able to conduct Inspections and calibrations to all makes and models of tachographs. To support this requirement Efkon Tachographs must be able to be inspected and calibrated by all Tachograph Centres as of 1st August 2011. This deadline gives Tachograph Centres' sufficient time to arrange for suitable equipment and training to be obtained.

ITEM 4: CTC II COMPACT ROLLER SET

The following equipment has been accepted for use in Approved Tachograph Centres as a calibration tool for tachographs:

CTC II Compact Roller Set

Details of the equipment are available at Continental (Jason Kairies) Tel 0121 326 1158

Issued by

Clive Taylor

Tachograph Calibration Scheme

On behalf of

Chris Dormand

Tachograph and Road Speed Limiter Schemes Manager