



Ministry
of Defence

[REDACTED]
Army Personnel Centre
[REDACTED]
Kentigern House
65 Brown Street
GLASGOW G2 8EX

Ref: FOI 2015/06857

Telephone: [REDACTED]

Facsimile : [REDACTED]

E-mail: [REDACTED]

[REDACTED]
27 August 2015

Dear [REDACTED]

Thank you for your email of 1 August requesting the following information:

A copy of my grandfather's Army career records. He was with the Army Service Corps from 1916-1920

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

The information you have requested is not held by the Ministry of Defence. However, Under Section 16 of the Act (Advice and Assistance) you may find it helpful to note that surviving Army records of service personnel who discharged from the Army before January 1921 are in the public domain. You will find more information at:

<http://www.nationalarchives.gov.uk/help-with-your-research/research-guides/?research-category=first-world-war&sub-category%5B%5D=army>

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Team, 1st Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

