



Ministry of Defence

Secretariat
Defence Infrastructure Organisation
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05 July 2016

Ref. FOI 2016/05008

Dear [REDACTED]

Thank you for your email of 8 May 2016 requesting the following information:

"In terms of the relevant Freedom of Information legislation (FOI) I would be grateful if you could let me have details of the following:-

- 1] A list of MOD buildings that are laying empty and/or unused as at the date of this FOI request?*
- 2] A list of MOD buildings that are for sale as at the date of this FOI request?*
- 3] A list of MOD buildings that will be coming up for sale within the next 12 months starting from the date of this FOI request?*
- 4] Copies of the official minutes relating to the last four meetings of the MOD's property committee (appropriately redacted to avoid unnecessary refusal of this FOI)?"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence (MOD) and I can confirm that some information in scope of your request is held.

The information you have requested can be found enclosed below and attached in Annex A, B, C & D, some of the information falls entirely within the scope of the absolute exemptions provided for at Sections 40 (Personal Data) of the FOIA and has been redacted.

Section 40(2) has been applied to some of the information in order to protect personal information as governed by the Data Protection Act 1998. Section 40 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information.

Section 21 (Available by other means) of the Act has been applied to some of the information as it is reasonably accessible to the applicant by other means.

Section 43 (Commercial) of the Freedom of Information (FOI) Act has been applied to some of the information at question 4 which is a trade secret or which, if released, would prejudice the commercial interests of any person. Section 43 is a qualified exemption and is subject to public interest testing which means that the information requested can only be withheld if the public interest in doing so outweighs the public interest in disclosure. The balance of public interest was found to be in favour of withholding the information given that, overall, the public interest is best served in not releasing certain details that would prejudice the commercial interests.

The information you have requested can be found enclosed below:

1] A list of MOD buildings that are laying empty and/or unused as at the date of this FOI request?

Country	Building Status	Buildings
ASCENSION ISLAND	Derelict	1
BELIZE	Derelict	5
CANADA	Derelict	2
CANADA	Unused	8
CYPRUS	Derelict	215
CYPRUS	Unused	99
ENGLAND	Derelict	362
ENGLAND	Unused	1873
FALKLAND ISLANDS	Derelict	17
FALKLAND ISLANDS	Unused	2
GERMANY	Derelict	201
GERMANY	Unused	21
GIBRALTAR	Derelict	35
GIBRALTAR	Unused	14
NORTHERN IRELAND	Derelict	1
NORTHERN IRELAND	Unused	317
NORWAY	Derelict	1
SCOTLAND	Derelict	241
SCOTLAND	Unused	295
WALES	Derelict	186
WALES	Unused	78

2] A list of MOD buildings that are for sale as at the date of this FOI request?

Under Section 21 of the Act (Information reasonably accessible to the applicant by other means) you will find the information concerning this question on gov.uk using the link below:

<https://www.gov.uk/government/publications/disposal-database-house-of-commons-report>

3] A list of MOD buildings that will be coming up for sale within the next 12 months starting from the date of this FOI request?

Information not held.

4] Copies of the official minutes relating to the last four meetings of the MOD's property committee (appropriately redacted to avoid unnecessary refusal of this FOI)?"

Information concerning this question can be found in Annex A, B, C & D.

Section 40(2) (Personal data) of the FOIA has been applied to some of the information within this question as mentioned above.

Section 43 (Commercial) of the FOIA has been applied to some of the information within this question at;

Annex A, minutes 23/04/2015 – item 3.2, item 3.4, item 3.5 and item 4.4;

Annex B, minutes 09/07/2015 – item 2.2, item 3.2 and item 6.1;

Annex C, minutes 17/12/2015 – item 2.3 and item 2.4, &

Annex D, minutes 06/04/2016 – item 2.1 and item 2.2.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 2nd Floor, Zone N, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

DIO Secretariat

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RECORD OF THE DISPOSALS STEERING GROUP MEETING HELD AT MAIN BUILDING, LONDON ON 23 April 2015.

Present	Name	Post	Role
		DIO ASP-Acq Disp Comcr1 Hd	Chairman
		FMC-Cap-Infra Hd	Fin Mil Cap
		DIO ASP-Acq Disp DH	ASP DH A&D
		DIO ASP-Acq Disp1	ASP AH A&D
		DIO Fin-TLB DH	DH Finance
		DIO SAPT-Prog Hd	SAPT Progs
		DIO SAPT-EStrat Hd	SAPT Est Strat
		DIO ASP-Prop Strat2	ASP Prop Strat
		DIO ABP-PMO DH	Army Basing
Apologies		DIO PPD-PD OS Plans AH	PPD PD

<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
1. Minutes of the Last Meeting.	1. began the meeting by welcoming everyone. 2. The minutes of the last meeting were accepted as a true and accurate record. 3. informed the significance of the pre-DSG discussion around the LSDP gross accounting (incl. receipts, costs and benefits) and net budget positions. confirmed this adds complexity to the reporting regime which is not yet fully understood or evidenced. Further discussion with LSDPs will be required to understand and match their accounting treatment. 4. The IDD to be amended to capture additional LSDP data.	
2. Disposal Targets FY15/16 and beyond	1. informed that he is seeking clarification on the accounting treatment for OWOB – hopefully over two years with any surplus from this year transferred to next. informed that the Dept was willing to consider roll-over subject to further discussion.	

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<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
	2. informed he was expecting £180M to spend this FY plus £20M spend to save. Acknowledged. 3. It was recognised that 2016 was more problematical with a question whether 2017 could be accelerated?	
3. Current Programme 15/16 (by exception).	1. CRN 2131 Islington Volunteer Estate. DIO has not yet satisfied the conditions but completion is now due AP1. 2. CRN 2326 Howe Bks is at risk because of Council continued delays. An urgent review of the strategy is required including possible duplicate application and appeal for non-determination. 3. CRN 3183 Newton. suggested that the expected receipts and risks should be reviewed in view of contamination, the Crown Estate position and continued delays. 4. CRN 3162 West Raynham The forecast includes accrued future payments. (Post-meeting note: the figures should be halved and capped at because of MOD's agreed share of rental income). 5. CRN 6306/6679 NI SFA High risk that the receipt will be because of HMT hard line. Possible relief against CT subject to further discussion. 6. Less than £500K cases – increased risk due to resource issues over management of volume.	
4. Future Programme.	1. Clarity required over reduction in Germany forecast. 2. Agreed to fund Copthorne Bks. 3. Acknowledged there is nothing of material benefit in FY17/18 to accelerate. 4. Future programme (e.g. Partland, KLOE, FS) expected to deliver £150M spread evenly over FY15/16 to F17/18. Emerging CIP line required to fund reprovision (e.g. focus on moves, Kneller Hall, Nelson Ward Room, 5. Other priorities should include 'oven ready' opportunities or sites with only minor lodger reprovision requirements. 6. informed the effectiveness of raising and processing SONs was limited due to staff training/resource and technical IMS	

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Item (a)	Discussion and Decision (b)	Action (c)
	issues. offered support.	
5. Disposals Data Management and Reporting.	1. IDD incomplete records and data fields mainly due to resource issues and lack of knowledge where to obtain the information. Possible need for additional data fields (e.g. annual operating costs). Acknowledged we must push to complete in discussion with RMs. 2. to arrange additional access permissions.	
6. DSG TORs.	1. No further comments received. TOR therefore accepted and item closed.	
7. Any Other Business.	1. Brief to new Minister to be shared with 2. ABP to be circulated and reflected in IDD.	
8. Date of Next Meeting.	1. To be arranged, with focus on ABC16.	

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**RECORD OF THE DISPOSALS STEERING GROUP MEETING HELD AT MAIN BUILDING,
 LONDON ON 09 July 2015.**

Present	Name	Post	Role
		DIO ASP-Acq Disp Comcr1 Hd	Chairman
		FMC-Cap-Infra Hd	Fin Mil Cap
		DIO ASP-Acq Disp DH	ASP DH A&D
		DIO ASP-Acq Disp1	ASP AH A&D
		DIOFin-OpsODCAH	AH DIO Fin Ops
		DIO SAPT-Prog Hd	SAPT Progs
		DIO SAPT-EStrat Hd	SAPT Est Strat
		DIO ASP-Prop Strat2	ASP Prop Strat
		DIO ASP-Acq Disp1a1a	Secretary
Apologies			

<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
1. Minutes of the Last Meeting.	1. began the meeting by welcoming everyone. 2. The minutes of the last meeting were accepted as a true and accurate record. 3. LSDP data from partners would continue to be actively managed. advised that there was another meeting soon and further clarity would be available by the end of July 2015. 4. referred to an earlier conversation about OWOB and said that he was seeking clarity on in year position and the ability to roll funding forward. The way forward was still was not clear. 5. It was noted that the IDD now additionally captures both LSDP Project Expected Gross Receipts and Expected Gross Cost data.	
2. Disposal Targets FY15/16 and	1. As above, it was hoped that the receipts from OWOB could still be spread over future FY.	

<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
beyond	<p>2. [redacted] informed that [redacted] had issued a letter detailing expected housing units forecast. (i.e. [redacted] units including [redacted] subject to business case approval). Further capacity would be dependent on funding provision..</p> <p>3. [redacted] informed he was expecting £180M to spend this FY plus £20M spend to save, but had been asked to make savings. [redacted] to check impact on disposal programme and capability.</p> <p>4. [redacted] advised that FinMilCap might defer part of year 1 rather than re-profile expenditure.</p> <p>5. It was recognised that 2016 disposal programme was more problematical with a question whether 2017 could be accelerated? There could be a case to divert resource from low priority sites to influence key decisions (e.g. FS, KLOE, Partland etc.). [redacted] and [redacted] to review each applicable line in IDD with Case Officers</p>	
3. Current Programme 15/16 (by exception).	<p>1. CRN 2131 Islington Volunteer Estate. [redacted] had been advised that completion is now due by end of July 2015.</p> <p>2. CRN 2326 Howe Bks [redacted] remains at risk because of Council continued delays. An urgent review of the strategy is required including possible duplicate application and appeal for non-determination. To review with case officer.</p> <p>3. CRN 3183 RAF Newton. [redacted] suggested that the expected receipts and risks should be reviewed in view of contamination, the Crown Estate position and continued delays. To review with case officer.</p> <p>4. CRN 6679 and 6306 NI SFA. The delay and future actions are unclear for these CRNs as they may require to be gifted to NI Executive. It was understood that the sale would proceed with first refusal given to NI Executive to purchase at market value unless otherwise directed. To review with [redacted]</p> <p>5. CRN 2054 OWOB. [redacted] to clarify whether the completion notice would be affected by House Of Lords' oral question earlier in the day.</p>	
4. Future Programme.	<p>1. FY16 is mainly reliant on Germany, Deepcut and Copthorne forecast.</p> <p>2. [redacted] to check apparent discrepancy between IDD individual line</p>	



<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
	<p>data v summary table. (N.B. Post-meeting note: The summary tables show the correct position whereas the individual Germany receipts were inadvertently shown in € rather than converted to £).</p> <p>3. to inform front line commands that disposal receipts are important to fund CIP and support capability.</p>	
6. Any Other Business.	<p>1. Items in Block 1 (£7.5m) are extremely likely to be taken out of the Infra Ops programme and deferred until next year. The future is unclear. to review future opportunity/capability position (e.g.</p> <p>2. has some observations / questions on individual line entries that he will forward regarding the IDD.</p> <p>3. requested a sanitised version of Parts 1-4 of the DSG pack for wider circulation (i.e. only Assessment and Delivery sites in the public domain).</p>	
7. Date of Next Meeting.	<p>1. To be arranged for 2nd week September 2015.</p>	

DIO ASP-Acq Disp1a1a

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RECORD OF THE DISPOSALS STEERING GROUP MEETING HELD AT MAIN BUILDING, LONDON ON 17 December 2015.

Present	Name	Post	Role
		DIO ASP-Acq Disp HD	ASP AH A&D
		DIO ASP-Acq Disp Mgr	ASP DH A&D
		DIO ASP-Acq Disp	ASP A&D
		DIO ASP-Acq Disp1	ASP A&D
		DIO SAPT-EStrat Hd	SAPT Est Strat
		DIO ASP-Acq Disp DH	ASP A&D
		DIO SAPT-Prog Hd	SAPT Progs
		DIOFin-OpsODCAH	DIO Fin Ops
		DIO Fin-TLB OpCosts 3	DIO Fin Ops
		DIO ASP-Prop Strat2	ASP Prop Strat
		DIO ASP-Acq Disp1a1a	Secretary
Apologies			

<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
1. Introductions and welcome.	began the meeting by welcoming everyone. Introductions from new person.	
2. Disposal Targets FY15/16.	<ol style="list-style-type: none"> 1. Anticipated that OWOB would complete on time. to review smoothing effect of receipt. 2. Housing targets were falling short of the 55k forecasted. 3. There is a strong likelihood that 7 sites (inc Chalgrove) would transfer to HCA. to join LSDP. 4. Concern with release of UK sites. Possibly not able to score before 2019. 	
3. Current Programme –	<ol style="list-style-type: none"> 1. now joined the DIO Fin Ops Team. 2. Further investigation into reclaiming VAT from LSDP. to investigate further. 	

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<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
Finance Lead.	<p>3. Review of LSDP Sales. Previously receipts in were accounted for but to review what CDEL/RDEL modelling should show.</p> <p>4. Review required of smoothing receipt of OWOB.</p> <p>5. commented that he needed a clear position with available spend to forecast CIP for FLC. Current program not meeting CIP requirements – some (PPD?) projects may be affected with cuts up to 50%. to produce a 'Concept Paper' and compare with Non ABC lines.</p> <p>6. to provide previous 'Sell it' reward scheme document.</p>	
4. Current Programme – A&D Lead.	<p>1. SA/JS informed 'One Truth' may need to affect ABC targets. PM confirmed that it was acceptable to review targets and that reprofiling for ABC 16/17 may be acceptable.</p> <p>2. Opportunities will be removed from the main IDD and placed on a separate tab. to add one line of data. This will affect HCA return and future DSG reports.</p>	
5. Any Other Business.	<p>1. gave an update on the proposed Data Warehouse. Progress with IMS R3 still unknown.</p> <p>2. asked how an unallocated SON is managed.</p> <p>3. NAO will be auditing data Jan 2016</p>	
6. Date of Next Meeting.	TBN – likely end March 2016	

DIO ASP-Acq Disp1a1a
Secretary

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RECORD OF THE DISPOSALS STEERING GROUP MEETING HELD AT MAIN BUILDING, LONDON ON 6 APRIL 2016.

Present	Name	Role
		DIO ASP-Acq Disp HD DIO ASP-Acq Disp Mgr DIO ASP-Acq Disp DH DIO ASP-Acq Disp1 DIO SAPT-EStrat Hd DIO SAPT-Prog Hd DIO Fin-TLB OpCosts 3 DIO ASP-Prop Strat2 FMC-Cap-Infra Hd
Apologies		DIO Fin-Ops ODC AH DIO ASP-Acq Disp1a DIO ASP-Acq Disp1a

<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
1. Introductions and welcome.	began the meeting by welcoming everyone. He gave a special vote of thanks to and outlined his own position.	
2. Disposal Targets FY16/17	1. Current forecast accepted by MOD Centre. Any shortfall would impact on CIP. 2. Overarching Housing target of 55k by 2020 accepted. Q4 report due shortly – need to integrate HUP beyond the disposal programme.	
3. Current Programme FY16/17	1. Opportunity sites – check no duplications with IDD. 2. Partland sites would feature on IDD (Assessment status) once SON endorsed. 3. IDD scrub required – in particular LSDP sites.	

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<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
	<ol style="list-style-type: none"> 4. Issue between duty to dispose versus commercialisation of irreducible spare capacity. Commercial view is to sell for market value to achieve financial and HUP targets. 5. LSDP costs no longer needed in IDD. 6. DSG report to include net, gross, risk and weighted tables – with potential to include a headline dashboard. 7. DSG would not review each line entry in detail but could track a few larger sites through to completion to demonstrate delivery. 8. Need for separate regular site reviews (high value and/or high risk) with Case Officers to ensure delivery, coherence and identify business impacts (£ and HUP) and actions. Focus future resource on best tangible outputs. 9. Additional robust quarterly finance review with Case Officers would be beneficial. 10. DSG is an opportunity to raise other issues for consideration and direction (e.g. VAT election, re-provision time-lines, Opportunity sites being driven through to Assessment and enabling works. 	
<p>4. DSG TOR.</p>	<ol style="list-style-type: none"> 1. Existing TOR would remain pending future staffing and direction. 2. Interface with other wider leadership meetings to be considered. 	
<p>5. IMS R3</p>	<ol style="list-style-type: none"> 1. IMS R3 and Data Warehouse design and implementation ongoing. 2. Common baseline to be agreed (i.e. IDD, 5 Year Plan, HUP, Glimmers etc.) with data to be cleansed prior to migration. 	
<p>6. Any Other Business.</p>	<ol style="list-style-type: none"> 1. ePIMS remains an important part of the disposal process at an early stage (i.e. before Former Owner consideration and preliminary disposal strategy). 2. House of Commons List (published on Gov.uk) remains a useful tool to answer Ministerial correspondence and enquiries. Should include all sites announced and/or already in the public domain. 	

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<u>Item</u> (a)	<u>Discussion and Decision</u> (b)	<u>Action</u> (c)
	<p>3. Incentives – DIO is accountable for all receipts but an incentive scheme may prove useful to encourage further estate optimisation.</p> <p>4. HCA sites – 5 sites remain in scope to be transferred at current Market value with future receipts shared 70:30 in on a portfolio basis after deduction of costs. MOD contend that any further deductions or split should come from HCA share.</p> <p>5. – future use will depend on a further Army MinSub.</p>	
<p>7. Date of Next Meeting.</p>	<p>TBC – July 2016</p>	

DIO ASP-Acq Disp1
Acting Secretary