

# Agenda

## Ofqual Board – 57<sup>th</sup> Meeting

**Date and Time:**

Wednesday 20 January 2016 – 10:00 – 15:30

**Venue:**

Room 4, Spring Place, Herald Avenue, Coventry, CV5 6UB



NOTE: (1) There will be a board only session between 10:00 and 10:30.

(2) Mike Treadaway, Director, Innovation and Research, Fisher Family Trust will join the Board at 10:30 to discuss Fisher Family Trust's work to look at how the changes to performance measures and expectations might play out. Timings allow for a comfort break before the start of the meeting.

**60/15 11:45 – Welcome and apologies for absence**

**61/15 Declarations of Interest**

**62/15 11:50 – Minutes** of the meeting held on 18 November 2015 (*open*)  
**(attached)**

- **matters arising** from past meetings of the Board **(attached)**  
(*open*)

### Reporting

**63/15 11:55 – Chief Executive's Report**

Paper by the Chief Executive **(attached)** (*open*)

To note the paper and consider any issues arising from it.

**12:55 – 13:40 - lunch**

**64/15 13:40 – Chief Operating Officer’s Report**

Paper by the Chief Operating Officer **(attached)** *(open)*

To note the paper and consider any issues arising from it.

**65/15 14:00 – Communications Review**

Paper by the Associate Director, Communications **(attached)** *(open)*

To note the paper and consider any issues arising from it.

**Vocational Qualifications and Regulatory Policy**

**66/15 14:20 – Vocational Qualifications Update**

Paper by the Executive Director for Vocational Qualifications **(attached)** *(open)*

To receive an update on vocational qualifications matters.

**General Qualifications**

**67/15 14:40 – General Qualifications Update**

Paper by the Acting Executive Director for General Qualifications **(attached)** *(open)*

To receive an update on general qualification matters.

**68/15 15:00 – National Reference Test Update**

Paper by the Director, National Reference Test Project **(attached)** *(closed)*

To receive an update on the National Reference Test.

*This report is closed because it contains commercially confidential information.*

## **Governance**

### **69/15 15:20 – Report on the Work of Board Committees**

Paper by the Board Secretariat Manager (**attached**) (*closed*)

To receive an update on the work of Board Committees.

*This report is closed because it contains details of the business of the Board's closed Committees and the publication could be prejudicial to the effective conduct of public affairs.*

### **70/15 Publication of Papers**

To agree that the open papers for this board meeting should be published.

### **71/15 15:25 – Other Business**

To consider any items of other business.

### **72/15 Date of Next Meeting**

There will be a board strategy day on Friday 26 February 2016 at Billesley Manor Hotel, Alcester, Nr Stratford-upon-Avon, B49 6NF.

All Board members are invited to attend a training session on public sector finance/accounting principles at 15:30 on Thursday 25 February 2016 at Billesley Manor Hotel, Alcester, Nr Stratford-upon-Avon, B49 6NF.

The next board meeting will be on Wednesday 23 March 2016.

## Attendees

### Ofqual Board

Tim Balcon

Mike Cresswell                      apologies

Philip Fletcher

Maggie Galliers

Anne Heal

Barnaby Lenon

Dana Ross-Wawrzynski

Terri Scott

Amanda Spielman                      Chair

Glenys Stacey

Roger Taylor

Tom Taylor

Neil Watts

Julius Weinberg

### Ofqual

Marc Baker                              Chief Operating Officer

Jeremy Benson                          Executive Director for Vocational Qualifications

Michelle Meadows                      Executive Director for Strategy, Risk & Research

Natalie Prosser                          Director of Legal

Julie Swan                                  Acting Executive Director for General Qualifications

Alison Townsend                          Board Secretary