



# NIEVS NEWS

An update for our stakeholders and commercial customer on  
DVLA's Northern Ireland Electronic Vehicle Services Project

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## Issue 5 – 7<sup>th</sup> July 2014

### Update on transition of services

With two weeks to the transition date, just a reminder that from 21 July you will be able to:

- Access the DVLA's online vehicle tax service. This will allow Northern Ireland motorists to tax a vehicle or make a Statutory Off Road Notification (SORN) 24 hours a day, seven days a week. Simply go to <http://www.gov.uk/taxdisc> or call the automated number **0300 123 4321**. It takes less than five minutes.
- use additional face-to-face services at around 175 Post Office® branches across Northern Ireland, which will offer an enhanced range of vehicle tax transactions. Some of these branches will be open on Saturdays.

Driver licensing and vehicle testing remains the responsibility of the DVA in Northern Ireland.



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## Notifications When Vehicles Go Into the Trade

From **18 July 2014**, when a vehicle goes into the motor trade you should notify DVLA using the appropriate tear-off section of the Vehicle Registration Certificate, the V5C/3. This form should be completed by the seller, signed by both you and them and posted to DVLA. You can of course do this on behalf of your customer if they are in agreement.

This means that we will no longer issue the V7D booklet. We will however continue to accept notifications using the V8 until supplies run out. Consequently, we will no longer write to traders after three months providing a list of vehicles notified as disposed to them seeking confirmation if the vehicle has been sold on or is still in their possession.



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## **Personalised Registration**

From 21 July DVLA will start to replace all current Northern Ireland V750 certificates of Entitlement with UK V750 certificates of Entitlement. The replacements will be processed in order of date of expiry and it could take a few weeks before you receive your new certificate.

DVLA will still accept applications for numbers to be assigned to vehicles as well as changes of nominee, change of address or replacement of lost certificates from Northern Ireland V750's until a replacement is received.



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## Services available for Northern Ireland Councils

This is a reminder that councils in Northern Ireland will be unable to obtain vehicle information directly from the Driver and Vehicle Agency (DVA) in Northern Ireland from 18 July 2014.

The communications sent to Northern Ireland councils on 30 April 2014 & 22 May 2014 confirmed that you will be able to request information from the vehicle record from the DVLA after 21 July 2014.

A number of councils have already enquired about the WEE service, with some close to setting up a link to this system. However, it is necessary to emphasise the timescales for setting up this connection.

With less than two weeks before the current service from DVA stops, Northern Ireland councils should contact the DVLA at the earliest opportunity to start the process of commissioning your WEE connection. Please email: **[david.dunford@dvla.gsi.gov.uk](mailto:david.dunford@dvla.gsi.gov.uk)** for further information.




For more information on the changes to taxing your vehicle, please go to [www.gov.uk/dvla/nomoretaxdisc](http://www.gov.uk/dvla/nomoretaxdisc)



# V13 (NI)

Currently a V13 (NI) is issued for HGV keepers to tax their vehicle or declare SORN:

|  |  |  |                          |
|--|--|--|--------------------------|
| <br>Driver & Vehicle<br>Licensing<br>Agency   | <b>Driver &amp; Vehicle Licensing Agency</b><br><b>HGV Licence Application / SORN Declaration</b><br>Statutory Off Road Notification (SORN)                          |  | <b>V13(NI)</b>           |
|  | <b>PLEASE READ THE NOTES ON THE BACK CAREFULLY BEFORE COMPLETING THIS FORM</b><br>Failure to reply to this form could lead to court action and a fine of up to £1000 |  |                          |
|  |  | <b>Method of payment</b>                                   | <i>Official Use only</i> |
|  |  | Cash <input type="checkbox"/> Chq <input type="checkbox"/> |                          |
|  |  | PO <input type="checkbox"/> VLS <input type="checkbox"/>   |                          |
|  |  | SW <input type="checkbox"/> DEL <input type="checkbox"/>   |                          |
|  |  | <b>Examined by</b>   |                          |
|  |  | Test Certificate   |                          |
|  |  |  |                          |
|  |  | <b>RPC4 Expires</b>  |                          |
|  |  | Licence Serial Number                                      |                          |
|  |  |  |                          |
|  |  |  |                          |
| <b>Section A: Statutory Off Road Notification</b>  |  |  |                          |
| I am the current keeper of this vehicle. It is on private property from: _____   |  |  |                          |
| Address at which the vehicle is to be kept: _____  |  |  |                          |
| _____ Postcode _____   |  |  |                          |
| Signed _____ Date _____  |  |  |                          |
| <b>Vehicle</b>   | <b>Taxation Class</b>  | <b>Gross Weight</b>  |                          |
| <b>Make</b>  | <b>Make</b>  | <b>Wheelplan</b>   |                          |
|  |  |  |                          |
| <b>TO THE CUSTOMER</b> Making a false declaration is a criminal offence for which you could be fined and imprisoned<br><i>I apply for a licence (tax disc) to commence</i> |  |  |                          |
| <b>IMPORTANT: PLEASE ENSURE YOU HAVE SIGNED AND DATED THIS FORM AND ENCLOSED THE FOLLOWING</b>   |  |  |                          |
| 1. <i>The rate of duty indicated.</i>  |  |  |                          |
| 2. <i>A valid Certificate of Insurance or Cover Note (*see notes overleaf)</i>   |  |  |                          |
| 3. _____ 4. _____  |  |  |                          |
| <i>I declare that all information I have given on this form is correct and complete.</i>   |  |  |                          |
| Signature _____ Date _____ Position in Company (if applicable) _____   |  |  |                          |
| The information provided on this form may be made available to other Departments / Agencies for the purpose of the prevention or detection of crime.                       |  |  |                          |
| <b>Miles / Kilometres*</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>                   |  |  |                          |
| <small>(*delete as appropriate) You are not required by law to provide this information but it may help to counteract fraud</small>  |  |  |                          |

From October 2014, the V13 (NI) will change to the V85/1:

|   |  |  |
|---|--|--|
|   | <b>Reminder for a tax disc or Statutory Off Road Notification (SORN) for a Heavy Goods Vehicle (HGV)</b> | <b>V85/1</b>   |
| <b>Do it online at <a href="http://www.gov.uk/taxdisc">www.gov.uk/taxdisc</a></b>   |  |  |
| 00169 1413332030 000004<br>0010 37000   | POST OFFICE TRAINER<br>148 OLD STREET<br>THE CITY<br>LONDON<br>EC1V 9BP                                  |  |
| <b>Our records show that your tax disc or SORN is about to run out. You must:</b> <ul style="list-style-type: none"><li>• apply for a new tax disc, or</li><li>• make or renew a SORN, or</li><li>• tell us that you no longer have the vehicle. See Section E over the page.</li></ul>   |  | <b>Do not apply for your tax disc before the 5th day of the month before the tax disc is due to start.</b>   |
| <b>Your reference to SORN online or by phone<br/>1117 6022 4714 3499</b><br><b>This vehicle cannot be taxed online as a valid reduced pollution certificate must be seen at a Post office.</b>  |  | <b>You can tax your vehicle at a Post Office. You will need to have a valid Reduced Pollution Certificate (RPC) to tax.</b>  |
| <b>Taxing your vehicle at a Post Office® branch that issues tax discs</b><br>You will need: <ul style="list-style-type: none"><li>• this form</li><li>• a valid insurance certificate or cover note</li><li>• a valid Goods Vehicle Test (GVT) certificate (if you need one for your vehicle), and</li><li>• a reduced pollution certificate (if you have one).</li></ul> See over the page for details of how to pay.<br><b>All documents must be originals; not photocopies or faxed copies. However, downloaded insurance certificates will be accepted, as will faxed copies of a downloaded insurance certificate.</b> |  | <b>THE RATES OF DUTY WERE CORRECT AT THE TIME OF PRINTING. A DIFFERENT RATE MAY APPLY FOLLOWING ANY BUDGET STATEMENT.</b><br><b>SORN</b> – valid for 12 months unless you tax, sell or transfer your vehicle within that time.<br>If you do not tax your vehicle, you must keep it off the road and tell us by making a SORN.<br><b>SORN online at <a href="http://www.gov.uk/sorn">www.gov.uk/sorn</a> or phone 0300 123 4321.</b><br>To renew or make a SORN you need the reference number opposite. There is no fee for making a SORN.<br>For more information on SORN go to <a href="http://www.gov.uk/sorn">www.gov.uk/sorn</a> |
| <b>Vehicle Registration Number:</b><br><b>Validation Character: A</b><br>Make: FORD<br>Wheel plan: 3-AXLE-RIGID BODY<br>Revenue weight: 15000 kg<br>Tax class: RP HGV(45)<br>Trailer Weight:  |  | <b>For Post Office® use only</b>   |
|   |  | 826214611176022471434999   |
| <b>Your current Licence Disc or SORN expires on: 30 04 2013</b>   |  | Official use only (D)  |
| I wish to apply for a new Licence or SORN to start from 01 05 2013  |  | Please put a X in the appropriate box  |
| For 6 months at duty of <input type="radio"/> For 12 months at duty of <input checked="" type="radio"/> 4   |  | BAND B £88.00 <input type="checkbox"/> £160.00 <input type="checkbox"/>  |
| <b>SORN</b> <input type="checkbox"/> <b>NO FEE</b> <input type="checkbox"/><br>I wish to declare that the vehicle is off the road   |  |  |
| Current mileage (optional): <input type="text"/>  |  | Disc serial number: <input type="text"/>   |
| If your vehicle is exempt from goods testing (see section B over the page), tick this box. <input type="checkbox"/><br>1413332030 / 000004 4/390 V 85 / 1 - 0 4 1 3   |  | <b>If you are no longer the keeper of this vehicle, please tell us. See section E over the page.</b>   |

## Useful Contact Information

To contact DVLA by post please use the following post codes in addition to the address:

**DVLA**

**Swansea**

| Department                       | Postcode | Department   | Postcode             |
|----------------------------------|----------|--|----------------------|
| PR Specialist Team               | SA99 1DS | CCU-PR and CCU-EPOS<br>**Dealer/motor trade applications | SA99 1DS<br>SA99 1DP |
| Cherished Transfers Casework     | SA99 1BW | Fee Paying Enquiries                                     | SA99 1AJ             |
| Non Fee Paying Enquiries         | SA99 1AN | Exports  | SA99 1AG             |
| Revenue                          | SA6 7JL  | Refunds  | SA99 1AL             |
| Vehicle Casework Teams           | SA99 1AR | Sensitive Casework                                       | SA99 1ZZ             |
| V62 Teams                        | SA99 1BD | V5 Registration Document                                 | SA99 1BA             |
| Sale of Marks                    | SA99 1DN | SORN   | SA99 1AR             |
| V5C Registration Document        | SA99 1BA | Returned EVL Tax Discs                                   | SA31 2ET             |
| Notification of Sale or Transfer | SA99 1AR | First Registration                                       | SA99 1BE             |



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**If you wish to give us feedback on this newsletter, or if you have any questions you'd like to ask, e-mail [nievs.project@dvla.gsi.gov.uk](mailto:nievs.project@dvla.gsi.gov.uk)**