

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

This PM is currently delivered in CPA12. The amendments to this Progress Measure are due to feedback from our Lead Delivery Partners who through experience gained over the previous 15 months have requested flexibility to be incorporated into the delivery (but not content) of this Progress Measure enabling it to become more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

Amended Progress Measure for CPA12.

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 1	<p>Title of Progress Measure (PM): Support for participants with caring responsibilities</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is unable to look for work because of caring responsibilities; the Key Worker will work with and refer them to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant) which will, as a minimum be delivered over 3 separate sessions within the overall duration of this Progress Measure. The course will cover themes such as:</p>	<p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with a caring responsibility as well as equipping them to better deal with agencies to gain support in dealing with these issues. These skills will enable the participant to manage their problems more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p>

	<ul style="list-style-type: none"> • arranging affordable care • advice on workplace entitlements such as flexible hours and benefits • advice on sharing caring responsibilities with other family members. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>During and following the provision, the Key Worker will continue to support the participant to consolidate and embed the techniques and behaviours as well as supporting them to make positive lifestyle and attitudinal changes which will better enable them to look for work and undertake work related activities as appropriate.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>During the provision, the Key Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 2	<p>Title of Progress Measure (PM): Addressing domestic abuse</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is experiencing domestic abuse issues, the Key Worker will enrol the participant on the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p> <p>The course will comprise of activities, counselling and face-to-face information, advice, guidance and support sessions,</p>	<p>Domestic abuse is a serious impediment to familial welfare and a major barrier to employment given the associated self-confidence, anxiety and injury issues. This PM is specifically designed to help overcome this by helping the participant to take steps to remove themselves (and their family) from harm, and better position themselves to find and sustain work in the longer-term.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>covering themes such as:</p> <ul style="list-style-type: none"> • raising self-esteem • managing difficult behaviours • supporting children who have witnessed domestic abuse. <p>The Key Worker will provide added value through 1:1 guidance as appropriate, ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will provide an additional support package to complement and consolidate the above intervention in order to take practical steps to tackle violence issues and to understand their rights and the help available. As an example this will include: helping broker re-housing support; providing benefits advice in changing circumstances; helping the participant to access legal advice; helping the participant to access on-going counselling; helping the participant to access a Community Care grant.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is an amalgamation and resubmission of Progress Measure 3 and 4

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 3	<p>Title of Progress Measure (PM):</p> <p>Improving relationships (including parenting skills) between family members</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that negative family relationships may be impacting on the participant's readiness and availability for work and the broader welfare of the family, the Key Worker will signpost/enrol the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the</p>	<p>Relationship problems at home have a detrimental impact on a family's ability to function and thrive and pose a major barrier to employment. Potential causes or consequences of these problems include parental conflict, absent parents, and/or instable care arrangements. This PM is specifically designed to help overcome this by helping the participant to take steps towards lasting improvements in family relations in order to allow due</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<p>overall duration of this Progress Measure.</p> <p>The provision will comprise of face-to-face information, advice, guidance, and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • dealing with confrontation • improving communications between family members • setting boundaries • lone parenting • appropriate care arrangements. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the family to complement and consolidate the above intervention, take practical steps to tackle dysfunction/family breakdown issues and to negotiate help and support available. As an example this will include: helping the participant and wider family to access relationship counselling, group therapy or family activity sessions; helping the participant to utilise self-assessment tools; helping the family to identify and participate in shared activities.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>	<p>focus on finding and sustaining work.</p>	<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 4</p>	<p>Title of Progress Measure (PM): Lack of basic skills (IT/Literacy/Numeracy)</p> <p>The Key Worker will work with the participant and where it is identified that a participant has functional skills issues which are having a detrimental impact on seeking, gaining and sustaining work, the Key Worker will organise participation on the relevant provision.</p> <p>This will last for a minimum of 7 and a maximum of 15 sessions. The specific duration and hours of weekly participation within this range will be linked to participant need and the extent of sector specific focus. Longer course duration may be agreed, where this may further benefit the participant. Course content will include:</p>	<p>The PM will provide the participant with improved functional skills, to a level to enable them to engage and maintain entry level employment. These skills will better prepare the participant to gain and sustain employment, with the potential to improve self-confidence, self-esteem and generally benefit their household</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<ul style="list-style-type: none"> • basic elements of IT • listening skills • message writing skills • activities which will ensure practical application of learning (applying literacy/numeracy/IT skills in their everyday family life e.g. writing a shopping list) • applying improving skills in an employability context (e.g. completing applications or searching online jobs boards). <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will provide on-going support to directly apply the new training and/or qualifications that the participant has gained to applying for and sustaining employment.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 5	<p>Title of Progress Measure (PM): Support for Ex-Offenders</p> <p>For individuals recently released from prison or with an offending background the Key Worker will work with the participant to challenge attitudes and change behaviours to reduce the risk of them disengaging from employability programmes or employment and reengaging with criminal behaviour.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>Participants will benefit from advice, mentoring, advocacy and support that are more likely to affect change. This in turn improves their ability to gain and stay in employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<p>The sessions will cover topics such as:</p> <ul style="list-style-type: none"> • the offending cycle • coping strategies • anger management • dealing with support agencies positively • victim awareness • contributing to society. <p>Details of the sessions and attendance will be detailed in the participant's Action Plan. This will involve advising and or dialogue with probation, Local Authorities or voluntary sector associations in order to support improved attendance on programmes and changes in behaviour.</p> <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>The Key Worker will engage with the participant, offering them support and mentoring. Where the changes have not been embedded remedial action (where appropriate) will be agreed and recorded in the participant's Action Plan and the level of support provided by the Key Worker increased if required.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

This PM is currently delivered as two separate Progress Measures. The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is an amalgamation and resubmission of Progress Measure 7.1 and 7.2

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 6	<p>Title of Progress Measure (PM): Support for Participants dealing with anti-social behaviour</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is failing to look for work because of problems relating to anti-social behaviour, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the</p>	<p>The PM will provide the participant with skills, knowledge and understanding of the impact of anti-social behaviour as well as equipping them with techniques and self-awareness to handle problems with anger and aggression or bullying by peers. It will also provide activities to divert participants away from opportunities to express anti-social behaviour. These skills will enable the participant to</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p>

	<p>overall duration of this Progress Measure. The provision will comprise of face-to-face information, advice, guidance, and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • identification of role models • mentoring • family based discussion groups • awareness raising of the impact of anti-social behaviour on victims • guidance on anger and conflict management • volunteering (e.g. graffiti removal schemes) • involving participants families in community based or sporting activities. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the participant and where relevant their family to consolidate and embed the techniques, activities and behaviours as well as supporting them to manage their behaviours more effectively to enable them to engage with the world of work more effectively.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>	<p>manage their behaviour more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>been met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>During the provision, the Key Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

This PM is currently delivered in CPA12. The amendments to this Progress Measure are due to feedback from our Lead Delivery Partners who through experience gained over the previous 15 months have requested flexibility to be incorporated into the delivery (but not content) of this Progress Measure enabling it to become more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

It is an amended Progress Measure for CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 7	<p>Title of Progress Measure (PM):</p> <p>Lack of work experience</p> <p>Where a Key Worker identifies that lack of work experience is a barrier to the participant obtaining work, the Key Worker will organise a work experience placement with an employer or a voluntary sector organisation.</p> <p>The work experience placement will last for a minimum of 24 hours. The hours may consist of one or more different work experience placements.</p> <p>The Key Worker will assess the individual's needs in terms of:</p> <ul style="list-style-type: none"> • where a lack of recent work experience may affect 	<p>The PM will provide the participant with the experience and discipline of going to work each day along with introducing them to the world of employment. It will also help them to start developing up-to-date vocational skills, in demand by local employers, acquired in a real workplace. These skills will better prepare the participant to gain and sustain employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>The Key Worker will lead in delivering the PM, including brokering and monitoring work placements as well as working with the participant after the placement to consolidate and build on learning to improve job search.</p>

	<ul style="list-style-type: none"> • brokering an appropriate placement opportunity, ensuring that appropriate day-to-day supervision of the participant is in place and that the participant will gain or refresh vocational skills and behaviours through their participation • monitoring and supporting the participant and the employer during the course of the placement • gaining an up to date reference from the placement host for the participant. <p>The participant would be expected to participate in a placement in order to gain experience in punctuality and attendance; appropriate conduct and behaviour; working with others and following instructions. Sector specific experience will be detailed in the participant's Action Plan as appropriate.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Delivery will be supported by local employers and voluntary sector organisations acting in the capacity as work experience placement hosts.</p> <p>The Key Worker will support them whilst they are on the provision, ensuring they attend and spend time with them to help them understand and consolidate their learning and ensure on-going commitment to the completion of provision supported by other training and support where applicable. The Key Worker will also provide on-going support once the provision has been completed.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12.

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 8 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 8	<p>Title of Progress Measure (PM): Lack of confidence and/or low aspirations</p> <p>The Key Worker will work with the participant and where it is identified that confidence and/or aspirational issues are having a detrimental impact on seeking, gaining and sustaining work, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>Lack of confidence constitutes a major barrier to work – having the potential to hinder participation in training, effective job search and interviews, and can reduce realistic aspirations.</p> <p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with confidence issues. These skills will help the participant to raise self-confidence, self-</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p>

	<p>The provision will cover themes such as:</p> <ul style="list-style-type: none"> • confidence building activities • acquisition of practical life skills(e.g. cooking or DIY) • personal social development modules. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>1:1 support from the Key Worker will ensure practical steps can be taken to apply PM activity to their search for work, and to initiate on-going self-improvement activities e.g. helping the participant to access volunteer programmes, helping the participant to utilise online self-assessment tools, or helping the participant to pursue an interest or learning ambition.</p> <p>Following the provision, the Key Worker will continue to support the participant to consolidate and embed the techniques and behaviours as well as supporting them to make positive lifestyle and attitudinal changes which will better enable them to look for work and undertake work related activities as appropriate.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>	<p>esteem, and soft skills to better equip them to gain and sustain employment.</p>	<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>During the provision, the Key Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 9 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 9	<p>Title of Progress Measure (PM):</p> <p>Support for participant's who have a child with truancy or behavioural problem at school</p> <p>The Key Worker will work with the participant and their family and where it is identified that a participant is failing to look for work because of problems with their child's truancy or bad behaviour, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with a child with truancy or behavioural problems as well as equipping them to better deal with schools and other agencies to gain support in dealing with these issues. These skills will enable the participant to manage the problems more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>This will comprise of face-to-face information, advice, guidance, and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • helping broker home tuition support • improving parenting skills • helping the participant to discuss issues with teachers/head teachers at their child's school as well as other agencies • support to overcome bullying • support to help provide home relief where the child is performing a caring responsibility. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the participant and family to consolidate and embed the techniques and behaviours as well as supporting them to engage with the school to address any on-going truancy or bad behaviour.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12.

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 10 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 10	<p>Title of Progress Measure (PM): Supporting participants who may have children with learning disabilities or SEN</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is failing to look for work because of problems with their child's learning disabilities or SEN, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure. This will comprise of face-to-face information, advice,</p>	<p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with a learning disability or SEN as well as equipping them to better deal with schools and other agencies to gain support in dealing with these issues. These skills will enable the participant to manage the problems more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>guidance, and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • how to access sources of support and advice • supporting engagement with and arranging attendance at local parenting support groups • facilitating and encouraging engagement with school and SEN coordinators (SENCOs) as well as supporting discussions with teachers/head teachers and (SENCOs) • helping the participant to access mainstream education places for their child. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision, where appropriate the Key Worker will signpost the participant to a relevant agency/provider for continuous learning and development on an on-going basis.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12.

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP – EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 11 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 11	<p>Title of Progress Measure (PM): Addressing debt and money issues</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is unable to look for work because of financially related problems, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with debt and money management issues as well as equipping them to better deal with agencies to gain support in dealing with these issues. These skills will enable the participant to manage the problems more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>The provision will comprise of face-to-face information, advice, guidance, advocacy and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • devising and working over the period of the course to a debt plan and family budget • attending a money management course • being supported through the process to open a bank account for the first time • awareness raising in terms of “door-step” loans and helping them to understand and deal with their consequences • supporting their on-going engagement with financial intermediary services (e.g. credit unions) • advice on benefits entitlements and tax credits • restricting of debt payments to ensure affordability. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the participant and family to consolidate and embed the techniques and behaviours as well as supporting them to address any on-going debt and money management issues.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant’s Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM’s intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a new Progress Measure in CPA12.

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 12	<p>Title of Progress Measure (PM): Sector routeways/employability skills</p> <p>Our Needs Assessment will identify clients who have the skills and abilities to function successfully in key industry sectors but previously did not consider such sectors. This PM is intended for participants who are finding it difficult to secure employment due to a lack of recent work experience.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>The PM will provide the participant with sector knowledge and employability skills which are vital for a participant to reach the point where they can move into employment. The participant will be more likely to know what the employer is looking for and adapt their circumstances to meet the needs of the employer</p> <p>This PM will enable participants to improve their knowledge of their preferred sector and its employers</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>The sessions will cover topics such as:</p> <ul style="list-style-type: none"> • dispel the negative myths around industry sectors • uncover transferable skills • employability skills e.g. CV writing, interview preparation, work tasters, mock interviews • developments and opportunities within the sector • major employers and background information about them • job roles within the sector • sector based activities (team building) • identification of current local vacancies. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision, where appropriate the Key Worker will signpost the participant to a relevant agency/provider for continuous learning and development on an on-going basis.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>	<p>which will refresh and update existing knowledge to increase employability.</p>	<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 13 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 13	<p>Title of Progress Measure (PM): Improving health</p> <p>The Key Worker will work with the participant (and where appropriate their family) and where it is identified that a participant is unable to look for work because of problems with their health and lifestyle, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p>	<p>The PM will provide the participant with skills, knowledge and understanding of how to manage and deal with health, wellbeing and lifestyle problems, as well as equipping them to better deal with agencies to gain support in dealing with these issues in the longer term. These skills will help the participant to manage the problems more effectively and allow them to concentrate on gaining and sustaining employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>This will comprise of face-to-face information, advice, guidance, and support sessions, covering themes such as:</p> <ul style="list-style-type: none"> • smoking cessation • how to improve their dietary habits, including shopping and menu planning, weight management, and building exercise into daily life • where to access advice and support on maintaining a healthy lifestyle. • confidence, motivational and presentational issues associated with a poor self-perception of body image to help them present themselves more effectively when looking for work. <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the participant and family to consolidate and embed the techniques and behaviours as well as supporting them to develop healthier and balanced lifestyles which will enable them to look for work and undertake work related activities as appropriate.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP – EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 14 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 14	<p>Title of Progress Measure (PM): Improving mental health/condition management</p> <p>The Key Worker will work with the participant (and where appropriate the family) to understand and identify underlying and suspected mental health conditions. Where the Key Worker feels their condition is affecting their day to day life and impacts on finding and securing employment the participant will be referred to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration</p>	<p>The PM will provide the participant with practical advice allowing them to overcome both real and perceived barriers to them securing and sustaining employment. The PM will also enable the participant to gain confidence and self-esteem directly related to their condition which will positively impact on their ability to find employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p>

	<p>of this Progress Measure.</p> <p>Each session where appropriate will:</p> <ul style="list-style-type: none"> • focus the participant on the extent of their condition • help identify what the triggers are (e.g. obsessive compulsive disorder, anxiety or depression) • identify the coping mechanisms they can apply to their life to help them in completing everyday tasks, including those associated with the workplace. <p>Where applicable, referrals will be made for counselling sessions.</p> <p>The Key Worker will provide added value through 1:1 guidance as appropriate, ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision the Key Worker will continue to support the participant to ensure they are applying the techniques to both family life and their approach to job search and employability, embedding the techniques they have learnt.</p>		<p>met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>During the provision, the Key Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12.

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 15 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM15	<p>Title of Progress Measure (PM): Addressing alcohol and/or drug misuse</p> <p>Where a Key Worker identifies that the participant has drug and/or alcohol issues that may be having a detrimental impact on the participant seeking, gaining and sustaining work, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will comprise of a minimum of 8 hours but will typically be delivered between 8-12 hours depending on the needs of the participant). As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p> <p>Content will include issues such as:</p>	<p>The PM will provide the participant with support to address and manage their drug and/or alcohol problems, as well as equipping them to better deal with agencies to gain support in tackling these issues in the longer term. This support will increase the participant's well-being and ability to function, and in turn, will enhance the likelihood of the participant identifying, gaining and sustaining employment in the longer-term.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<ul style="list-style-type: none"> • recognising and tackling dependency • family safeguarding issues • recognising negative patterns of behaviour • peer discussion • sources of help and support. <p>The Key Worker will provide added value through 1:1 guidance as appropriate, ensuring the participant is supported throughout the delivery of the PM.</p> <p>1:1 support will ensure practical steps can be taken to tackle the participant's personal misuse issues e.g. helping the participant to access long-term rehabilitation or drop-in support.</p> <p>Following the provision the Key Worker will continue to support the participant and family to consolidate and embed the techniques and behaviours as well as supporting them to manage their drug/alcohol issues.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 16</p>	<p>Title of Progress Measure (PM): Qualifications and Skills</p> <p>The Key Worker will work with the participant to explore and address skills gaps directly related to a lack of vocational qualifications that are acting as a barrier to employment.</p> <p>The Key Worker will broker a training place/register the participant on the first available course that meets their requirements. Where possible they will also identify a vocational area within the Employment Centres that can further support vocational training and skill development.</p> <p>The type of qualification/Skills and Vocational training will be directly linked to the type of employment the participant is seeking; this could include short/long courses, e.g. food</p>	<p>The PM will provide the participant with an approved qualification. The participant will become more attractive to employers given their relevant and up-to-date training and qualification which will support them in finding and securing sustainable employment .</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements along with verification from the course provider of completion of course/units as appropriate.</p> <p>This will be measured against the full description of the PM and the evidence will need to</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<p>hygiene, health and safety, SIA, CSCS card, NVQ's.</p> <p>The Key Worker will provide added value through 1:1 guidance, as appropriate, ensuring the participant is supported throughout the delivery of the PM.</p> <p>Following the provision, where appropriate, the Key Worker will signpost the participant to the relevant agency/provider for continuous learning and development on an on-going basis.</p> <p>Where a short course is undertaken the PM will be achieved upon full completion of the course. Where the participant is working towards an NVQ/Diploma; a minimum of three units must be achieved as set out in the participant's Action Plan.</p>		<p>confirm that all minimum requirements stated in the PM description have been met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA11 and CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject



Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2103

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 24a in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 17</p>	<p>Title of Progress Measure (PM): Learning difficulties</p> <p>Where a Key Worker identifies that the participant has learning difficulties that may be having a detrimental impact on the participant seeking, gaining and sustaining work, the Key Worker will refer the participant to the relevant provision.</p> <p>The provision will be delivered weekly for a minimum of 4 cumulative hours over a 4 week period. As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p> <p>Course content will include themes such as:</p> <ul style="list-style-type: none"> • confidence • motivation and employability skills, with the intention of 	<p>The PM will provide the participant with support to manage and deal with learning difficulty, as well as equipping them to better deal with agencies to gain support in dealing with these issues in the longer term.</p> <p>This support will increase the confidence and awareness of the participant and in turn, will enhance the likelihood of the participant identifying, gaining and sustaining an appropriate employment opportunity.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<ul style="list-style-type: none"> • training or education. <p>The pace of the course will be driven by individual and the Key Worker ensuring an appropriate level of support is provided.</p> <p>The Key Worker will provide added value through 1:1 guidance as appropriate, ensuring the participant is supported throughout the delivery of the PM.</p> <p>1:1 support will include advice on suitable job options, employment rights and employers with supported employment opportunities, volunteering and job tasters.</p> <p>Following this, the Key Worker will continue to support the participant and family to consolidate and embed the techniques and behaviours as well as supporting them to manage their learning difficulties and to identify and access suitable work and work related activities as appropriate.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is an amalgamation and resubmission of Progress Measure 18.1 and 18.2

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
PM 18	<p>Title of Progress Measure (PM):</p> <p>Lack of social capital and networks</p> <p>Where the Key Worker identifies social isolation and a lack of social networks as a barrier to participants engaging with the community, especially where the family is a lone parent family; the Key Worker will work on an individual and/or family basis to support social integration. The Key Worker will work with the participant/family to identify why they feel isolated and then bring the family together collectively (where appropriate) to identify and agree the action to be taken.</p> <p>The participant will complete a voluntary placement within a local organisation for a cumulative 24 hours over a period determined by individual needs/availability. Where possible the whole family will engage with a community based activity</p>	<p>The PM will provide the family and individuals with social and professional networks in the local community, supporting confidence growth and opportunities for continued soft skill development. Increased confidence, networks and a 'connected' family life will support the family and individuals to move closer to employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>or social group:</p> <p>Activities could include:</p> <ul style="list-style-type: none"> • A sports club • Engaging dog walking with local charities • Attending youth clubs (older family members helping to run the club) <p>The Key Worker will identify an activity/broker a placement that is suitable with appropriate daily supervision whilst the placement is completed, ensuring the participant is supported for the duration of the PM. The Key Worker will also work with the individual and family to consolidate what they have learnt and build on activities to support the move into employment.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 19 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 19</p>	<p>Title of Progress Measure (PM): Addressing English language issues</p> <p>Where a Key Worker identifies that a poor command of English language is a barrier to the participant obtaining work, the Key Worker will organise participation on an English language skills course.</p> <p>This will last for a minimum of 7 and a maximum of 15 sessions. The specific duration and hours of weekly participation within this range will be linked to participant need and the extent of sector specific focus. Longer course duration may be agreed, where this may further benefit the participant.</p> <p>Course content will include issues such as:</p>	<p>The PM will provide the participant with improved English language skills, to a level to enable them to engage and maintain entry level employment. These skills will better prepare the participant to gain and sustain employment.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<ul style="list-style-type: none"> • applying English language skills in their everyday family life (e.g. writing a shopping list) • encouraging the use of English by the wider family • practising English language skills in an employability context (e.g. practice job interviews in English) • completion of 'Life in the UK' test (if required and appropriate). <p>Following the provision the Key Worker will provide on-going support to directly apply the new training and/or qualifications that the participant has gained to applying for and sustaining employment</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 34 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 20</p>	<p>Title of Progress Measure (PM): Reducing the risk of homelessness</p> <p>Where our Needs Assessment identifies individuals facing a threat to retaining their current accommodation e.g. rent arrears, housing officer visits, warning letters, temporary nature of arrangements; the Key Worker will work with the participant to reduce the risk of them losing their accommodation/move them into permanent housing.</p> <p>This will comprise of support over a guideline of a 12 week period but may be completed over 2- 3 weeks in a crisis situation.</p> <p>The sessions will cover topics such as:</p> <ul style="list-style-type: none"> • being a good tenant 	<p>Participants will benefit from sustained housing advice that is more likely to move them into a more permanent and settled state of accommodation. This in turn improves their ability to gain and stay in employment.</p>	<p>Evidence to substantiate completion may consist of one or more of the following:</p> <p>Evidence of new tenancy agreement.</p> <p>Written confirmation from support agency of participant's new housing arrangements.</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend.</p> <p>During the provision, the Key</p>

	<ul style="list-style-type: none"> • rights and responsibilities • advocating and agreeing realistic rent arrears. <p>Details of the sessions and attendance requirements will be detailed in the participant's Action Plan. This will involve advising on and/or initiating dialogue with housing associations, Local Authorities or voluntary sector organisations in order to obtain supported accommodation, secure tenancies, or assist with moving home – depending on individual needs and circumstances.</p> <p>The Key Worker will support them whilst they are on the support sessions ensuring they attend, and spend time with them to help them understand and consolidate their learning and ensure on-going commitment to the completion of provision supported by other training and support staff where applicable.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback

ESF Progress Measures Annex 4b PMAP - EOS CPA12 May 2013

Rationale of Progress Measure

The amendments made are due to feedback from our Lead Delivery Partners, who due to experience gained over the previous 15 months have requested flexibility to be incorporated into the hours and distribution (but not content) of this Progress Measure making it more accessible to a greater number of customers.

Is this a New, Amended or Resubmitted Progress Measure?

This is a resubmitted Progress Measure PM number 25 in CPA12

Proposed Progress Measure

Progress Measure (PM) Ref No. and Category	Title and Full Description of Progress Measure (Include for example, what does PM involve, duration, what is expected of Participant, are multiple events planned or one-off event.)	How will the PM benefit attached ESF Participant?	Describe the robust evidence retained to substantiate that the PM has been completed	Who will deliver PM? If not the Prime Contractor (your organisation) is the supplier from your supply chain? Or is this a referral to existing provision, if so where is the added value?
<p>PM 21</p>	<p>Title of Progress Measure (PM): Support for physical disability</p> <p>The Key Worker will work with the participant and where appropriate their family to understand how the participant's physical disability affects their day to day life and the impact it has had on finding and securing employment. The participant will be referred to the relevant provision.</p> <p>The provision will be delivered weekly for a minimum of 4 cumulative hours over a 4 week period. As a minimum, these are delivered over 3 separate sessions within the overall duration of this Progress Measure.</p> <p>Sessions will focus on different ways in which the participant can identify solutions and overcome barriers to employment</p>	<p>The PM will provide the participant with practical advice allowing them to overcome both real and perceived barriers to them securing and sustaining employment. The PM will also enable the participant to gain confidence and self-esteem directly related to their physical disability which will positively impact on their ability to find employment. Through changing the participants' mindsets, it may also directly impact on the family life of the participant.</p>	<p>The following robust evidence will be retained to substantiate that the PM has been completed:</p> <p>Signed Action Plan detailing the PM activities and achievements.</p> <p>This will be measured against the full description of the PM and the evidence will need to confirm that all minimum requirements stated in the PM description have been met in full. A judgement</p>	<p>The PM will be delivered by EOS or one of our Lead Delivery Partners (LDPs) in each sub-region of the CPA where available. Referral to existing local provision will be made if necessary.</p> <p>When referring to existing provision, the added value will be through the Key Worker leading in supporting the participant and their family prior to the provision to understand the issues, consider their options and prepare to attend. During the provision, the Key</p>

	<p>created through their physical disability.</p> <p>The Key Worker will provide added value through 1:1 guidance, as appropriate ensuring the participant is supported throughout the delivery of the PM.</p> <p>After this the Key Worker will continue to support the participant to ensure they are applying the techniques to both family life and their approach to job search and employability, embedding the techniques they have learnt.</p> <p>The PM will be completed when the agreed number of sessions set out in the participant's Action Plan have been delivered.</p>		<p>will be made when reviewing the evidence to agree that all activities are within the scope of the PM's intent.</p>	<p>Worker will work with the participant and their family to help them understand and consolidate their learning whilst ensuring on-going commitment to the completion of provision (supplemented by other training and support where applicable).</p> <p>Post completion of provision the Key Worker will continue to provide on-going support.</p>
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Consultations Undertaken

Consultations undertaken with Lead Delivery Partners within CPA12.

Performance Manager Initial Assessment and Comments

PMAP Decision (✓)

Accepted (in principle)

Resubmit

Reject

Reason for PMAP decision and feedback