

The Urgent Notification process

Overview

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Day 28 Day 2-21 Day 22-27 Full HMIP report published Trigger Day Diagnostic and action Final Response **Sustained Improvement** identification preparation response • HM Inspector of Prisons verbally • Ministers instruct Senior Board meets • Draft 28 day response Publish response • Longer-term improvement plan put in place to ensure improvement over the longernotifies Governor beforehand. to appoint Urgent Notification Lead, prepared identify priority issues and provide • HM Chief Inspector writes to the Ministers sign-off Action senior direction Secretary of State and publishes Plan and response to the • Annual update on status of all Urgent Notification prisons letter • Key people to effect change identified **Chief Inspector** Ministers are informed Working group meets to develop detailed actions to address the significant and urgent concerns. Ministerial input Action Plan developed • Senior Board signs off plans