



Ministry  
of Defence

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8 September 2014

Dear [REDACTED]

Release of Information

Thank you for your correspondence dated 19 August 2014 requesting information on Extended Special Unpaid Leave applications within the Navy Command TLB for the last five years. Your enquiry has been considered to be a request for information in accordance with the Freedom of Information Act 2000.

I can confirm that the Department holds some of the information you requested, however, prior to April 2011 there was no requirement for the Department to hold this level of information. Taking your questions in turn:

Q1. Over the past five years, how many civilian staff working for Navy Command TLB including RNRM Welfare (formerly NPFS) submitted an application for Extended Special Unpaid Leave (ExSUL)?

A1. Since April 2011 14 MOD civilian staff in this area have submitted an application for ExSUL.

Q2. Of these applications, how many were approved and how many were declined?

A2. Of the 14 applications, less than 5 were declined.

Q3. Of these applications, how many of those applying to accompany serving military or MOD spouses were approved and how many were declined?

A3. Of the 14 applications, less than 5 applications were submitted for the reason of accompanying a serving spouse. Of those, less than 5 were approved.

Q4. Of these applications, how many of those applying for reasons other than mentioned in number 3 above, were approved and how many were declined?

A4. Of the 14 applications, less than 10 were submitted for reasons other than to accompany a serving military spouse on posting, less than 10 were approved and less than 5 were declined.

Where the figures for individual outcomes are expressed as less than 10 or less than 5 the figures are suppressed.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, 1<sup>st</sup> Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.gov.uk>.

Yours sincerely

A solid black horizontal bar used to redact the signature of the sender.