



Department for  
Communities and  
Local Government

# Storm Eva Flood Relief Appeals: Government Match-Funding



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## Introduction

1. This prospectus sets out how to access the flood relief match funding which the Government has made available to match donations by the public in response to damage caused by Storm Eva.
2. The funds will be available in England only and will be managed by the Department for Communities and Local Government (DCLG).
3. The total amount of match funding available is £2 million. If requests for match-funding exceed £2 million, the Department will consider how best to apportion the funding.
4. The original deadline for submitting Expression of Interests was midnight on 11 January 2016. **This has been extended to 5 February 2016.**

## Eligibility

5. Applications to this fund will be accepted from registered charities running fundraising appeals for flood relief to support areas significantly affected by Storm Eva.
6. Organisations that are not a registered charity will need to partner with one that is, and that meets the eligibility criteria set out in Paragraph 5.

## Which donations can Government match?

7. Donations eligible for match funding are:
  - Individual donations
  - Community group donations
  - Trust fund donations
  - Philanthropic organisations (for example: Rotary Clubs)
  - Corporate donations
8. The Gift Aid elements of donations will not be eligible.

## Restrictions

9. The Secretary of State will make any payments under s70 of the Charities Act 2006 towards flood relief and these grants will be subject to the conditions and restrictions laid out in the Grant Funding Agreement.
10. DCLG will require that any funding paid is restricted and used by the charity in line with their appeal to help support the response to Storm Eva.

## What evidence do charities need to provide?

11. All applicants are required to complete the Storm Eva: Government Match Funding Expression of Interest (Eoi) form so that DCLG can assess their eligibility. EOIs and the information provided will be assessed against the criteria set out below:
- Contact details and registered charity number – DCLG is required to carry out due diligence checks and we will therefore be checking publicly available information via the Charity Commission
  - The nature and purpose of your appeal, demonstrating how the appeal will address local need and stating which areas affected by flooding will benefit (
  - Evidence of the appeal (e.g. web link, poster, plan for fundraising activities) and the date it was launched
  - Evidence of pledges and donations made to date and, where possible, a timetable for turning pledges into donations
  - Criteria against which you will distribute the funds raised (donations and match funding) including taking into account equalities legislation (set out at Annex A)
  - Timetable for distributing funding (donations and match funding)
  - Commitment to publishing details of how the funds raised by the appeal (donations and match funding) have been used, how they were distributed and their impact.
12. Eligible applicants will be contacted by 9 February 2016 by DCLG, at which time proof of funds raised and information to enable payment will be required.
13. DCLG will require a letter from the Chief Executive of the charity setting out the amount of funds raised by their flood appeal and accompanying evidence to support this.

## How do I submit my application?

14. **Please submit all Eoi to [floodmatchfunds@communities.gsi.gov.uk](mailto:floodmatchfunds@communities.gsi.gov.uk). Please note the last date by which Expressions of Interest will be accepted is by email by midnight on 5 February 2016.**

## Timeline

15. The flood relief match-funding will be managed according to the following timetable

Expression of Interest prospectus published	3 January 2016
Closing date for Expressions of Interest	5 February
Applications assessed for eligibility	8 February
Eligible organisations informed and further information requested	12 February
Deadline for return of further information	15 February

Payment date 1	25 February
Payment date 2 (if needed)	17 March
Charities submit reports on grant usage	15 May

This is an updated timetable after the deadline for Expressions of Interest was extended to 5 February 2016.



## **ANNEX A: Equalities legislation**

### **A13. DISCRIMINATION**

- A13.1 The Contractor shall not unlawfully discriminate directly or indirectly or by way of victimisation or harassment within the meaning and scope of any applicable law, enactment, order or regulation or other similar instrument relating to discrimination (whether in race, gender, religion, disability, sexual orientation, age or otherwise) in employment including, but not limited to, the Race Relations Act 1976, the Sex Discrimination Acts 1975 and 1986, the Disability Discrimination Acts 1995 and 2005, the Employment Equality Regulations and the Equal Pay Act 1970.
- A13.2 The Contractor shall take all reasonable steps to ensure the observance of Clause A13.1 by the Contractor's Personnel.
- A13.3 Where the Contractor's Personnel are required to carry out activity alongside DCLG's employees or servants the Contractor shall ensure that the Contractor's Personnel comply with DCLG's employment policies and codes of practice relating to discrimination and equal opportunities.
- A13.4 The Contractor shall notify DCLG's Contract Manager in writing as soon as it becomes aware of any investigation or proceedings brought against the Contractor in relation to unlawful discrimination in connection with the Contractor's performance of the Contract. The Contractor shall promptly provide DCLG access to any documents or information relevant to the investigation or proceedings and shall permit a representative from DCLG to attend any associated meetings. The Contractor shall impose on its sub-contractors obligations in substantially similar terms to those set out in this Clause A13.4.