

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS

01 JULY 2013 – 30 SEPTEMBER 2013

**GIFTS GIVEN OVER £140**

<b>Secretary of State for Business, Innovation &amp; Skills and President of the Board of Trade, Rt Hon Vincent Cable MP</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Minister of State, (Universities and Science), Rt Hon David Willetts MP</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Minister of State (Trade and Investment), Lord Green</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jo Swinson MP</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

<b>Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP</b>			
<b>Date gift given</b>	<b>To</b>	<b>Gift</b>	<b>Value (over £140)</b>
Nil return			

## GIFTS RECEIVED OVER £140

### **Secretary of State for Business, Innovation & Skills and President of the Board of Trade, Rt Hon Vincent Cable MP**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Minister of State, (Universities and Science), Rt Hon David Willetts MP**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Minister of State (Trade and Investment), Lord Green**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jo Swinson MP**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

### **Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP**

<b>Date gift received</b>	<b>From</b>	<b>Gift</b>	<b>Value</b>	<b>Outcome</b>
Nil return				

## OVERSEAS TRAVEL

Date(s) of trip	Destination	Purpose of trip	'Scheduled' or No 32 (The Royal Squadron' or 'other RAF' or 'Charter' or 'Eurostar'	Number of officials accompanying Minister, where non-scheduled travel is used	Total cost including travel and accommodation of Minister only
<b>Secretary of State for Business, Innovation &amp; Skills and President of the Board of Trade, Rt Hon Vincent Cable MP</b>					
23 September – 26 September	Sweden, Stockholm, Finland, Helsinki	To attend trade and industry engagements	Scheduled		£713
<b>Minister of State, (Universities and Science), Rt Hon David Willetts MP</b>					
24 July – 27 July	France, Paris, French Guiana, Cayenne	To observe the launch of a satellite	Eurostar and Charter		£496
09 September – 13 September	South Africa, Cape Town	To attend Biennial Forum and engage with science, research and higher education communities	Scheduled		£4,465
<b>Minister of State (Trade and Investment), Lord Green</b>					
17 July – 18 July	Italy, Rome	Meetings with Senior Foreign Minister to discuss EU single market agenda	Scheduled		£495
23 July – 24 July	Croatia, Zagreb	Meetings with Senior Croatian Ministers to discuss the EU and trade and investment	Scheduled		£655
05 August	Russia, Kaliningrad	To meet with Deputy Governor of Kaliningrad to discuss 2018 World Cup and UK trade and investment	N/A		£0
21 August	Geneva, Switzerland	To meet with the World Trade Organisation	N/A		£0
12 September	Philippines, Manila, India,	To promote British Business and	Scheduled		£7,634

– 25 September	Delhi, Pune and Mumbai, UAE, Dubai, Saudi Arabia, Riyadh	meet with Government Ministers			
<b>Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger</b>					
Nil return					
<b>Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jo Swinson MP</b>					
Nil return					
<b>Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP</b>					
Nil return					
<b>Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP</b>					
09 September – 10 September	Germany, Frankfurt	To attend the Frankfurt Motor Show	Scheduled		£572

## HOSPITALITY

Date of hospitality	Name of organisation	Type of hospitality received <sup>1</sup>
<b>Secretary of State for Business, Innovation &amp; Skills and President of the Board of Trade, Rt Hon Vincent Cable MP</b>		
15 July	The Times	Lunch
22 July	The Financial Times	Lunch
24 July	The Times	Lunch
29 July	Sky	Lunch
30 July	The Independent	Lunch
06 August	The Times	Lunch
04 September	The Guardian	Dinner
09 September	Amol Rajan, The Independent	Dinner
12 September	Alan Rusbridger, The Guardian	Lunch
14 September	Channel 4	Drinks
14 September	Newsnight	Drinks
15 September	BBC	Lunch
15 September	ITV	Dinner
17 September	Geordie Greig, Mail on Sunday	Dinner
<b>Minister of State, (Universities and Science), Rt Hon David Willetts MP</b>		
02 July	Financial Times	Lunch
10 July	Financial Times	Lunch
10 July	Royal Society	Dinner
22 July	Royal Society	Dinner
01 August	The Times	Lunch
23 September	Financial Times	Lunch

23 September	Association of British Pharmaceutical Industries	Dinner
25 September	Association for Science and Discovery Centres	Dinner
<b>Minister of State (Trade and Investment), Lord Green</b>		
02 July	Farmers Club	Lunch
02 July	Foreign Policy Centre, City of London Corporation	Dinner
10 July	Lloyds Banking Group	Breakfast
29 July	Lord Mayor of London	Breakfast
04 September	Lord Mayor of London, City of London	Dinner
09 September	IoD Berkshire	Dinner
10 September	MBDA Missile Systems	Lunch
<b>Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger</b>		
03 July	Arqiva commercial Radio	Awards ceremony and dinner
04 July	Barclays	Breakfast
<b>Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jo Swinson MP</b>		
04 July	Employee Ownership Association	Dinner
18 July	The Independent	Lunch
19 July	The Independent, The Times	Lunch
06 August	The Sun	Lunch
12 September	Daily Mail, Financial Times	Lunch
<b>Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP</b>		
02 September	The Sun, The Daily Mail	Lunch
24 September	Studio Schools Trust	Lunch
<b>Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP</b>		
02 July	The Sun	Coffee
04 July	The British Private Equity and Venture Capital Association	Dinner
08 July	The British Private Equity and Venture Capital Association	Breakfast
10 July	Chemical Industries Association	Dinner
15 July	BBC News	Coffee
22 July	British Bankers' Association	Dinner
30 July	Mail on Sunday	Coffee
06 August	City A.M.	Coffee
03 September	The Leadership and Communications Consultancy	Breakfast
03 September	British Retail Consortium	Dinner

<sup>1</sup>Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined

## **MEETINGS WITH EXTERNAL ORGANISATIONS**

<b>Date of Meeting</b>	<b>Name of External Organisation<sup>1</sup></b>	<b>Purpose of Meeting</b>
<b>Secretary of State for Business, Innovation &amp; Skills and President of the Board of Trade, Rt Hon Vincent Cable MP</b>		
July 2013	Business New Europe	To discuss business
July 2013	Wates Group	To discuss housing
July 2013	AnaCap	To discuss banking
July 2013	Airbus	To discuss manufacturing
July 2013	Royal Mail	To discuss Royal Mail
July 2013	Post Office	To discuss Post Office
July 2013	London Stock Exchange	Regular Meeting
July 2013	Higher Education Funding Council for England, Student Loan Company	To discuss higher education
July 2013	Trades Union Congress	To discuss unions
July 2013	Stephen Coates, Katie Coates, British Medical Association	To discuss student finance
July 2013	Trades Union Congress	To discuss unions
July 2013	Financial Conduct Authority, Bully Banks	To discuss banking
July 2013	Royal Mail	To discuss Royal Mail
July 2013	RBS	Regular meeting
July 2013	Legal & General	To discuss equalities
July 2013	BT Group	To meet new Minister for Trade
August 2013	Tata Steel	To discuss construction
August 2013	Smartmatic	To discuss e-balloting
August 2013	Association of Colleges	Introductory meeting
August 2013	Archbishop of Canterbury	To discuss banking
August 2013	Sir Andrew Large	To discuss independent review
August 2013	Alliance Foundation	To discuss textiles
August 2013	Girlguiding	To discuss engineering
September 2013	Tech City	To discuss innovation
September 2013	Business New Europe	To discuss Europe
September 2013	Confederation of British Industry	Regular meeting
September 2013	Knorr-Bremse, Willie Bain MP, Mark Lancaster MP	To discuss transport
September 2013	Schneider Electric	To discuss business
September 2013	Royal Bank of Scotland	Introductory meeting
September 2013	The Mirror	General catch up
September 2013	Tony Gallagher, The Telegraph	General catch up

September 2013	Daily Mail	General catch up
September 2013	Evening Standard	General catch up
<b>Minister of State, (Universities and Science), Rt Hon David Willetts MP</b>		
July 2013	Avanti Plc	To discuss innovation
July 2013	Amazon UK, IBM, Sherry Coutu, Cisco Systems Inc, Health Systems Solutions, Imperial College London, IPL Intelligent Business, University of Southampton, Roke Manor Research, Thales UK	To discuss information economy
July 2013	University and College Union	To discuss higher education
July 2013	Cardiff University, University of Birmingham, University of Leeds, London School of Economics and Political Science, University of Glasgow, Imperial College London, University of Cambridge, University of Edinburgh, University of Bristol, University of Exeter, Kings College London, University of Liverpool, University College London, University of York, Durham University, Queen Mary University of London, Russell Group	To discuss higher education
July 2013	University of Cambridge, PraxisUnico	To discuss science and research
July 2013	Satellite Applications Catapult	To discuss innovation
July 2013	University of Oxford, Satellite Applications Catapult	To discuss City Deals
July 2013	G's Group, Pepsico, Syngenta	To discuss Agri-Tech
July 2013	PA Consulting	To discuss higher education
July 2013	Universities and Colleges Admissions Service, Supporting Professionalism in Admissions, Universities UK, Guild HE	To discuss higher education
July 2013	CFMS Ltd, AstraZeneca, Digital Media Group, IBM, GlaxoSmithKline, Microsoft, Xyratex, Jaguar Land Rover, Mozilla Foundation, University College London, University of Cambridge, University of Edinburgh, University of Southampton	To discuss e-infrastructure
July 2013	Stanford University	To discuss science and research
July 2013	Space Leadership Council	To discuss space
July 2013	Demos, National Union of Students, University Partnership Programme, Universities UK, The	To discuss higher education

	1994 Group, Bath University, Durham University, Queen Mary University of London, The Bridge Group, The Fulbright Commission, Linstock Communications, Bellenden, CentreForum, Burston Marsteller UK, Newcastle University, Million+, The Russell Group, Westminster Briefing, Times Higher Education, The Times	
July 2013	Watermark Group plc	To discuss higher education
July 2013	Heriot-Watt University, BAE Systems	To discuss innovation
July 2013	University of Reading, Reaction Engines, Satellite Applications Catapult, Open University, London Institute of Space Policy and Law, Inmarsat, Avanti, Astrium	To discuss space
July 2013	Campaign for Science and Engineering	To discuss science and research
July 2013	Willis Group	To discuss cyber and space weather
July 2013	Student Loans Company	To discuss higher education
July 2013	University of Cambridge	To discuss innovation
July 2013	University College London	To discuss innovation
July 2013	Imperial Innovations	To discuss innovation
July 2013	GM Freeze, King's College London	To discuss science and research
July 2013	National Institute of Agricultural Botany, Pepsico, Scotland Rural College, Cargill	To discuss Agri-tech
July 2013	Shell, Chemistry Innovation Ltd, GlaxoSmithKline, Imperial College London, Association of Medical Research Charities, John Innes Centre, University of Edinburgh, European Bioinformatics Institute	To discuss science and research
July, 2013	Association of Medical Research Charities	To discuss science and research
July 2013	University of Oxford	To discuss science and research
July 2013	Confederation of British Industry	To discuss science and research
July 2013	Syngenta	To discuss science and research
July 2013	BT	To discuss innovation
July 2013	The Business Innovation Group	To discuss innovation
July 2013	BT, Thales Group, BAE Systems Detica, Sophos, Atkins, QinetiQ, Nexor, Intercede, Titania, ARM	Second meeting of Cyber Growth Partnership



August 2013	Lockheed Martin	To discuss innovation
August 2013	Royal Society	To discuss science and research
August 2013	Imperial College London	To discuss science and research
August 2013	McLaren Group	To discuss innovation
August 2013	University of Manchester	To discuss science and research
August 2013	Universities and Colleges Admissions Service	To discuss higher education (dinner provided)
September 2013	Tech City	To discuss innovation
September 2013	University of Chicago	To discuss higher education
September 2013	Trevor Phillips	To discuss higher education
September 2013	British Council	To discuss higher education
September 2013	F1 in Schools Ltd	To discuss science and research
September 2013	Royal Society	To discuss science and research
September 2013	Vitality Medical Clinics, University of Birmingham, Royal Meteorological Society, Open Data Institute, Royal Society	To discuss science and research
September 2013	University of Law	To discuss higher education
September 2013	Huawei	Introductory meeting
September 2013	National Union of Students	To discuss higher education
September 2013	Udacity	To discuss higher education
September 2013	Northumbria University	To discuss higher education
September 2013	Royal Society	To discuss science and innovation
September 2013	Novartis	To discuss science and research
September 2013	Newcastle University	To discuss Student Loans Company
September 2013	Syngenta	To discuss science and research
September 2013	Universities UK	To discuss higher education
September 2013	University of Warwick	To discuss higher education
September 2013	University of Manchester, British Library, Society of Biology, Wiley Blackwell Publishing, University of Oxford, Royal Geographical Society, University of Salford, Institute of Physics, The Wellcome Trust, University of Liverpool,	To discuss science and research

	University of Birmingham, Springer Publishing, Open University	
September 2013	Berlitz	To discuss higher education
September 2013	Bury Grammer School for Girls, King's School Chester, Headmasters' and Headmistresses' Conference, The Girls' School Association	To discuss admissions and access to higher education
September 2013	University Alliance	To discuss higher education
September 2013	Cambridge Assessment	To discuss higher education
September 2013	British Council, Association of Colleges, Universities UK, Technical and Vocational Education and Training UK, Federation of Awarding Bodies, Headmasters' and Headmistresses' Conference, English UK, Jisc, Pearson, British Educational Suppliers Association, BPP University, Parthenon Group, National Union of Students	To discuss international education
September 2013	Saxton Bampfylde, Waitrose	To discuss science and research
<b>Minister of State (Trade and Investment), Lord Green</b>		
July 2013	TheCityUK	To discuss trade and investment
July 2013	Aberdeen Asset Management, Allianz Global Investors Holding GmbH, Association of British Insurers, Bank of America, Merrill Lynch, Bank of Ireland, BlackRock, BNP Paribas, BNY Mellon, Canary Wharf Group plc, Cass Business School, Citigroup, Credit Suisse, Ernst & Young, Euroclear UK & Ireland, Fidelity Worldwide Investment, Henderson Global Investors, Jersey Finance Ltd, JP Morgan, Legal & General, Linklaters, Lloyds Banking Group, London Stock Exchange, City of London Corporation, Mayer Brown International, Morgan Stanley, Nomura, NYSE Euronext, Prudential, PwC, RSA Group, Standard Life, Starr Companies, TheCityUK, Thomson, Reuters, UBS Investment Bank, Willis	To discuss trade and investment

	Limited	
July 2013	GKN, Airbus	To discuss trade and investment
July 2013	Goldman Sachs, Cancer Research	To discuss trade and investment
July 2013	Burberry	To discuss trade and investment
July 2013	British Bankers Association, RBS, Santander, HSBC, Lloyds, Barclays	To discuss trade and investment
July 2013	Turkish British Chamber of Commerce	To discuss trade and investment
July 2013	Hitachi Europe Ltd	To discuss trade and investment
July 2013	University College London	To discuss trade and investment
July 2013	Piton Capital, Connect Ventures, Passion Capital, DN Capital, Hoxton Ventures, Cambridge Innovation Capital, Octopus Investments, Oxford Capital Partners, Firestarter Security, Episode1, Dawn Capital, Longwall Ventures, True Capital, Vencap International, Trusted Insight, Abu Dhabi Investment Authority, Wellcome Trust, Barclays, Pomona Capital, Pantheon Ventures	To discuss trade and investment
July 2013	UK Cards Association	To discuss trade and investment
July 2013	KORN/FERRY Whitehead Mann	To discuss trade and investment
July 2013	Confederation of British Industry, BT	To discuss trade and investment
July 2013	University of Oxford	To discuss trade and investment
July 2013	Tesco	To discuss trade and investment
July 2013	CMS Cameron McKenna, City of London Corporation	To discuss trade and investment
July 2013	Association of Southeast Asian Nations, Asia House	To discuss trade and investment
July 2013	A-Trade Finance	To discuss trade and investment
July 2013	MS society	To discuss trade and investment
July 2013	UK China forum	To discuss trade and investment
July 2013	Ian Livingston	To discuss trade and investment
July 2013	DoCoMo Ventures	To discuss trade and investment
July 2013	St Martin-in-the-Fields	To discuss trade and investment

		investment
July 2013	EcoPetrol	To discuss trade and investment
July 2013	Adfisco	To discuss trade and investment
July 2013	Bestway Group	To discuss trade and investment
July 2013	Deutsche Bank UK	To discuss trade and investment
July 2013	Goldman Sachs International Bank	To discuss trade and investment
July 2013	Liberty Global, Virgin Media	To discuss trade and investment
July 2013	Badminton England	To discuss trade and investment
July 2013	Financial Services Association	To discuss trade and investment
July 2013	Standard Chartered	To discuss trade and investment
July 2013	Odgers Berndtson	To discuss trade and investment
July 2013	Bank of England	To discuss trade and investment
July 2013	AMEC, Arab British Chamber of Commerce, BAE Systems, Babcock International Group, Bangor University, BP, British Library, British Museum, BT, Carillion, The Edge Picture Company, Finmeccanica, HSBC, Imperial College	To discuss trade and investment
July 2013	BT	To discuss trade and investment
July 2013	Which?	To discuss trade and investment
September 2013	Fajr Capital Group	To discuss trade and investment
September 2013	Crossrail	To discuss trade and investment
September 2013	Dalian Wanda	To discuss trade and investment
September 2013	City of London, DDGI/DDCAP, DCD London and Mutual PLC, Oakstone Merchant Bank Ltd, Dentons, TheCityUK	To discuss trade and investment
September 2013	Royal Dutch Shell, Burberry, Finmeccanica, Arup	To discuss trade and investment
September 2013	City & Guilds	To discuss trade and investment
September 2013	TheCityUK	To discuss trade and investment
September 2013	Raytheon UK	To discuss trade and investment
September 2013	SABMiller	To discuss trade and investment

		investment
September 2013	Russo-British Chamber of Commerce	To discuss trade and investment
September 2013	Black Country Metals Limited	To discuss trade and investment
September 2013	Kingfisher and EU Regulation Taskforce, Burberry, Centrica, Tesco, EADS, Thomas Cook, TalkTalk, BAE Systems, BT, Confederation of British Industry, All3Media, Prudential, GlaxoSmithKline	PM Business Advisory Group
September 2013	PA Consulting	To discuss trade and investment
September 2013	Energy UK	To discuss trade and investment
September 2013	Corsair Capita	To discuss trade and investment
September 2013	Partners Group	To discuss trade and investment
September 2013	World Vision International	To discuss trade and investment
September 2013	Sorrell Foundation	To discuss trade and investment
September 2013	Excel London	To discuss trade and investment
<b>Parliamentary Secretary for Business, Innovation and Skills Parliamentary Under Secretary of State, Viscount Younger</b>		
July 2013	Motion Picture Association of America, Sony Pictures Entertainment, 21 <sup>st</sup> Century Fox, NBC Universal,	To discuss copyright issues
July 2013	International Chamber of Commerce, Dyson, Nokia, Unilever	To discuss copyright issues
July 2013	UK Music, The British Phonographic Industry, Sony/ATV/EMI	To discuss copyright issues
July 2013	British Copyright Council	To discuss copyright issues
July 2013	Creators Rights Alliance	To discuss copyright issues
July 2013	PRS for Music	To discuss copyright issues
July 2013	British Screen Advisory Council	To discuss copyright issues
September 2013	Advanced Media Protection Ltd	To discuss anti piracy
<b>Parliamentary Under Secretary of State, (Employment Relations, Consumer Affairs), Jo Swinson MP</b>		
July 2013	Office of Fair Trading, Financial Conduct Authority, Advertising Standards Authority, Money	To discuss consumer affairs

	Advice Service, Financial Ombudsman Service, Consumer Finance Association, Dollar Financial UK Ltd, Finance & Leasing Association, Wonga, Consumer Credit Trade Association, British Cheque Cashiers Association, Cash Shop, Short Term Lending Compliance Board, Citizens Advice, Which?, Money Advice Trust, Toynbee Hall, StepChange, Money Saving Expert	
July 2013	Engineering Employers' Federation, Avingtrans Group plc, Finmeccanica UK Ltd, Johnson Matthey, Williams Grand Prix Engineering Ltd, Prinovis UK Ltd, Heinz, Unipart Logistics, Bell-Fruit Group, Guttridge, Unipart Eberspacher Exhaust Systems, Farmhouse Potato Bakers, AT Engine Controls, Ultra Electronics, Cutting Technologies, Siemens Energy Service Fossil, Pyronix, PAI Skincare	To discuss employment relations (dinner provided)
July 2013	Money Advice Trust, Money Advice Service, UK Cards Association, Lending Standards Board, Consumer Finance Association, Energy UK, British Bankers' Association, Finance and Leasing Association	To discuss consumer affairs
July 2013	Abbott Mead Vickers BBDO, Pearl and Dean	To discuss body confidence
July 2013	National Black Women's Network, Scottish Women's Convention Network, British Federation of Women Graduates, FORWARD UK, Soroptimist International, Refuge	To discuss equality
July 2013	Unseen, Stephen Williams MP	To discuss corporate governance
July 2013	Money Saving Expert	To discuss consumer affairs
July 2013	Association of British Insurers	To discuss equality
July 2012	UN Women	To discuss equality
July 2013	Post Office Limited	To discuss Post Office
July 2013	National Association of Pension Funds	To discuss corporate governance
July 2013	Trades Union Congress	To discuss employment law
July 2013	Association of London Markets,	To discuss consumer

	National Association of British Market Authorities, Ann Coffey MP	policy
July 2013	Employee Ownership Association, Field Fisher Waterhouse, ESOP Centre, Federation of Small Businesses, John Lewis Partnership, Prospects, Co-operative Development Scotland, Cabinet Office, Wales Co-operative Centre, Co-operatives UK, ACAS, Institute of Chartered Accountants in England and Wales, Trade Union Congress, City University London	To discuss corporate governance
July 2013	Share Action	Introductory meeting
July 2013	The Guardian	Introductory meeting
August 2013	Royal Bank of Scotland, British Retail Consortium, Association of Manufacturers of Domestic Appliances, British Sky Broadcasting, British Independent Retailers Association, Federation of Small Businesses, Alliance for Intellectual Property, Office of Fair Trading, Trading Standards Institute, Association of Chief Trading Standards Officers, National Trading Standards Board, Citizens Advice	To discuss company law
August 2013	Employment Lawyers Association	To discuss employment relations
August 2013	Institute of Directors	General catch up
August 2013	Royal Society, Royal Academy of Engineering, LadyGeek, Women in Science and Engineering, Atkins, Science Technology Engineering and Mathematics Network, Women's Engineering Society	To discuss equality
August 2013	Church of England	To discuss consumer affairs
August 2013	Stylist	Introductory meeting
August 2013	Jason Allardyce, Sunday Times Scotland	General catch up
August 2013	National Federation of Subpostmasters	To discuss Royal Mail
August 2013	Women's Room	To discuss equality
August 2013	King's College London, TC Young	To discuss consumer affairs
September 2013	Daybreak	Introductory meeting
September 2013	Which?	To discuss consumer affairs
September 2013	Severn Trent, Aggreko, National	To discuss equality

	Grid, United Utilities Group, Energy UK, Confederation of British Industry	
September 2013	Financial Conduct Authority	To discuss consumer affairs
September 2013	Aviva	To discuss corporate responsibility
September 2013	Katy Clark MP, Public Concern at Work	To discuss employment law
<b>Minister of State for Skills and Enterprise (Skills jointly with the Department for Education), Matthew Hancock MP</b>		
July 2013	Edge Foundation	To discuss vocational education
July 2013	Lambeth College	To discuss vocational education
July 2013	Chartered Institute of Personnel and Development	To discuss vocational education
July 2013	Barnardo's, Catch 22, Prince's Trust, Rathbone, Youth United, Groundwork, Foyer Federation	To discuss youth policy
July 2013	Ark Schools, Achievement for All, National Association of Special Educational Needs, Council for Disabled Children, Communications Trust, Brockenhurst College, New Rush Hall School, King Solomon High School, Netherfield Primary School, Castlebrook High School, Lampton School, OASIS Community Learning, Greenwood Dale Foundation Trust, Bacon's College, The Avenue School, Reading	To discuss further education
September 2013	Business in the Community	To discuss skills
September 2013	Joy of Ex, Crafty Fox Market, Miss Tilly's Fabric Emporium, Make It British, Really Homemade, Edwards and Millers, Maria Allen Jewellery, Jonny's Sister, Emi and Ben, Shake the Dust, Tree Couture, Unruly Blue, Folksy.com, Etsy.com, The Design Trust, Hatastic, Graduate Collection, Enterprise Nation	To discuss small business
September 2013	Design and Technology Association	To discuss education
September 2013	Association of South Eastern Colleges	To discuss further education
September 2013	Barclays, University of Warwick, Prince's Trust, Bedford College, Tomorrow's People, British Chambers of Commerce, Sainsburys	To discuss provision for 16 to 24 year olds'



September 2013	Skillset, University Vocational Awards Council, University of Winchester, Association of Colleges, Association of Learning Providers, Institute for Learning, National Institute of Adult Continuing Education, University and College Union, Tertiary Colleges Group, Microsoft, Federation of Small Businesses, 157 Group, National Union of Students	To discuss further education and skills
September 2013	Association of Colleges	To discuss further education
September 2013	Institute of Chemical Engineers	To discuss skills
September 2013	Sixth Form Colleges Association	To discuss sixth form colleges
September 2013	University of Newcastle	To discuss education technology
September 2013	Lloyds Bank, Association of Chartered Certified Accountants, Barclays, Baker Tilly Accountants, Royal Bank of Scotland, American Express, Association of Convenience Stores	To discuss small business
September 2013	Apprenticeship Ambassadors Network	To discuss apprenticeships
September 2013	Exchange Group	To discuss further education
September 2013	Confederation of Indian Industry	To discuss skills
September 2013	Studio Schools Trust	To discuss education
September 2013	Association of Colleges, Universities UK, Technical and Vocational Education and Training UK, Federation of Awarding Bodies, Headmasters' & Headmistresses' Conference, English UK, Jisc, Pearson, British Educational Suppliers Association, BPP University, Parthenon Group, National Union of Students	To discuss international education
<b>Minister of State, (Business and Enterprise), Rt Hon Michael Fallon MP</b>		
July 2013	EADS UK, Lockheed Martin UK, Marshall Aerospace, Thales UK, Finmeccanica UK, Raytheon UK, QinetiQ, General Dynamics, Rolls-Royce, Babcock, BAE Systems, Hewlett-Packard, MBDA UK, Marshall Aerospace Defence Group	To discuss aerospace
July 2013	Made in the Midlands	To discuss manufacturing
July 2013	National Enterprise Network	To discuss start up

		businesses
July 2013	New Civil Engineer Magazine	To meet Graduate Award winner
July 2013	Promontory Financial Group (UK) Ltd	To discuss business and enterprise
July 2013	Airbus	To discuss aerospace
July 2013	Goldman Sachs	To discuss banking issues
July 2013	Royal Mail Group	Regular meeting
July 2013	Thomson Reuters Eikon	To discuss Royal Mail
July 2013	Federation of Master Builders	To discuss construction
July 2013	Metro Bank	To discuss banking issues
July 2013	Lazard Ltd	To discuss construction
July 2013	Nissan	To discuss automotive
July 2013	Lloyd's Register	To discuss aerospace
July 2013	Lloyds Register, Gardline Shipping, Society of Maritime Industries, BAE Systems Maritime, Shipbuilders and Shiprepairers Association, British Marine Federation, UK Naval Engineering Science & Technology, Babcock	To discuss marine industries issues
July 2013	ScottishPower Renewables, E.ON Climate & Renewables, DONG Energy, Repsol Nuevas Energías UK, SSE, Repsol Nuevas Energías UK, Mainstream, Mitsubishi, Siemens, edpr, Areva, Vattenfall	To discuss offshore wind
July 2013	TATA Steel	Introductory meeting
July 2013	UBS Warburg	To discuss Royal Mail
July 2013	Federation of Small Businesses	Regular meeting
August 2013	Boeing UK	To discuss aerospace
August 2013	Green Investment Bank	Introductory meeting
August 2013	United Technologies Corporation	Introductory meeting
August 2013	National Federation of Subpostmasters	To discuss the Post Office
September 2013	Communications Workers' Union	To discuss Royal Mail
September 2013	INEOS Oxide	To discuss chemical manufacturing
September 2013	ASDA Stores Ltd	To discuss retail
September 2013	Saudi Basic Industries Corporation UK Petrochemicals	Introductory meeting
September 2013	William Hill	To discuss deregulation growth and jobs
September 2013	Hewlett-Packard, Panasonic, Association of Manufacturers of Domestic Appliances, Repic	To discuss environmental issues
September 2013	Eden Project	To discuss business

		plan
September 2013	The Financial Times	To discuss deregulation, small businesses and banking issues

<sup>1</sup>Does not normally include meetings with Government bodies such as other Government Departments and Agencies, non-departmental public bodies, Government reviewers, and representatives of Parliament, devolved or foreign governments.