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- PRINT ON ONE SIDE ONLY

FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union:

GUILD OF PROFESSIONAL TEACHERS OF DANCE,
MOVEMENT TO MUSIC AND DRAMATIC ARTS

Year ended:

31ST DECEMBER 2015

List no:

555T

Head or Main Office:

43 TELFER ROAD
RADFORD
COVENTRY
CV6 3DG

Website address (if available)

Has the address changed during
the
year to which the return relates?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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(Click the appropriate box)

General Secretary:

MR TERRY PERKINS

Telephone Number:

02476 597907

Contact name for queries
regarding

MR PAUL COLLINS

Telephone Number:

01695 577557

E-mail:

paul@collinsco.co.uk

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

**GUILD OF PROFESSIONAL TEACHERS OF DANCE,
MOVEMENT TO MUSIC AND DRAMATIC ARTS.**

**FULL LIST OF OFFICERS AT
DECEMBER 2015.**

PRESIDENT	MR ERIC ROWLAND.	2C. SALTERS ROAD, WALSALL WOOD WALSALL, WS9 9JD.
SENIOR VICE- PRES. (RETIRED MARCH 15)	MR FRANK PERCIVAL	19 BEVERLEY CLOSE, DOVECOTES PENKRIDGE, STAFFS, ST19 5SS.
JUNIOR VICE- PRES.	MR MARK BIRCHENOUGH	15 ST. MARY'S GATE, WISTASTON, CHESHIRE, CW2 8HH.
GENERAL SECRETARY	MR TERRY PERKINS	43. TELFER ROAD RADFORD COVENTRY, CV6 3DG.
TREASURER	MR PAUL COLLINS	8 CHEVIOT WAY, SHEVINGTON PARK ESTATE, KIRKBY, L33 4DF.
MINUTE SECRETARY	MRS MANDY HEATH	2C. SALTERS ROAD, WALSALL WOOD WALSALL, WS9 9JD.

GENERAL OFFICERS.

MR COLIN CORBETT	20 SOMMERSET AVENUE, DRATCOTT PARK, RUGELEY, WS15 1LE
MRS LILIANE HEATH	PAXWOOD, 8 CONDOVER PARK CONDOVER, NR SHREWSBURY SY57DU
MR GEORGE MCDONALD	34 LORD STREET, BURSCOUGH, NR ORMSKIRK. L40 3BZ.
MRS GLENYS McGILL	3 CHRISTIE CLOSE, HOOTON, SOUTH WIRRAL CH66 5NH
MISS MAUREEN MCDONALD	19 BURNSIDE, PARBOLD, WIGAN WN8 7PD
MRS HAZEL PERCIVAL (RETIRED MARCH 15)	19 BEVERLEY CLOSE, DOVECOTES PENKRIDGE, STAFFS, ST19 5SS.
MR DAVID SMITH	17 OXFORD WAY, BASINGSTOKE. RG24 9EP.

RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE	133	8	1	0	142
FEMALE	657	44	12	0	713
TOTAL	790	52	13	0	A 855

Number of members included in totals box 'A' above for whom no home or authorised address is held:

0

Number of members at end of year contributing to the General Fund

846

OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
Senior Vice President	Mr Frank Percival	Vacant	13 March 2015
General Officer	Mrs Hazel Percival	Vacant	13 March 2015

State whether the union is:

a. A branch of another trade union?

Yes ☐

No ☒

If yes, state the name of that other union:

b. A federation of trade unions?

Yes ☐

No ☒

If yes, state the number of affiliated unions:

and names:

GENERAL FUND

(see notes 13 to 18)

	£	£
INCOME		
From Members: Contributions and Subscriptions		51,355
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		51,355
Investment income (as at page 12)		462
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	618	
Total of other income (as at page 4)		618
	TOTAL INCOME	52,435
EXPENDITURE		
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		51,573
Federation and other bodies (specify)		
Total expenditure Federation and other bodies		
Taxation		
	TOTAL EXPENDITURE	51,573
Surplus (deficit) for year		862
Amount of general fund at beginning of year		89,302
Amount of general fund at end of year		90,164

(see notes 19 and 20)

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ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues		brought forward	
		Education and Training services	
Representation – Non Employment Related Issues			
		Negotiated Discount Services	
Communications			
		Salary Costs	
Advisory Services			
		Other Benefits and Grants (specify)	
Dispute Benefits			
Other Cash Payments			
carried forward		Total (should agree with figure in General Fund)	

(See notes 24 and 25)

FUND 2		Fund Account	
Name:		£	£
Income			
From members			
Investment income (as at page 12)			
Other income (specify)			
	Total other income as specified		
	Total Income		
Expenditure			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 3		Fund Account	
Name:		£	£
Income			
From members			
Investment income (as at page 12)			
Other income (specify)			
	Total other income as specified		
	Total Income		
Expenditure			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 4		Fund Account	
Name:		£	£
Income			
From members			
Investment income (as at page 12)			
Other income (specify)			
Total other income as specified			
Total Income			
Expenditure			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
Total Expenditure			
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			
Number of members contributing at end of year			

FUND 5		Fund Account	
Name:		£	£
Income			
From members			
Investment income (as at page 12)			
Other income (specify)			
Total other income as specified			
Total Income			
Expenditure			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
Total Expenditure			
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			
Number of members contributing at end of year			

(See notes 24 and 25)

FUND 6		Fund Account	
Name:		£	£
Income			
From members			
Investment income (as at page 12)			
Other income (specify)			
	Total other income as specified		
	Total Income		
Expenditure			
Benefits to members			
Administrative expenses and other expenditure (as at page 10)			
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 7		Fund Account	
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1		To be completed by trade unions which maintain their own fund		
		£	£	
Income	Members contributions and levies			
	Investment income (as at page 12)			
	Other income (specify)			
		Total other income as specified		
		Total income		
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount of political fund at beginning of year	
			Amount of political fund at the end of year (as Balance Sheet)	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund				

POLITICAL FUND ACCOUNT 2		To be completed by trade unions which act as components of a central trade union		
		£	£	
Income	Contributions and levies collected from members on behalf of central political fund			
	Funds received back from central political fund			
	Other income (specify)			
		Total other income as specified		
		Total income		
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)			
	Administration expenses in connection with political objects (specify)			
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
			Amount held on behalf of trade union political fund at beginning of year	
			Amount remitted to central political fund	
			Amount held on behalf of central political fund at end of year	
			Number of members at end of year contributing to the political fund	
			Number of members at end of the year not contributing to the political fund	
Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund				

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£
Administrative Expenses		
Remuneration and expenses of staff		
Salaries and Wages included in above	£23,381	23,381
Auditors' fees		1,296
Legal and Professional fees		0
Occupancy costs		0
Stationery, printing, postage, telephone, etc.		1,171
Expenses of Executive Committee (Head Office)		0
Expenses of conferences		0
Other administrative expenses (specify)		
NEWSLETTER COSTS		5,516
INSURANCE		15,337
TRAVEL/BANK CHARGES/PRESIDENTS DINNER/SINDBRIES		4,732
Other Outgoings		
Interest payable:		
Bank loans (including overdrafts)		0
Mortgages		0
Other loans		0
Depreciation		0
Taxation		140
Outgoings on land and buildings (specify)		
		0
Other outgoings (specify)		
		0
Total		51,573
Charged to:		
General Fund (Page 3)		51,573
Fund (Account)		
Fund (Account)		
Fund (Account)		
Fund (Account)		
Total		51,573

(see notes 34 to 44 below)

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ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			462
Other investment income (specify)			
			462
		Total investment income	462
		Credited to:	
		General Fund (Page 3)	462
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Political Fund	
		Total Investment Income	462

BALANCE SHEET as at 31/12/2015

(see notes 47 to 50)

Previous Year		£	£
	Fixed Assets (at page 14)		
	Investments (as per analysis on page 15)		
	Quoted (Market value £)		
	Unquoted		
	Total Investments		
	Other Assets		
	Loans to other trade unions		
	Sundry debtors		
80,963	Cash at bank and in hand	79,321	
	Income tax to be recovered		
	Stocks of goods		
12,830	Others (specify) PREPAYMENTS	13,835	
	Total of other assets		93,156
93,793	TOTAL ASSETS		93,156
89,302	<div> <div>Fund (Account GENERAL)</div> <div>Fund (Account)</div> <div>Fund (Account)</div> <div>Superannuation Fund (Account)</div> <div>Political Fund (Account)</div> <div>Revaluation Reserve</div> </div>		90,164
	LIABILITIES		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
	Loans: Other		
	Bank overdraft		
	Tax payable		
4,491	Sundry creditors		2,992
	Accrued expenses		
	Provisions		
	Other liabilities		
	TOTAL LIABILITIES		2,992
93,793	TOTAL ASSETS		93,156

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings			Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold	£ £	£	£	£	£
Cost or Valuation							
At start of year				3,543			3,543
Additions				0			0
Disposals				0			0
Revaluation/Transfer s				0			0
At end of year				3,543			3,543
Accumulated Depreciation							
At start of year				3,543			3,543
Charges for year				0			0
Disposals				0			0
Revaluation/Transfer s				0			0
At end of year				3,543			3,543
Net book value at end of year				0			0
Net book value at end of previous year				0			0

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED		All Funds Except Political Funds £	Political Fund £
	Equities (e.g. Shares)		
	Government Securities (Gilts)		
	Other quoted securities (to be specified)		
	TOTAL QUOTED (as Balance Sheet)		
	Market Value of Quoted Investment		
UNQUOTED	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	TOTAL UNQUOTED (as Balance Sheet)		
	Market Value of Unquoted Investments		

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		

Are the shares which are controlled by the union registered in the names of the union's trustees?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	51,355	0	51,355
From Investments	462	0	462
Other Income (including increases by revaluation of assets)	618	0	618
Total Income	52,435	0	52,435
EXPENDITURE (including decreases by revaluation of Total Expenditure			
	51,573	0	51,573
Funds at beginning of year (including reserves)	89,302	0	89,302
Funds at end of year (including reserves)	90,164	0	90,164
ASSETS			
Fixed Assets			
Investment Assets			
Other Assets			93,156
Total Assets			93,156
LIABILITIES			
Total Liabilities			2,992
NET ASSETS (Total Assets less Total Liabilities)			90,164

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

RELATED PARTY TRANSACTIONS

A NUMBER OF COMMITTEE MEMBERS ARE ALSO TRUSTEES OF A RELATED CHARITY

"THE GUILD OF PROFESSIONAL TEACHERS OF DANCING BENEVOLENT FUND" (REGISTERED CHARITY NUMBER 293303).

DURING THE YEAR THERE WERE NO TRANSACTIONS BETWEEN THE GUILD AND THE RELATED PARTY

AT 31ST DECEMBER 2015 £ NIL (2014 £ NIL) WAS OWING TO THE RELATED PARTY.

ACCOUNTING POLICIES

(see notes 74 and 75)

- 1.1 THE ACCOUNTS ARE PREPARED UNDER THE HISTORICAL COST CONVENTION AND IN ACCORDANCE WITH UNITED KINGDOM ACCOUNTING STANDARDS (UNITED KINGDOM GENERALLY ACCEPTED ACCOUNTING PRACTICE).
- 1.2 SUBSCRIPTIONS REPRESENTS THE TOTAL AMOUNT RECEIVABLE IN RESPECT OF THE YEAR LES ANY AMOUNTS DEEMED UNCOLLECTIBLE FROM MEMBERS.
- 1.3 DEPRECIATION IS PROVIDED AT RATES CALCULATED TO WRITE OFF THE COST OF EACH ASSET IN EXCESS OF £1,000 OVER IT'S EXPECTED USEFUL LIFE AS FOLLOWS:
FIXTURES, FITTINGS AND EQUIPMENT – STRAIGHT LINE OVER THREE YEARS

SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's
Signature: Terry Perkins

Name: MR TERRY PERKINS

Date: 13TH MAY 2016

Chairman's
Signature: Eric Rowland
(or other official whose position should be stated)

Name: MR ERIC ROWLAND

Date: 13TH MAY 2016

CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? (see Page 2 and Note 12)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? (see Pages 19 and 21 and Notes 76 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? (see Pages 20 and 21 and Notes 2 and 77)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? (see Notes 8 and 78)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: (see Note 80)	ENCLOSED	<input checked="" type="checkbox"/>	TO FOLLOW	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED (see Page 17 and Notes 7 and 59)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/NO

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
- (See section 36(3) of the 1992 Act, set out in note 83)

YES/NO

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
- (See section 36(4) of the 1992 Act set out in rule 83)

YES/NO


If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 85)

SEE ATTACHED REPORT

AUDITOR'S REPORT (continued)

SEE ATTACHED REPORT

Signature(s) of auditor or auditors:		
Name(s):	HAYES & CO	
Profession(s) or Calling(s):	STATUTORY AUDITOR	
Address(es):	St Andrews House 3 Tarleton Office Park Tarleton PR4 6JF	
Date:	13 th May 2016	
Contact name and telephone number:	GERRY HUGHES 01772-814417	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

**Guild of Professional Teachers of Dance, Movement to Music
and Dramatic Arts**

**Independent auditors' report to the members of the Guild of Professional Teachers of Dance,
Movement to Music and Dramatic Arts**

We have audited the financial statements of the Guild of Professional Teachers of Dance, Movement to Music and Dramatic Arts for the year ended 31st December 2015, which comprise the Income and Expenditure account, the balance sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the union's members, as a body, in accordance with the law. Our audit work has been undertaken so that we might state to the union's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the union and the union's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the executive committee and auditors

The law requires the executive committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the union and of the surplus or deficit of the union for that period. In preparing those financial statements, the executive committee is required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the union will continue in business.

The executive committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the union and to enable them to ensure that the financial statements comply with the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended). They are also responsible for safeguarding the assets of the union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm

**Guild of Professional Teachers of Dance, Movement to Music
and Dramatic Arts**

**Independent auditors' report to the members of the Guild of Professional Teachers of Dance,
Movement to Music and Dramatic Arts (continued)**

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the union's affairs as at 31st December 2015 and of its income and expenditure for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and with the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended).

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 (as amended) require us to report to you if, in our opinion:

- (a) proper books of account have not been kept by the union in accordance with the requirements of the legislation,
- (b) a satisfactory system of control over transactions has not been maintained by the union in accordance with the requirements of the legislation,
- (c) the income and expenditure account to which our report relates, and the balance sheet are not in agreement with the books of account of the union,
- (d) we have not obtained all the information and explanations necessary for the purposes of our audit.



Hayes & Co.
Statutory Auditor & Chartered Accountants
St Andrews House
3 Tarleton Office Park
Tarleton
PR4 6JF
13 May 2016

**Guild of Professional Teachers of Dance, Movement to Music
and Dramatic Arts**

**Statement to Members issued in connection with the
Union's Annual Return for the year ended
31st December 2015**

**As required by Section 32A of the
Trade Union and Labour Relations (Consolidation) Act 1992**

Income and Expenditure

The total income of the union for the period was £52,435. This amount included income of £51,355 from members in respect of membership of the union. The union's total expenditure for the period was £51,573. The union does not maintain a political fund.

Salary paid to and other benefits provided to the General Secretary, President and members of the Executive

The General Secretary of the union was paid £14,366 in respect of an honorarium and no benefits. The Treasurer of the union was paid £9,015 in respect of an honorarium and no benefits. The President and other members of the Executive Council were not paid any amounts in respect of salaries or benefits.

Irregularity statement

A member who is concerned that some irregularity may be occurring, or have occurred, in the conduct of the financial affairs of the union may take steps with a view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct.

The member may raise any such concern with such one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.

Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of the rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice.

Accounts and Auditors statement

See attached pages.

The auditors are as follows:

Hayes & Co
St Andrews House
3 Tarleton Office Park
Windgate
Tarleton
Preston
PR4 6JF

