

**IIGOP Meeting  
3 September 2014, Richmond House, London**

**Panel Members present**

Dame Fiona Caldicott (via teleconference)  
Mark Taylor (Chair)  
Ian Atkinson  
John Carvel  
Janet Davies  
Eileen Phillips (Agenda item 5 only via teleconference)  
Anne Stebbing  
Richard Wild

**In Attendance**

Mark Davies (Agenda item 5 only)  
Stephen Elgar (Agenda item 7 only)  
Kathy Holland  
Christina Munns  
Neil McCrirrick (Agenda item 9 only)  
Ming Tang (Agenda item 4 only)

**Apologies**

Alan Hassey  
Martin Severs

**1. Minutes of Previous Meeting and Actions**

The minutes of the last Panel dated 3 June 2014 were approved. All actions were complete or not due.

**2. Commissioning Update**

Ming Tang, Director for Information Monitoring Systems NHS England provided an update on NHS England's progress towards the commissioning 'end state'.

**3. Sponsors Update**

Mark Davies updated the Panel on progress on development of the three pillar model for handling system-wide Ig issues. He acknowledged the need create a transparent and cohesive mechanism for handling system-wide IG issues.

Mark Davies undertook to meet with Christina Munns to discuss the development of an approach to maximising public awareness of issues, including the need for a web presence.

It was confirmed that the Department of Health was keen to ensure that a statutory underpinning of IIGOP would be secured in the near future.

The Panel heard that the Department of Health was reviewing consultation responses to the proposed regulations for data sharing and that the regulations would be updated to reflect IIGOP's advice, particularly in relation to the role of Accredited Safe Havens and the handling of objections to data sharing.

#### **4. Media Update**

Eileen Phillips drew the Panel's attention to the Oxfordshire care.data event of 10 September 2014, which Dame Fiona and John Carvel had been asked to attend.

#### **5. IGA (Information Governance Alliance) Update**

Stephen Elgar represented Peter Hall who leads the IGA. He updated the IIGOP on recent activity. The Panel noted that the IGA made a "soft launch" at the end of July 2014 and that a substantive launch was planned for the near future.

The IIGOP queried how the IGA would establish a credible source of "the truth" on IG matters. The IGA undertook to write to the IIGOP to clarify how queries referred from IIGOP to the IGA would be managed and particularly whether all guidance issued by the IGA must be underpinned by legislation.

The IIGOP queried the current state of the "Share for Care" leaflet and Stephen Elgar undertook to write to Christina Munns outlining the "red lines" drawn by the DH legal team in relation to the messages within it, particularly those relating to objections. He committed to share the penultimate version of the leaflet with IIGOP, allowing enough time for comments to be taken into account before publication.

The IIGOP heard that the IGA were currently considering membership of the IGA and it was suggested that an invite be extended to the Human Research Authority.

#### **6. C2IMG (Caldicott 2 Information Monitoring Group) Update**

Neil McCrerrick, Head of Programme C2IMG provided an update on the monitoring activities of C2IMG. The Panel heard that C2IMG resourcing issues had meant that sufficient evidence had not been gathered from all committed organisations to draw firm conclusions about progress against implementation of all recommendations.

#### **7. IIGOP2 (Independent Information Governance Oversight Panel 2)**

Richard Wild informed the IIGOP that he had taken up the role of Director of IIGOP2 and that a mandate from the Secretary of State for Health for IIGOP2 was expected in the near future.

#### **8. IIGOP Annual Report to Secretary of State**

Panel members discussed the first iteration of the annual report to the Secretary of State, which will report on progress against the recommendations identified in the Information Governance Review and on the current state of IG in health and social care. Christina Munns outlined the plan for development of the report, inviting panel members to volunteer to contribute to each stage of report development.

**DATE OF NEXT PANEL THURSDAY 6 NOVEMBER 2014**