

Accommodation

Courses at DFTDC are residential with accommodation provided on site. If you wish to occupy accommodation outside, you must obtain authority and inform Training Resources at least 14 days before the course commences. Failure to obtain authority to live out will result in no entitlement to claim expenses for the accommodation occupied. All students are encouraged to stay in the accommodation provided as it aids group study and the integration of students from different backgrounds. Accommodation is reserved from the day before the course commences (i.e. Sunday in most cases) but can be reserved earlier if you require it due to travel arrangements. In such cases you must advise Training Resources of the date from which accommodation is required and what (if any) meals are required.

Note: If you are not from an MOD organisation and give less than 14 days notice of living out you may be charged for your room for the duration of the course if the room cannot be re-let.

Junior Ranks

Military personnel up to the rank of Corporal and Fire & Rescue Service personnel up to the rank of Leading Firefighter (Crew Manager) will be allocated rooms in the accommodation blocks.

Accommodation

Recruit Firefighter students (Phase 2 Trainees) are accommodated in accommodation blocks that provide furnished single and multi-occupancy study bedrooms with shared bathrooms, showers and toilets. All blocks are equipped with a washing machine, irons, ironing boards, drying rooms and some kitchen facilities. All other students are accommodated within accommodation blocks that are furnished single or twin man rooms. Each room comes complete with quilt, bedding, bedside lamps and a TV/DVD combo. A minimal charge will be levied on a weekly basis for the use of the TV/DVD combo.

Students are to indicate on the course acknowledgement form (DF&RS Form 222) whether they wish to make use of this facility. Bed linen is provided. Towels and personal toiletries are not provided. Contract staffs clean the communal areas of the accommodation but you are responsible for ensuring your room is kept in a clean and tidy state throughout your stay. Inspections of Phase 2 students' accommodation blocks take place weekly.

Catering

DFTDC is a Pay As You Dine (PAYD) Unit.

Meals are provided in the Ashes Club (Junior Ranks Mess) at the times detailed below:

	Monday to Friday	Saturday & Sunday
Breakfast	0700 – 0830	0730 – 0900
Lunch	1200 - 1315	1200 – 1315
Dinner	1700 - 1830	1700 – 1800

Special diets can be catered for provided the mess is notified in at least 7 days in advance, on ext 6240.

Combined Mess**Senior Ranks**

Military personnel of Sergeant rank and above and Fire & Rescue Service personnel of Sub Officer/Watch Manager rank and above will be allocated rooms in the Combined Mess.

Accommodation

The Combined Mess provides furnished single and twin man study bedrooms with shared bathrooms, showers and toilets in both the main Combined Mess building and an Annex. Each room is provided with tea & coffee making facilities. Washing machines, irons, ironing boards, drying rooms and limited kitchen facilities are provided within the building. A dining room, bar and some recreational facilities are also provided in the Combined Mess. Bed linen is provided and will be exchanged once a week by the Contract cleaning staff who will also clean your room daily (Monday to Friday) Towels and personal toiletries are not provided.

Note: In line with current MOD policy all buildings, including accommodation blocks, are designated no smoking areas. Smoking will only be permitted in the designated outdoor smoking shelters.

Dress Standards

A relaxed dress standard has been applied in the Combined Mess from Sunday to Friday. The minimum standard during this period is now clean jeans, collared short sleeved shirt (including polo shirts), clean shoes or trainers. Shorts, T-Shirts, tracksuit bottoms and football/rugby tops are not acceptable. On Saturdays a casual dress standard is in place. Full details of the dress code are promulgated in the foyer area and on the link to Combined Mess Dress Regulations on this webpage.

Catering

Meals are provided in the Combined Mess at the times detailed below:

	Monday to Friday Lunchtime	Weekends (Centralised Messing in the Junior Ranks Mess from Friday Dinner, Saturday & Sunday)
Breakfast	0700– 0830	0730 – 0900
Lunch	1200 – 1330	1200 – 1315
Dinner	1730 - 1930	1700 – 1800

Special diets can be catered for provided the Mess is notified in at least 7 days in advance, on exts 6272 or 6283.

Recreational Facilities**Sports Facilities**

A Gymnasium (multi gym and free weights), sports hall, tennis courts and a squash court are available to students. You must receive authorisation before being allowed to use the facilities which are available 24 hours per day (except tennis). There is a small charge for civilian personnel to use the facilities (£1 for 1 week courses, £3 for longer courses). Keys for the facilities are available from the Guardroom outside of working hours.

Blues & Twos Club

The Blues & Twos Club is for the use of all students (and staff). The Club is open during the day from Monday to Friday and in the evenings from Sunday to Thursday. Opening hours vary and are available directly from the Club. Outside of the published opening hours access may be gained to the recreational facilities provided in the Club by contacting the Guardroom. In addition to the above, access to the Combined Mess bar and adjacent TV lounge is permitted for all students during normal bar times Friday (Evening) & Saturday (Bank Holidays and Public Holidays are also included when the Blues and Twos club is closed).

Access to the Combined Mess is only to be via the main door into the foyer area and all other areas (i.e. sleeping quarters/dining room) are out of bounds.

Internet Café

An Internet café is located within the Blues and Twos Club and is available 24 hours per day. There is a charge for the use of the facility.

Medical & Dental Facilities

There are no Medical or Dental facilities at DFTDC. Service personnel who require such services should contact either their course instructors or another member of permanent staff who will arrange for treatment at Shorncliffe Barracks. Civilians who require these services will be transported to the Casualty Department at Margate Hospital.

Mail

Incoming Mail

The postal address for mail is:

Defence Fire Training and Development Centre
MOD Manston
Ramsgate
CT12 5BS

Official mail should be addressed to 'The Commandant'. Private mail should be addressed to you by your rank and name and should include your course title and number.

Outgoing Mail

Outgoing mail may be handed in to the Registry. Private mail must have the necessary postage stamps affixed before being handed in. Alternatively private mail may be put in the Royal Mail post box at the entrance to DFTDC.

Telephone, Fax and E-mail

A list of useful telephone numbers, fax numbers and email addresses is included on this site.