



Edward Timpson MP

Parliamentary Under Secretary of State for Children and Families

Sanctuary Buildings 20 Great Smith Street Westminster London SW1P 3BT
tel: 0370 000 2288 www.education.gov.uk/help/contactus

Derek Myers
Chief Executive
London Borough of Hammersmith and Fulham
Town Hall
King Street
London
W6 9JU

15 April 2013

Derek,

Direction under section 7A of the Local Authority Social Services Act 1970
Extension of the trial period - flexible assessment processes

Further to the directions made on 3 September 2011, 30 November 2011, 22 March 2012 and 6 July 2012, I make this further direction, on behalf of the Secretary of State, under section 7A of the Local Authority Social Services Act 1970. This direction requires the London Borough of Hammersmith and Fulham to operate the scheme specified in the Annex to this direction for twelve months from the date of the revised statutory guidance *Working Together to Safeguard Children* coming into force.

This direction is issued on the understanding that the London Borough of Hammersmith and Fulham will operate the scheme specified in the Annex and that the conditions specified in the direction letter of 3 September 2011 will continue to apply. The Secretary of State has the power to revoke this direction at any time.

I would be grateful if you would continue to work closely with officials throughout the period of this trial.

Yours sincerely,

Edward

Edward Timpson MP
Parliamentary Under Secretary of State for Children and Families

Annex

Scheme for undertaking assessments for the purposes of Chapter 1 of *Working Together to Safeguard Children*

1. This scheme applies to the timing of assessments of children in need for the purposes of Chapter 1 of *Working Together to Safeguard Children* (*Working Together*).

Lead social worker

2. In respect of each referral which is dealt with under this scheme, Hammersmith and Fulham will nominate a qualified and experienced social worker to act as the lead social worker for the purposes of this scheme and for the purposes of Chapter 1 of *Working Together*.

Timescales for the assessment

3. Where a decision is taken under paragraph 37 of *Working Together* to undertake an assessment, the assessment should be carried out according to the guidance provided in *Working Together*, with the exception that the lead social worker should determine the timescale to which the assessment should be carried out.

Progress of the case

4. The lead social worker will keep the progress of the assessment under review, and expedite the assessment or move straight to action if it becomes apparent that the child may be suffering, or likely to suffer, significant harm.

Decision-making

5. The lead social worker should make the decisions set out above on the basis of their professional judgement, and with a view to ensuring the safety and welfare of the child, minimising delays and providing timely interventions and services that can best meet the child's needs.
6. All decisions relating to timescales and dates should be recorded, with a note made of who made the decision, and the reasons for the decision. These decisions should be reviewed every two weeks and revised as appropriate; immediate action should be taken if necessary. All decisions will be supported by sufficient supervision and oversight as is necessary to ensure the safety and welfare of the child.