



Department
of Energy &
Climate Change

Department of Energy & Climate Change
55 Whitehall
London SW1A 2HD
Tel: 0300 xxx xxxx
email: xxxxx
www.decc.gov.uk

Ref no: 14/0411

19 March 2014

Dear xxx

Thank you for your email of 5th March 2014 where you requested the following information:

Please can you state how many allegations of sexual harassment the department has received in 2013, 2012, 2011 and 2010.

Additionally for each allegation I would like a break down of the genders of both the complainant and the focus of the complaint.

What are the department's reporting procedures for the alleged victims sexual harassment?

Freedom of Information Act 2000

Your request has been handled under the Freedom of Information Act 2000 ('the Act'). Under the Act you have the right to:

- know whether we hold the information you have requested; and
- be provided with that information (subject to any exemptions under the Act which may apply).

I can confirm that the Department of Energy & Climate Change (DECC) has not received any allegations of sexual harassment in any of the years you have specified in your request.

Complaints relating to the treatment of an employee or employees, including any complaints about bullying, harassment and discrimination, are raised and logged using the Departments Grievance policy and procedure.

Appeals procedure

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Information Rights Unit (foi@decc.gsi.gov.uk).

Information Rights Unit (DECC Shared Service)

Department for Business, Innovation & Skills
1 Victoria Street
London
SW1H 0ET

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Please do not hesitate to contact me if I can be of further assistance.

Yours faithfully,