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MOD	ASEMS Procedures	Procedure AAP04
AAP04 – Non Conformance and Corrective Action		Page 1

Form AAP04/F/01 – Non-Conformance and Corrective Action Form	
Project(s) Title	
IPT:	
Non-Conformance or Observation	
Non-conformance/ Observation	Major non-conformance / Minor non-conformance / Observation
Details of the non-conformance/observation (including how identified):	
Identified by:	
Date Identified:	
Investigation	
Completed by:	
Date:	
Details of investigation: (e.g. Why did it happen? Who or what was responsible? How serious were the actual and potential consequence(s)? Any immediate corrective action already taken?	
What is the likelihood of this happening again?	Not Possible / Unlikely / Likely / Very Likely / Almost Certain

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