

## **APPLICATIONS ARE SOUGHT FOR NEW MEMBERS OF ACCEA COMMITTEES**

### **Background**

The ACCEA is an independent, Non-Departmental Public Body whose main function is to receive and assess applications from NHS consultants and academic GPs for Clinical Excellence Awards.

ACCEA wishes to continue with its established principle of having a regular turnover of regional sub-committee members for the 2016 awards round. In addition, a number of natural vacancies exist on all the ACCEA regional sub-committees.

ACCEA is therefore seeking to recruit to its sub-committees for the 2016 awards round. In addition, there are Professional and Employer vacancies on the ACCEA Main Committee.

### **Sub-Committee Vacancies**

Applications for Professional, Lay and Employer members of all the regional sub-committees in England and Wales are sought.

The sub-committees are responsible for assessing applications from consultants and academic GPs for new national awards and applications for renewal of existing national awards. They take account of recommendations from employers, National Nominating Bodies and Specialist Societies and submit their recommendations to the Chair and Medical Director of ACCEA. Members are appointed not as representatives of any organisation or group but as individuals who will use their background knowledge and experience to assess applications in a fair, transparent and equitable manner according to ACCEA guidance. Each sub-committee receives up to 150 new applications and about 30 applications for renewal of awards. Each sub-committee member is required to score on-line about half of these applications within a specific time period and to attend two meetings of their sub-committee.

Professional members are experienced NHS consultants or academic GPs of good standing who do not hold formal positions in a National Nominating Body (eg Royal Colleges) or Specialist Society; although they can have held such positions in the past. The majority of sub-committee members already hold a national award themselves although it is the policy of the scheme to also have some local award holders on its national sub-committees.

Employer members on each sub-committee are ideally a mix of Chief Executives, Board Members, HR Directors and Medical Directors.

Lay members should be knowledgeable about the working of the NHS and have informed lay involvement in health and the patient's perspective, perhaps through serving on a Trust Board

## **Vacancies for Chairs and Medical Vice-Chairs of sub-committees**

Applications are sought in the following regions:

Cheshire and Mersey – Medical Vice-Chair  
Yorkshire and Humber – Medical Vice-Chair  
North East – Medical Vice-Chair

Chairs should be lay members who are knowledgeable about the NHS and have informed lay involvement in health and the patient's perspective.

Medical Vice-Chairs should be NHS consultants or academic GPs and in receipt of a gold or platinum Clinical Excellence Award or an A or A plus Distinction Award. Applications from those who have retired very recently will also be considered

## **Vacancies on Main Committee of ACCEA**

Applications are sought for professional and employer vacancies on the ACCEA Main Committee. The Main Committee has Professional, Employer and Lay members with representation from NHS Trusts, the Academy of Medical Royal Colleges, Universities UK and the Department of Health.

The Main Committee sets the policies by which the scheme operates, based on the Framework Document of 2003 on which the scheme was established. In particular it establishes the criteria against which candidates will be assessed and sets up and administers the process by which applications will be judged. The Main Committee decides on the final recommendations to be made to the Minister for new awards and the renewal of awards. These recommendations are based on the recommendations brought to the Main Committee by the ACCEA Chair and Medical Director from the regional sub-committees and after consideration of the rankings of applications by National Nominating Bodies.

## **Application process**

Applications should be submitted on the application form along with a summary CV (no more than two sides of A4). Please contact the ACCEA secretariat for further information on [ACCEA.Secretariat@dh.gsi.gov.uk](mailto:ACCEA.Secretariat@dh.gsi.gov.uk).

