**TREATMENT OF RESPONSES**

Bidders are expected to provide full answers to the questions posed.

Scoring will be on a mix of Technical and Commercial aspects. Provide your response as one document and submit to westafricaconflictabuja@fco.gov.uk on or before 4pm (WAT) Thursday 25th May, 2017

*Technical Question Scoring Scale*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Score Key |   |   |   |   |   |   |   |   |
| Assessment | Score | Interpretation |   |   |   |   |   |
| Good | 4 | Satisfies the requirement with minor additional benefits.  |
| Acceptable | 3 | Satisfies the requirement.  |
| Minor Reservations | 2 | Satisfies the requirement with minor reservations.  |
| Serious Reservations/Non compliant | 1 | Satisfies the requirement with major reservations.  |
| Unacceptable/Non compliant | 0 | Does not meet the requirement.  |

**Technical Evaluation Criteria**

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| --- | --- |
| **PART A - Technical**  | **Points** |
| Experience. Please set out your professional background. Also state (if any) your relevant horticultural and/or agricultural academic qualifications. | 50 |
| Please provide examples of two prison farm programmes you have helped delivered in the past. Please explain the main challenges, outcomes and lessons learned. | 50 |
| Set out an example of your experience in the use of low-technology methodologies supporting horticultural and agricultural programmes. | 50 |
| Please set out your experience of working alongside prison officials and inmates demonstrating your inter-personal skills.  | 50 |
| **PART B Commercial**  |  |
| Please set out your daily rate | 50 |