

APPROVED TACHOGRAPH CENTRE SPECIAL NOTICE
SN 1-2012
 Issued February 2012

Designated Managers (DMs) must read and understand the content of this Special Notice (SN) and sign to that effect in the box below.

DMs must also ensure all Nominated Technicians (NTs) are issued with this Special Notice, read and understand its contents and sign to confirm they have read and understood its contents.

DMs are required to keep the signed Special Notices in the rear of the Approved Tachograph Centre Manual which should always be available for reference.

All NTs must sign in the boxes below to confirm that they have read and understood the contents of this Special Notice.

These Special Notices may be requested by VOSA staff for inspection during routine visits.

DM	NT	NT	NT
NT	NT	NT	NT
NT	NT	NT	NT

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To all Designated Managers and Nominated Technicians in Analogue and Digital approved centres.

The last Special Notice was: 4-2011

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Item 1: GV214 Notice of Maximum Fees Chargeable by an Approved Tachograph Centre

It is no longer a requirement to display the “GV214 Notice of Maximum Fees Chargeable by an Approved Tachograph Centre” on the notice board. The GV214 was previously required in order to advise tachograph centre customers that there was a maximum fee in place.

Following de-regulation of the fees for calibration and periodic inspection of tachographs on 1st January 2012 the GV214 is no longer valid. There is no longer a requirement to display the GV214.

Item 2: Vehicle Registration Number in post October-2011 digital tachographs

In Special Notice 2-2011, we highlighted a number of changes to the design of digital tachographs.

From the 1st October 2011 a number of technical changes to the design of the Digital Tachograph were introduced. This included the ability for vehicle operators to programme the VRN (Vehicle Registration Number) once only using a Company Card.

As a result of this change, tachograph centre technicians must enter the vehicle registration, **if known**, when the tachograph is first calibrated. When the VRN is not known at the time of performing the first calibration, it is possible for the vehicle operator to enter the VRN using his Company Card. In the instance where it is left to the vehicle operator to enter the VRN, tachograph centres should advise the vehicle presenter that they must enter the VRN before driving the vehicle in-scope of the Drivers' Hours Regulations.

The tachograph variants to which this applies are:

VDO DTDCO1381 Release 1.4 onwards
Stoneridge SE5000 Revision 7.3 onwards
Efkon / Intellic EFAS-4 onwards

Issued by

Chris Dormand

Tachograph and Road Speed Limiter Schemes Manager