

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

SPECIAL ADVISERS QUARTERLY RETURNS: 1 JULY – 30 SEPTEMBER
2011

GIFTS RECEIVED¹

Sheridan Westlake			
Date gift received	From	Brief Description of Gift	Outcome
5 July and 14 September	Zetter's Publishing / Zetter's Political Services Ltd	2 Copies of <i>Zetter's Political Companion</i>	Retained by department

Giles Kenningham			
Date gift received	From	Brief Description of Gift	Outcome
Nil Return			

¹ Officials must not accept any gifts, benefits or hospitality – either directly or through a third party that would, or might appear to place them under any obligation to an individual or organisation making the offer, compromise their impartiality or otherwise be improper. Any gifts, benefits or hospitality must be refused if either the official or the Department are in any doubt about the propriety of accepting them.

HOSPITALITY²

Sheridan Westlake		
Date of hospitality	Name of organisation	Type of hospitality received
16 August	Lexington Communications	Lunch
19 August	Brevia	Lunch
22 August	Westminster Advisers	Lunch

Giles Kenningham		
Date of hospitality	Name of organisation	Type of hospitality received
Nil Return		

² Does not normally include attendance at functions hosted by HM Government; attendance at 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences and seminars; working meals; light refreshments; attendance at lunches, dinners and receptions by professional bodies and their equivalents in local government and in the non-governmental public sector; meals provided at a conference; when accompanying ministers in the course of their official duties; and offers of hospitality which were declined. * *indicates if accompanied by spouse/partner or other family member or friend.*

**MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS,
EDITORS AND SENIOR EXECUTIVES**

Sheridan Westlake		
Month of Meeting	Name	Purpose of Meeting
Nil return		

Giles Kenningham		
Month of Meeting	Name	Purpose of Meeting
Nil return		