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FORM AR21

Trade Union and Labour Relations (Consolidation) Act 1992

ANNUAL RETURN FOR A TRADE UNION

Name of Trade Union: UNDEB CENEDLAETHOL ATHRAWON CYMRU

Year ended: 31 DECEMBER 2013

List no: 533T

Head or Main Office: PRIF SWYDDFA UCAC
FFORDD PENGLAIS
ABERYSTWYTH
CEREDIGION
SY23 3EU

Website address (if available) www.athrawon.com

Has the address changed during the year to which the return relates? Yes No (Click the appropriate box)

General Secretary: ELAINE EDWARDS

Telephone Number: 01970 639950

Contact name for queries regarding ELAINE EDWARDS

Telephone Number: 01970 639950

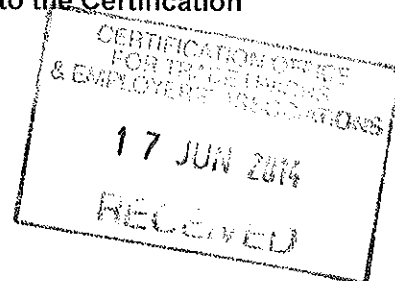
E-mail: ucac@athrawon.com

PLEASE FOLLOW THE GUIDANCE NOTES IN THE COMPLETION OF THIS RETURN.
Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 020 7210 3734

The address to which returns and other documents should be sent are:

For Unions based in England and Wales:
Certification Office for Trade Unions and Employers' Associations
22nd Floor, Euston Tower, 286 Euston Road, London NW1 3JJ

For Unions based in Scotland:
Certification Office for Trade Unions and Employers' Associations
Melrose House, 69a George Street, Edinburgh EH2 2JG



(Revised February 2011)

RETURN OF MEMBERS

(see notes 10 and 11)

	NUMBER OF MEMBERS AT THE END OF THE YEAR				
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	TOTALS
MALE					
FEMALE					
TOTAL	4,338				A 4,338

Number of members included in totals box 'A' above for whom no home or authorised address is held:

0
4,338

Number of members at end of year contributing to the General Fund

OFFICERS IN POST

(see note 12)

Please attach as an annexe to this form a complete list of all officers in post at the end of the year to which this form relates, with the title of each persons office.

RETURN OF CHANGE OF OFFICERS

Please complete the following to record any changes of officers during the twelve months covered by this return.

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date
Trustee		Mr Wil Parry	1.10.13

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:

GENERAL FUND

(see notes 13 to 18)

	£	£
INCOME		
From Members: Contributions and Subscriptions		617,287
From Members: Other income from members		
Total other income from members		
Total of all income from members		617,287
Investment income (as at page 12)		133
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	13,660	
Total of other income (as at page 4)		13,660
		TOTAL INCOME
		631,080
EXPENDITURE		
Benefits to members (as at page 5)	59,118	
Administrative expenses (as at page 10)	525,577	
Federation and other bodies - TUC	10,540	
Transfers between funds	20,000	
Total expenditure Federation and other bodies		615,235
Taxation		27
		TOTAL EXPENDITURE
		615,262
		Surplus for year
		15,818
		Amount of general fund at beginning of year
		946,397
		Amount of general fund at end of year
		962,215

ANALYSIS OF INCOME FROM FEDERATION AND OTHER BODIES AND OTHER INCOME

(see notes 19 and 20)

DESCRIPTION	£	£
Federation and other bodies		
TOTAL FEDERATION AND OTHER BODIES		
Other income		
Gwyn Daniel Fund	4,827	
Solar Panels	796	
Profit on surrendering investments	8,037	
TOTAL OTHER INCOME		13,660
TOTAL OF ALL OTHER INCOME		13,660

ANALYSIS OF BENEFIT EXPENDITURE SHOWN AT GENERAL FUND

(see notes 21 to 23)

	£		£
Representation – Employment Related Issues		brought forward	59,088
Legal and professional fees	54,385	Education and Training services	
Pensions and employment campaign	4,703		
Representation – Non Employment Related Issues		Negotiated Discount Services	
Communications		Salary Costs	
Advisory Services		Other Benefits and Grants (specify)	
Dispute Benefits		Medical costs	30
Other Cash Payments			
carried forward	59,088	Total (should agree with figure in General Fund)	59,118

(See notes 24 and 25)

FUND 2		Fund Account	
Name:	SUBSTENANCE	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income		
	Transfer from the general fund	10,000	
	Total other income as specified		10,000
	Total Income		10,000
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus for the year		10,000
	Amount of fund at beginning of year		-
	Amount of fund at the end of year (as Balance Sheet)		10,000
	Number of members contributing at end of year		-

FUND 3		Fund Account	
Name:	STRIKE	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Transfer from the general fund	10,000	
	Total other income as specified		10,000
	Total Income		10,000
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus for the year		10,000
	Amount of fund at beginning of year		-
	Amount of fund at the end of year (as Balance Sheet)		10,000
	Number of members contributing at end of year		-

FUND 4		Fund Account	
Name:	N/A	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total Income	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	
		Number of members contributing at end of year	

FUND 5		Fund Account	
Name:	N/A	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
		Total other income as specified	
		Total Income	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	
		Number of members contributing at end of year	

(See notes 24 and 25)

FUND 6		Fund Account	
Name:	N/A	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

FUND 7		Fund Account	
Name:	N/A	£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

(see notes 26 to 31)

POLITICAL FUND ACCOUNT 1		To be completed by trade unions which maintain their own fund	
		£	£
Income	Members contributions and levies		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total income		
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
	Total expenditure		
	Surplus (deficit) for year		
	Amount of political fund at beginning of year		
	Amount of political fund at the end of year (as Balance Sheet)		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

POLITICAL FUND ACCOUNT 2		To be completed by trade unions which act as components of a central trade union	
		£	£
Income	Contributions and levies collected from members on behalf of central political fund		
	Funds received back from central political fund		
	Other income (specify)		
	Total other income as specified		
	Total income		
Expenditure	Expenditure under section 82 of the Trade Union and Labour Relations (Consolidation) Act 1992 (specify)		
	Administration expenses in connection with political objects (specify)		
	Non-political expenditure		
	Total expenditure		
	Surplus (deficit) for year		
	Amount held on behalf of trade union political fund at beginning of year		
	Amount remitted to central political fund		
	Amount held on behalf of central political fund at end of year		
	Number of members at end of year contributing to the political fund		
	Number of members at end of the year not contributing to the political fund		
	Number of members at end of year who have completed an exemption notice and do not therefore contribute to the political fund		

ANALYSIS OF ADMINISTRATIVE EXPENSES AND OTHER OUTGOINGS EXCLUDING AMOUNTS CHARGED TO POLITICAL FUND ACCOUNTS

(see notes 32 and 33)

		£
Administrative Expenses		
Remuneration and expenses of staff		316,230
Salaries and Wages included in above	£293,305	
Auditors' fees		9,156
Legal and Professional fees		
Establishment costs (Rates, Insurance, Light & Heat)		16,978
Stationery, printing, postage, telephone, etc.		49,712
Expenses of Executive Committee (Head Office)		31,468
Expenses of conferences		8,671
Other administrative expenses – Promotions & advertising		18,003
Festivals		8,969
County branches		11,795
Literature		19,834
Other costs		13,306
Depreciation		
Other Outgoings		
Interest payable:		
Mortgages		4,796
Bank charges		3,551
Depreciation		13,108
Outgoings on land and buildings		
Other outgoings (specify)		
Total		525,577
Charged to:	General Fund (Page 3)	525,577

ANALYSIS OF OFFICIALS SALARIES AND BENEFITS

(see notes 34 to 44 below)

Office held	Gross Salary	Employers N.I. contributions	Benefits		Total	
			Pension Contribution	Other Benefits		
				Description		Value
£	£	£	£	£	£	
President	N/A			Honorarium	440	440
Treasurer	N/A			Honorarium	640	640
General Secretary	£46,646	£4944	£3,965	Death in service insurance	170.50	55,725

ANALYSIS OF INVESTMENT INCOME

(see notes 45 and 46)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			133
Other investment income (specify)			
		Total investment income	133
		Credited to:	
		General Fund (Page 3)	133
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Fund (Account)	
		Political Fund	
		Total Investment Income	133

BALANCE SHEET as at 31 December 2013

(see notes 47 to 50)

Previous Year		£	£
818,354	Fixed Assets (at page 14)	815,485	
	Investments (as per analysis on page 15)		
275,000	Quoted (Market value £277,253)	225,000	
	Unquoted		
	Total Investments	225,000	
	Other Assets		
	Loans to other trade unions		
7,525	Sundry debtors	9,568	
67,905	Cash at bank and in hand	131,277	
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
75,430	Total of other assets		140,845
1,168,784	TOTAL ASSETS		1,181,330
946,397	General Fund		962,215
	Subsistence Fund		10,000
	Strike Fund		10,000
	Superannuation Fund (Account)		
	Political Fund (Account)		
	Revaluation Reserve		
	LIABILITIES		
	Amount held on behalf of central trade union political fund		
	Loans: From other trade unions		
202,318	Loans: Mortgage		183,383
	Bank overdraft		
13	Tax payable		27
20,056	Sundry creditors		15,705
	Accrued expenses		
	Provisions		
	Other liabilities		
222,387	TOTAL LIABILITIES		199,115
946,397	TOTAL ASSETS		982,215

FIXED ASSETS ACCOUNT

(see notes 51 to 55)

	Land and Buildings		Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
	Freehold	Leasehold				
Cost or Valuation						
At start of year	801,320		146,259			947,579
Additions			10,239			10,239
Disposals						
Revaluation/Transfer						
At end of year	801,320		156,498			957,818
Accumulated Depreciation						
At start of year	10,578		118,647			129,225
Charges for year	3,526		9,582			13,108
Disposals						
Revaluation/Transfer						
At end of year	14,104		128,229			142,333
Net book value at end of year						
	787,216		28,269			815,485
Net book value at end of previous year						
	790,742		27,612			818,354

ANALYSIS OF INVESTMENTS

(see notes 56 and 57)

QUOTED	All Funds Except Political Funds £	Political Fund £
Equities (e.g. Shares)		
Investment bonds	225,000	
Government Securities (Gilts)		
Other quoted securities (to be specified)		
TOTAL QUOTED (as Balance Sheet)	225,000	
Market Value of Quoted Investment	239,867	
UNQUOTED		
Equities		
Government Securities (Gilts)		
Mortgages		
Bank and Building Societies		
Other unquoted investments (to be specified)		
TOTAL UNQUOTED (as Balance Sheet)		
Market Value of Unquoted Investments		

ANALYSIS OF INVESTMENT INCOME (CONTROLLING INTERESTS)

(see notes 58 and 59)

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If YES name the relevant companies:			
COMPANY NAME	COMPANY REGISTRATION NUMBER (if not registered in England & Wales, state where registered)		
Are the shares which are controlled by the union registered in the names of the union's trustees?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
N/A			
If NO, state the names of the persons in whom the shares controlled by the union are registered.			
COMPANY NAME	NAMES OF SHAREHOLDERS		

SUMMARY SHEET

(see notes 60 to 71)

	All funds except Political Funds £	Political Funds £	Total Funds £
INCOME			
From Members	617,287		617,287
From Investments	133		133
Other Income	33,660		33,660
Total Income	651,080		651,080
EXPENDITURE			
Total Expenditure	615,262		615,262
Funds at beginning of year (including reserves)	946,397		
Funds at end of year (including reserves)	982,215		
ASSETS			
Fixed Assets			815,485
Investment Assets			225,000
Other Assets			140,845
		Total Assets	1,181,330
LIABILITIES		Total Liabilities	(199,115)
NET ASSETS (Total Assets less Total Liabilities)			982,215

NOTES TO THE ACCOUNTS

(see notes 72 and 73)

All notes to the accounts must be entered on or attached to this part of the return.

Freehold Property Valuation

Prif Swyddfa UCAC: £625,000

Basis of valuation: Open market

Valuer: Aled Ellis & Company LTD

ACCOUNTING POLICIES

(see notes 74 and 75)

THE ACCOUNTING POLICIES FOLLOWED, INCLUDES THE ACCRUALS CONCEPT.

DEPRECIATION IS PROVIDED AT THE FOLLOWING ANNUAL RATES IN ORDER TO WRITE OFF THE ASSETS OVER THEIR USEFUL LIVES.

FREEHOLD PROPERTY	2%
OFFICE EQUIPMENT – COMPUTER	25% ON COST
OFFICE EQUIPMENT – OTHERS	10% ON COST

THE FREEHOLD PROPERTY IS DEPRECIATED ON THE BASIS OF THE DIFFERENCE BETWEEN THE COST AND THE LATEST PROFESSIONAL VALUATION.

SIGNATURES TO THE ANNUAL RETURN

(see notes 76 and 77)

including the accounts and balance sheet contained in the return.

Secretary's Signature: <u>Elaine Edwards</u>	Chairman's Signature: <u>Gwyn L Morris</u> (TREASURER) <small>(or other official whose position should be stated)</small>
Name: Elaine Edwards	Name: Gwyn Morris
Date: May 2014	Date: May 2014

CHECK LIST

(see notes 78 to 80)

(please tick as appropriate)

IS THE RETURN OF OFFICERS ATTACHED? <small>(see Page 2 and Note 12)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN OF CHANGE OF OFFICERS BEEN COMPLETED? <small>(see Page 2 and Note 12)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE RETURN BEEN SIGNED? <small>(see Pages 19 and 21 and Notes 76 and 77)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
HAS THE AUDITOR'S REPORT BEEN COMPLETED? <small>(see Pages 20 and 21 and Notes 2 and 77)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
IS A RULE BOOK ENCLOSED? <small>(see Notes 8 and 78)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
A MEMBER'S STATEMENT IS: <small>(see Note 80)</small>	ENCLOSED	<input checked="" type="checkbox"/>	TO FOLLOW	<input type="checkbox"/>
HAS THE SUMMARY SHEET BEEN COMPLETED <small>(see Page 17 and Notes 7 and 59)</small>	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

AUDITOR'S REPORT

(see notes 81 to 86)

made in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 83 and 84)

YES/~~NO~~

If "No" please explain below.

2. Have the auditors or auditor carried out such investigations in the preparation of their audit report as will enable them to form an opinion as to:
- (a) whether the trade union has kept proper accounting records in accordance with section 28 of the 1992 Act;
 - (b) whether it has maintained a satisfactory system of control over its transactions in accordance with the requirements of that section; and
 - (c) whether the accounts to which the report relates agree with the accounting records?
(See section 36(3) of the 1992 Act, set out in note 83)

YES/~~NO~~

If "No" please explain below.

3. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
- (a) kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - (b) established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
(See section 36(4) of the 1992 Act set out in rule 83)

YES/~~NO~~

If "No" please explain below.

4. Please set out a copy of the report made by the auditors or auditor to the union on the accounts to which this AR21 relates. The report is to set out the basis upon which the audit has been conducted and/or such other statement as the auditor considers appropriate. Such a statement may be provided as a separate document.
(See note 85)

AUDITOR'S REPORT (continued)

Signature(s) of auditor or auditors:	<i>B.W. Vaughan .</i>	
Name(s):	Bethan Wyn Vaughan – Director of Llyr James Cyf	
Profession(s) or Calling(s):	Certified Accountant	
Address:	25 Bridge Street Carmarthen Carmarthenshire SA31 3JS	
Date:	16.06.14	
Contact name and telephone number:	Ryan Bevan 01267 237754	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.