



CabinetOffice

Cabinet Office Public Bodies 2010

Report

March 2011

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**Making
government
work better**

Cabinet Office Public Bodies

2010 Report

This report reviews policy and practice relating to the public appointments of chairs and board members of the public bodies sponsored by the Cabinet Office. This includes a report on activity carried out to support policy objectives and a forward look to future activity over the next year.

This Plan covers the period from 1 April 2009 to 31 March 2010.

NDPBs as at 31 March 2010

As at 31 March 2010, the Cabinet Office sponsors 11 Non-Departmental Public Bodies (NDPBs): 2 Executive NDPBs and 9 Advisory NDPBs.

Executive NDPBs

- Capacitybuilders
- Commission for the Compact

Advisory NDPBs

- Advisory Committee on Business Appointments
- Civil Service Appeal Board
- Committee on Standards in Public Life
- House of Lords Appointments Commission
- Main Honours Advisory Committee
- Office of the Third Sector Advisory Board
- Security Commission
- Security Vetting Appeals Panel
- Senior Salaries Review Body

1. Changes during the year

The profile of the Department's public bodies remained unchanged this year.

A short description of each public body sponsored by the Cabinet Office as at 31 March 2010, with details of their websites, is attached at **Annexes A and B**. The nature of their work is extremely diverse and they operate in often specialist fields of activity. However, they all contribute to the strategic objectives of the Department.

2. Appointments

All appointments to the Advisory Committee on Business Appointments; the Committee on Standards in Public Life; the House of Lords Appointments Commission; the Senior Salaries Review Body; and, the Chair and Alternate Chair of the Security Commission, are made by the Prime Minister. The appointment of the Chair of the Civil Service Appeal Board is made by the Parliamentary Secretary; the appointment of Members to the Security Commission and the Security Vetting Appeals Panel require the approval of the Prime Minister. All other Ministerial appointments are made by Cabinet Office Ministers.

Between 1 April 2009 and 31 March 2010, there were 20 appointments, of which 17 were new appointments and 3 re-appointments. Re-appointments can only take place if the board member has performed satisfactorily during their current term of appointment, and performance appraisals are conducted to establish that this is the case.

During the year, the largest number of appointments was made in the Advisory Committee on Business Appointments and the Senior Salaries Review Body where there were 5 or more appointments. The only re-appointments made through this period were in the Senior Salaries Review Body.

3. Policy and Practice

The Cabinet Office strongly supports the principles governing public appointments that underpin the *Code of Practice for Ministerial Appointments to Public Bodies* produced by the Commissioner for Public Appointments. The Department ensures that all appointments to bodies within the Commissioner's remit follow this regulatory framework.

In addition, the Cabinet Office encourages all its sponsor teams to exceed the minimum requirements of the Code. As the Department has both executive and advisory NDPBs, it means that it has both upper and lower tier bodies (under the Office of the Commissioner for Public Appointments definition). As some of the advisory bodies are high profile (such as the Committee on Standards in Public Life and the Main Honours Advisory Committee), the Department has, in the majority of cases, opted to follow upper tier procedures as good practice.

The Department also promotes good practice principles and standards, issues good practice guidance to all government departments, *Making and Managing Public Appointments*, and within the Cabinet Office all sponsor teams are encouraged to make use of this guidance in their own appointment and re-appointment procedures.

4. Appointment on merit

The Cabinet Office is fully committed to the principle of appointment on merit. All candidates must be appointed on merit and regardless of age, ethnic origin, gender, marital status, sexual orientation, disability, political affiliation, or religion. Decisions on merit are based on assessments of candidates against the specific criteria for appointment.

5. Encouraging Diversity

Fully supporting the Government's agenda on improving diversity on public body boards, the Department encourages individuals from under-represented groups to apply for appointments and recognises that candidates with non-traditional career patterns can still be suitable for appointment. Sponsor teams actively seek to identify suitable female candidates, people from ethnic minority backgrounds and disabled people through approaches to relevant representative organisations.

The Cabinet Office is committed to improving diversity and to encouraging applications from all sections of society to serve on the boards of its public bodies despite some of the Department's public bodies operating in very specialist fields, and the potential candidate pool being quite specific (Privy Councillors, Parliamentarians, retired senior civil servants, senior members of the judiciary). The sponsorship of the third sector bodies has provided the Cabinet Office with a more diverse range of appointees.

In support of this, the Department ensures that all vacancies are advertised on the public appointments vacancies website (www.publicappts-vacs.gov.uk) and are additionally advertised in the most effective and proportionate way. Sponsor teams are encouraged to review vigorously the role and person specifications each time a potential vacancy occurs to reflect current and future requirements and to avoid automatically recruiting in the image of the outgoing appointee. Role specifications are now competence-based rather than experience-based in line with best practice guidance which suggests that this approach encourages diversity among candidates and supports selection on merit. As part of this process, the balance of the board is given consideration and also whether the requirements for the post can be used to improve the overall balance of skills and competencies.

Sponsor teams are also aware, that where possible, they should offer flexibility in terms of hours, childcare arrangements or expenses, to help attract (and at least not exclude) a more diverse candidate pool.

The table below shows the diversity position over the past five years.

Position at 31 March 2010					
	2006	2007	2008	2009	2010
Total number of members	118	117	100	123	120
Women	33 (28%)	40 (34.2%)	31 (31%)	32 (26%)	33 (27.5%)
People from Minority Ethnic Backgrounds	9 (7.6%)	9 (7.7%)	7 (7%)	10 (8.1%)	11 (9.2%)
Disabled People	8 (6.8%)	4 (3.4%)	--	--	6 (5%)

Please note

For numbers less than 5 are represented by --

6. Monitoring

For all recruitment exercises, applicants are issued with a job pack including the diversity monitoring and job application forms; however, the diversity monitoring forms are not shared with any member of the sift or interview panel. By collating the diversity data, sponsor teams are able to evaluate the public appointments process by monitoring the age, gender, ethnicity, and disability of applicants and candidates at each stage of the recruitment process, checking to ensure that all groups of applicants are receiving equality of opportunity and address any issues that may arise.

7. Report on Activity and Future Plans

The Cabinet Office has a dual role in relation to public appointments. As well as supporting its own public bodies, it is also responsible for advising all Government departments in relation to public appointments and for co-ordinating activity across Government.

The table in section 5, shows an increase in the number of disabled people serving on the boards of the Department's public bodies. From last year the number of members has slightly decreased whereas the percentage from ethnic minorities has slightly increased. There has however been a slight reduction in the number of women board members. The small numbers of public appointees on Cabinet Office public bodies means that a slight numerical difference to groups of members can have a significant impact on the overall diversity profile. We will strive to improve our diversity profile over the next year.

Following the introduction of the Public Bodies Bill, the Office of the Civil Society Advisory Board, the Security Commission, Capacity Builders and Commission for the Compact will no longer be Non-Departmental Public Bodies in 2011/12 and the Civil Service Appeals Board will no longer be a Non-Departmental Public Body after December 2012.

Annex A

Description of the work of public bodies sponsored by the Cabinet Office as at 31 March 2010

Advisory Committee on Business Appointments (ACOBA)

The Advisory Committee on Business Appointments provides advice to the Prime Minister on applications from the most senior members of the Civil Service and Armed Forces who wish to take up outside appointments within two years of leaving Crown Service. Similarly, the Committee provides advice to the Foreign Secretary on applications from senior members of the Diplomatic Service. The Committee also offers advice directly to former Ministers about any appointments they wish to accept outside government.

Website: www.acoba.independent.gov.uk

Capacitybuilders

Capacitybuilders was set up in 2006 to lead Government investment in third sector support services. During 2009-10, Capacitybuilders and its main programmes were funded by the Office of the Third Sector in the Cabinet Office.

Capacitybuilders works to ensure that charities, voluntary groups and social enterprises working across England are able to access the advice and support they require to maximise their contribution to the communities, and to the quality of life of people living and working in them.

Capacitybuilders does this by investing at national, regional and local level to improve the quality of support services available to third sector organisations, and by working with delivery partners to ensure that this support is accessible to all who need it.

The investment helps provide a wide range of support, including:

- more effective advice, training and development
- better networking, communication and collaboration
- improved premises and facilities
- a more effective voice for third sector organisations

Website: www.capacitybuilders.org.uk

Civil Service Appeal Board (CSAB)

Established in 1971, the Civil Service Appeal Board (CSAB) is an independent body sponsored by the Civil Service Capability Group within the Cabinet Office.

The Civil Service Appeal Board hears appeals from civil servants against:

- dismissal and early retirement
- the withholding of compensation under the Civil Service Compensation Scheme to civil servants dismissed on inefficiency grounds
- refusal to allow participation in political activities, and,
- forfeiture of superannuation.

Website: www.civilserviceappealboard.gov.uk

Commission for the Compact

The Compact is an agreement between Government and the voluntary and community sector in England. It recognises shared values, principles and commitments and sets out guidelines for how both parties should work together.

Although the Compact is not legally binding and is built on trust and mutual goodwill, its authority is derived from its endorsement by government and by the voluntary and community sector itself through its consultation process.

The Commission for the Compact was established in 1998 set up as an independent public body (NDPB and company limited by guarantee) in order to promote and advance the implementation of the Compact and associated codes of practice, and to bridge the gap between Government and the third sector to enable better partnership working. Its aims and objectives are as follows:

- increase awareness and understanding of the Compact within public sector bodies and voluntary and community organisations;
- promote greater use of the Compact by those bodies and organisations;
- collect and publish evidence of the benefits of using the Compact;
- identify examples of good and bad practice in Compact working;
- ensure that the Compact keeps up to date with relevant changes in legislation and policy.

Website: www.thecompact.org.uk

Committee on Standards in Public Life (CSPL)

The Committee on Standards in Public Life was established in 1994, initially to deal with concerns about unethical conduct amongst MPs, including accepting financial incentives for tabling Parliamentary questions, and issues over procedures for appointment to public bodies.

The Committee on Standards in Public Life is charged to examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations to any changes in present arrangements that might be required to ensure the highest standards of propriety in public life.

To fulfil this role and in addition to its formal inquiries, reports and research into public attitudes, the Committee devotes time throughout the year to discussing current issues and concerns relating to standards in public life. These considerations may, and sometimes do, result in full-scale inquiry. Even when no inquiry is conducted, these are regarded by the Committee as a useful check on current standards and the effectiveness, or otherwise, of the arrangements in place to ensure the highest standards of propriety in public life.

The Committee's consideration of these specific standards issues takes place within an overall appreciation of the level of trust in public institutions. The issues considered by the Committee come from a wide range of sources, including correspondence received, debates in Parliament, and issues raised by the media. Not all these issues are about 'current concerns' with standards in public life. The Committee is equally interested to see and consider issues that demonstrate that arrangements already in place are working to ensure the highest standards of propriety in public life.

The Committee reports to the Prime Minister, who appoints the Chair and Members.

Website: www.public-standards.gov.uk

House of Lords Appointments Commission (HOLAC)

The House of Lords Appointments Commission makes recommendations on the appointment of non-party political peers. The Commission also vets for propriety nominations for life peerages, including those made by the political parties, and all individuals added to honours lists by the Prime Minister.

Website: www.lordsappointments.gov.uk

Main Honours Advisory Committee (MHAC)

The Main Honours Advisory Committee is formed by the Chairs of the eight specialist committees which look at nominations for honours from members of the public, government departments and others. Other members of the committee are the Chief of Defence Staff, the Permanent Secretary, Foreign and Commonwealth Office and another Permanent Secretary. The Committee is chaired by the Secretary of the Cabinet Office and Head of the Home Civil Service.

The Committee, and the sub-Committees, each normally meet twice a year to consider candidates for the New Year and Birthday Honours rounds.

The Main Honours Advisory Committee was established as part of the programme of reform to the honours system set out in Cm 6479: Reform of the Honours System published in February 2005. The individual specialist committees comprise a non-civil servant chair and a majority of non-civil service members, all selected after open competition. There are also Permanent Secretaries and other officials on the specialist committees, depending on the subject matter. Details of the composition of the committee can be found at:

Website: www.honours.gov.uk

Office of the Third Sector Advisory Body (OTSAB)

The Office of the Third Sector Advisory Body was set up in July 2008 and primarily provides advice to Ministers and The Office of the Third Sector (OTS) in overseeing the implementation of the Third Sector Review commitments and priorities. It also acts as an honest broker and informed voice for the sector, and works with OTS strategic partners.

It oversees the work of OTS and horizon-scans to pick up trends and advise Ministers about future priorities, issues and policies which might affect the sector; it is involved in interpreting policy, developing policy and provides practical advice on live issues.

Website: www.cabinetoffice.gov.uk/third_sector/about_us/advisory_body.aspx

Security Commission (SC)

The Security Commission is available, at the request of the Prime Minister, to investigate and report on the circumstances in which a breach of security has occurred in the public service and to advise whether any change in security arrangements is necessary or desirable.

Website www.cabinetoffice.gov.uk/security.aspx

Security Vetting Appeals Panel (SVAP)

The Security Vetting Appeals Panel exists to provide an independent avenue of appeal for existing staff and contractors whose security clearance has been refused or withdrawn and to make recommendations to the appropriate head of department.

Senior Salaries Review Body (SSRB)

The Review Body on Senior Salaries provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations and other such public appointments as may from time to time be specified.

The Review Body also advises the Prime Minister from time to time on the pay and pensions of Members of Parliament and their allowances; on Peers' allowances; and on the pay, pensions and allowances of Ministers and others whose pay is determined by the Ministerial and Other Salaries Act 1975. If asked to do so by the Presiding Officer and the First Minister of the Scottish Parliament jointly; or by the Speaker of the Northern Ireland Assembly; or by the Presiding Officer of the National Assembly for Wales; or by the Mayor of London and the Chair of the Greater London Assembly jointly; the Review Body also from time to time advises those bodies on the pay, pensions and allowances of their members and office holders. The Secretariat is provided by the Office of Manpower Economics.

Website: <http://www.ome.uk.com/review.cfm?body=4>

Annex B

Public bodies sponsored by the Cabinet Office as at 31 March 2010

Advisory Committee on Business Appointments (ACOBA)					
Advisory NDPB					
Address	35 Gt Smith Street, London, SW1P 3BQ				
Tel	0207 276 2610	Fax	0207 276 2607	Multiple Bodies	0
Email	office@acoba.x.gsi.gov.uk			Regulatory Function	No
Website	www.acoba.independent.gov.uk				
Terms Of Reference	To consider applications under the Business Appointments rules from senior Crown servants. To make recommendations to the Prime Minister, Foreign Secretary in the case of diplomats, or other Ministers as appropriate. To provide advice, under published guidelines, to former Ministers on the acceptance of appointments or employment outside Government after leaving office.				
Notes	2009/10 Annual Report has been published and is available on www.acoba.independent.gov.uk				
Public Bodies Statistics 2009-2010					
Chair	The Rt Hon Lord Lang of Monkton			Remuneration	£8,000 per annum
Chief Exec/ Secretary	Ms Sue Pither			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2009-10	Last Review	-
Audit Arrangements	-	Government Funding	£191,500	Total Gross Expenditure	£191,500
OCPA Regulated	Yes			Staff Employed	4
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	0	Deputy	Non-Ministerial	-
Member	Ministerial	5P 4M 1F, 1 MU	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid

Capacitybuilders					
Executive NDPB					
Address	77 Paradise Circus, Queensway, Birmingham, B1 2DT				
Tel	0121 237 5100	Fax	0121 237 5138	Multiple Bodies	0
Email	info@capacitybuilders.org.uk			Regulatory Function	No
Website	www.capacitybuilders.org.uk				
Terms Of Reference	Capacitybuilders is a non-departmental public body set up in 2006 to lead Government investment in third sector support services. It will be closed down at the end of the financial year 2010/11. Capacitybuilders and its main programmes are funded by the Office of the Third Sector, part of the Cabinet Office.				
Notes	Capacity Builders (UK) Ltd (Capacitybuilders) was incorporated in February 2006 as a company limited by guarantee and commenced business in April 2008.				
Public Bodies Statistics 2009-2010					
Chair	Acting Chair Stephen Dunmore			Remuneration	£18,000 pa
Chief Exec/ Secretary	Matt Leach			Remuneration	£103,350 pa
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2009/10	Last Review	-
Audit Arrangements	Internal Audit Services	Government Funding	£39,377,000	Total Gross Expenditure	£39,168,573
OCPA Regulated	Yes			Staff Employed	43 FTE
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	6M 3F P	Member	Non-Ministerial	

Abbreviations: M = Male, F = Female, P = Paid

Civil Service Appeal Board (CSAB)					
Advisory NDPB					
Address	Room G34, 22 Whitehall, London, SW1A 2WH				
Tel	0207 276 3832	Fax	0207 276 3836	Multiple Bodies	0
Email	Keith.Wright@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	www.civilserviceappealboard.gov.uk				
Terms Of Reference	The Civil Services Appeal Board is an independent public body which hears appeals from civil servants against: dismissal and early retirement; refusal to take part in political activities; forfeiture of superannuation; and the non or part payment of compensation paid to civil servants dismissed on inefficiency grounds.				
Notes	The CSAB was created in 1971 on the basis of an agreement between both sides of the National Whitley Council. On 14 October 2010 it was announced, as part of the Government's review of public bodies that the CSAB would close as an NDPB (www.cabinet-office.gov.uk) "No longer an NDPB. Any residual work to be accommodated elsewhere in the Civil Service. It is likely to take 12 months to wind down the current work load.")				
Public Bodies Statistics 2009-2010					
Chair	John H Davies OBE			Remuneration	£390 per day
Chief Exec/ Secretary	Mr Keith Wright			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2009/10	Last Review	October 2010
Audit Arrangements	-	Government Funding	£436,935	Total Gross Expenditure	£436,935
OCPA Regulated	Yes			Staff Employed	3 Full time posts
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	1M 1F P
Member	Ministerial	-	Member	Non-Ministerial	11M 6F P

Abbreviations: M = Male, F = Female, P = Paid

Commission for the Compact					
Executive NDPB					
Address	77 Paradise Circus, Queensway, Birmingham, B1 2DT				
Tel	0121 237 5900	Fax	0121 233 2120	Multiple Bodies	0
Email	info@thecomcompact.org.uk			Regulatory Function	No
Website	www.thecomcompact.org.uk				
	To promote the voluntary and community sector for the benefit of the public by the strengthening of partnership working between public sector and community sector organisations.				
Notes	The Commission for the Compact is also a company limited by guarantee.				
Public Bodies Statistics 2009-2010					
Chair	Sir Bertie Massie CBE			Remuneration	£50,625 per annum
Chief Exec/ Secretary	Richard Corden			Remuneration	£83,704 per annum
Public Meetings	Yes	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2009-10	Last Review	-
Audit Arrangements	NAO	Government Funding	£1,992,300	Total Gross Expenditure	£2,030,197
OCPA Regulated	Yes			Staff Employed	15
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	-	Member	Non-Ministerial	2MP, 1 FP

Abbreviations: M = Male, F = Female, P = Paid

Committee on Standards in Public Life (CSPL)					
Advisory NDPB					
Address	35 Great Smith Street, London SW1P 3BQ				
Tel	0207 276 2595	Fax	0207 276 2585	Multiple Bodies	0
Email	public@standards.x.gsi.gov.uk			Regulatory Function	No
Website	www.public-standards.gov.uk				
Terms Of Reference	<p>To examine current concerns about standards of conduct of all holders of public office, including arrangements relating to financial and commercial activities, and make recommendations as to any changes in present arrangements which might be required to ensure the highest standards of propriety in public life.</p> <p>To review issues in relation to the funding of political parties, and to make recommendations as to any changes in present arrangements.</p>				
Notes	Body was established in 1994. Annual report for 2009-10 is available at www.public-standards.gov.uk				
Public Bodies Statistics 2009-2010					
Chair	Sir Christopher Kelly			Remuneration	£50,000 per annum
Chief Exec/ Secretary	Ms Ruth Alaile			Remuneration	0 Civil servant
Public Meetings	Yes	Public Minutes	Yes	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	2009-10	Last Review	2000
Audit Arrangements	NAO	Government Funding	£661,581	Total Gross Expenditure	£661,581
OCPA Regulated	Yes			Staff Employed	6
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	4M 2F P, 2MU 1FV	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, V = Vacant

House of Lords Appointments Commission (HOLAC)					
Advisory NDPB					
Address	35 Great Smith Street, London, SW1P 3BQ				
Tel	0207 276 2005	Fax	0207 276 2109	Multiple Bodies	0
Email	enquiry@lordsappointments.x.gsi.gov.uk			Regulatory Function	No
Website	www.lordsappointments.independent.gov.uk				
Terms Of Reference	To make recommendations for the appointment of non-party-political members of the House of Lords and to vet for propriety recommendations to the House of Lords including those put forward by the political parties.				
Notes	Body established in May 2000.				
Public Bodies Statistics 2009-2010					
Chair	Lord Jay Ewelme			Remuneration	£8,000 pa
Chief Exec/Secretary	Dr Richard Jarvis			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	2009/10	Last Review	-
Audit Arrangements	NAO	Government Funding	£180,800	Total Gross Expenditure	£180,800
OCPA Regulated	Yes for some posts			Staff Employed	3
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	3M P, 3F P	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, P = Paid

Main Honours Advisory Committee (MHAC)					
Advisory NDPB					
Address	Cabinet Office, Admiralty Arch (South Side) The Mall, London, SW1A 2WH				
Tel	0207 276 2777	Fax	0207 276 2766	Multiple Bodies	0
Email	honours@cabinet-office.gsi.gov.uk			Regulatory Function	No
Website	www.direct.gov.uk/honours				
Terms Of Reference	The Main Honours Advisory Committee reviews the honours recommendations submitted by eight specialist sub-committees, and then agrees a final list to be submitted through the Prime Minister to the Queen for approval.				
Notes	Body established in 2005.				
Public Bodies Statistics 2009-2010					
Chair	Sir Gus O'Donnell KCB			Remuneration	0 Civil servant
Chief Exec/ Secretary	Mr Denis Brennan			Remuneration	0 Civil servant
Public Meetings	No	Public Minutes	No	Register Of Interests	No
Ombudsman	-	Annual Report	Cabinet Office Annual report	Last Review	-
Audit Arrangements	As part of Honours and Appointments Secretariat	Government Funding	£0	Total Gross Expenditure	£0
OCPA Regulated	No			Staff Employed	0
Chair	Ministerial	-	Chair	Non-Ministerial	1M EX-O
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	-	Member	Non-Ministerial	7M 1F U, 3M EX-O U

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid, Ex-O = Ex-officio

Office of the Third Sector Advisory Body					
Advisory NDPB					
Address	Cabinet office, 2 nd Floor, Admiralty Arch (South Side) The Mall, London SW1A 2WH				
Tel	0207 276 6112	Fax	0207 276 6333	Multiple Bodies	0
Email	deborah.boswell@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	Website: www.otsadvisorybody.org				
Terms Of Reference	Primarily to provide advice to Minister and Office for Civil Society (formerly Office of the Third Sector) in overseeing the implementation of the Third Sector Review commitments and priorities. It is involved in interpreting policy, developing policy – balanced with a degree of practical advice on live issues and acts as an honest and informed voice for the sector.				
Notes	The Body was formed in July 2008, and replaced the previous four advisory structures, which ceased in April 2008. These were: the Voluntary and Community Sector Advisory Group, the Futurebuilders Advisory Panel, the Infrastructure National Partnership and the Third Sector Review Advisory Group.				
Public Bodies Statistics 2009-2010					
Chair	Baroness Jill Pitkeathley OBE			Remuneration	£12,500 pa
Chief Exec/ Secretary	N/a			Remuneration	£0
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	PCA	Annual Report	N/A	Last Review	-
Audit Arrangements	Covered under OTS auditing arrangements	Government Funding	£100,000 for members expenses	Total Gross Expenditure	Circa £52,214
OCPA Regulated	Yes			Staff Employed	14
Chair	Ministerial		Chair	Non-Ministerial	1F P
Deputy	Ministerial	N/a	Deputy	Non-Ministerial	-
Member	Ministerial	N/a	Member	Non-Ministerial	7M 6F P

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid

Security Commission (SC)					
Advisory NDPB					
Address	Room 2.42, Ripley Building, 26 Whitehall, London, SW1A 2WH				
Tel	0207 276 5645	Fax	0207 276 5651	Multiple Bodies	0
Email	martin.sterling@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	-				
Terms Of Reference	To investigate and report on the circumstances in which a breach of security is known to have occurred in the public service and to advise whether any change in security arrangements is necessary or desirable.				
Notes	The Security Commission was originally established by the Prime Minister in 1964. During 2009/10, the Security Commission was under review and appointments to the body lapsed. The Minister for the Cabinet Office announced on 14 October 2010 that the Government had decided that the Commission should be abolished.				
Public Bodies Statistics 2009-2010					
Chair	Vacant			Remuneration	0
Chief Exec/ Secretary	Vacant			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	N/A
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	£0	Total Gross Expenditure	£0
OCPA Regulated	Yes			Staff Employed	0
Chair	Ministerial	V	Chair	Non-Ministerial	-
Deputy	Ministerial	V	Deputy	Non-Ministerial	-
Member	Ministerial	5V	Member	Non-Ministerial	-

Abbreviations: V = Vacant

Security Vetting Appeals Panel (SVAP)					
Advisory NDPB					
Address	Room 335, 70 Whitehall London, SW1A 2AS				
Tel	0207 276 5645	Fax	0207 276 5651	Multiple Bodies	0
Email	svap@cabinet-office.x.gsi.gov.uk			Regulatory Function	No
Website	-				
Terms Of Reference	To hear appeals against the refusal or withdrawal of security vetting clearance and to make recommendations to the appropriate Head of department.				
Notes	Body established in July 1997. The SVAP does not produce an Annual Report, but there is an entry for the SVAP in the Cabinet Office Departmental Report 2009-10, available at www.cabinetoffice.gov.uk .				
Public Bodies Statistics 2009-2010					
Chair	Sir George Newman			Remuneration	£785 per day
Chief Exec/ Secretary	Mr Martin Sterling			Remuneration	0 Civil Servant
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	-	Government Funding	See Note	Total Gross Expenditure	See Note
OCPA Regulated	Yes			Staff Employed	2 FTE
Chair	Ministerial	1 M P	Chair	Non-Ministerial	-
Deputy	Ministerial	3 M U	Deputy	Non-Ministerial	-
Member	Ministerial	6 M P, 2 F P	Member	Non-Ministerial	-

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid

Note Accurate figures for Government Funding and Total Gross Expenditure on SVAP FY09/10 are not available as this Body's work has until now been accounted within the Security Policy Division of the Directorate of Security and Intelligence. New funding and accounting arrangements being developed for implementation ahead of Accounting Period One FY11/12 will ensure that these figures will be available separately in future financial years.

Senior Salaries Review Body (SSRB)					
Advisory NDPB					
Address	Office of Manpower Economics, 6th Floor Kingsgate House, 66-74 Victoria Street, London, SW1E 6SW				
Tel	0207 215 8276	Fax	0207 215 4445	Multiple Bodies	0
Email	gabrielle.kann@bis.gsi.gov.uk			Regulatory Function	No
Website	www.ome.uk.com				
Terms Of Reference	Provides independent advice to the Prime Minister, the Lord Chancellor, the Secretary of State for Defence and the Secretary of State for Health on the remuneration of holders of judicial office; senior civil servants; senior officers of the armed forces; very senior managers in some NHS organisations; and other such public appointments as may from time to time be specified.				
Notes	Established as Top Salaries Review Body in May 1971, and changed to its present name in July 1993. Covered in the Cabinet Office Annual Report. The 32 nd Report on Senior Salaries is available at: www.ome.uk.com				
Public Bodies Statistics 2009-2010					
Chair	Bill Cockburn, CBS TD			Remuneration	£350 per day
Chief Exec/ Secretary	Keith Masson			Remuneration	-
Public Meetings	No	Public Minutes	No	Register Of Interests	Yes
Ombudsman	-	Annual Report	-	Last Review	-
Audit Arrangements	BIS	Government Funding	£76,400	Total Gross Expenditure	£76,400
OCPA Regulated	Yes			Staff Employed	0
Chair	Ministerial	1M P	Chair	Non-Ministerial	-
Deputy	Ministerial	-	Deputy	Non-Ministerial	-
Member	Ministerial	9M P	Member	Non-Ministerial	

Abbreviations: M = Male, F = Female, U = Unpaid, P = Paid