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Milk Quotas

MQ/24

Notification of a change of address on the milk quota register

Council Reg. (EC) 1234/07, Commission Reg. (EC) 595/2004 and the Dairy Produce Quotas Regulations 2005, as amended

Notes about this form

- A** Please complete in ink and use BLOCK CAPITALS.
- B** This form is to change your **correspondence** address on the milk quota register.
- C Milk Quota is attached to a particular area of land and cannot be transferred from one area to another using this form.** (Read explanatory note 3).
- D** Further copies of this form may be obtained via the RPA's internet site: www.rpa.defra.gov.uk.

Part A – General details

1 Trading title

2 Trader registration number

3 Address currently held on the quota register

Postcode

4 Address at which milk was produced (if different from 3)

Postcode

5 Tel number including area code

6 When did you or when will you stop producing milk at the address above?

7 When did you give up or when will you be giving up occupation of the land at the address above?

8 Do you still hold milk quota? Yes No

If 'Yes', please answer all the questions in Part B. If 'No', go straight to Part C.

Part B – To be completed by all those still holding quota

9 Are you retaining any land from the old holding? Yes No

If 'Yes':

- please give the address of the land that you have retained;

• please state the area of this land in hectares.

• Is this the whole of the old holding or part of the old holding?

Whole Part

10 Have you enclosed form MQ/1 to transfer your quota to your new farm? (Read explanatory note 3).

Yes No

Part C – Details of your new address

11 New address

Postcode

12 Tel number including area code

13 Fax number

14 When did you take up or when will you be taking up occupation of the land at your new address?

15 When did you or when will you start producing milk at your new address?

Part D – Additional information

16 Please give any additional information that may be relevant

Part E – Declaration

The quota holder or former quota holder:

- has given details that are true and complete to the best of their knowledge and belief;
- declares that there has been no land transfer which requires quota to be transferred under the Dairy Produce Quotas Regulations 2005 (as amended), and that any quota currently registered in their name should remain so registered.

WARNING: any person who makes a false declaration may be prosecuted.

Signature

Date

Name
(BLOCK CAPITALS)

Capacity of person signing-*please specify* (for example: sole proprietor / partner / director / company secretary / trustee / authorised official)



Notification of a change of address on the milk quota register – Explanatory note to MQ/24

1. Introduction

The MQ/24 is to be used to notify us of a change to your trading address. A change to your address on the quota register does not indicate that the milk quota has moved.

2. Definitions

A producer's **holding** is defined as all of the areas of land occupied by the producer within the UK. Within the holding, the quota will attach to the areas used for milk production. For the purposes of the quota regulations, land which is occupied by a producer on a licence or a short-term tenancy agreement does not form part of that producer's holding. A short-term tenancy is defined as less than:

- 8 months in Scotland.
- 10 months in England and Wales.
- 12 months in Northern Ireland.

The **address** held on the quota register is the address we will normally use to contact you, and is not necessarily the address of the land to which your quota is attached. Letters confirming start-of-year quota amounts and changes to the register will automatically be sent to the address held on the quota register.

3. Moving quota to a new farm

Completion of this form will not move quota from one area of land to another. Quota attaches to land and can only be moved from one area of land to another by changing the areas within a holding which are used for milk production.

If you want to transfer all of your quota to your new farm, you should complete form MQ/1 for a transfer without land. Otherwise, in order for your quota to become attached to a new farm you would have to occupy both farms simultaneously, so that both are part of your holding. You would then need to cease production on the old farm and begin milk production on the new farm before giving up the old farm, which would change the areas of the holding used for milk production. If you subsequently gave up the old farm, your quota would have to be apportioned between the parts of the holding. Any apportionment must be agreed by everyone with an interest in the holding, having taken account of the areas used for milk production. If an apportionment cannot be agreed, an arbitrator or arbiter can be appointed. They will base the apportionment on the areas used for milk production in the last five years of production on the holding.

4. Completion of the form

Please answer all of the questions in Parts A and C. If you still hold milk quota, you will also need to answer the questions in Part B.

5. Correspondence addresses

If either of the address given at questions 3 or 11 is a correspondence address only, please give the address(es) of the producing farm(s) in box 4 or the box for additional information at 16.

6. Declaration

The declaration in Part E must be signed by a person authorised to sign on behalf of the business.

If you have any specific queries or problems, please contact our Milk Quotas team

01392
315700/315775

7. Documentary proof

We are required by EC law to check the accuracy of declarations made to us. We may ask you to provide documentation to support any information given on the form.

8. Further information

For further information on the milk quotas system, please read the Guide to Milk Quotas. If you do not have a copy of the Guide, you can obtain a copy by ringing the Milk Quotas team on 01392 315700/315775 or via the RPA's internet site: www.rpa.defra.gov.uk.

Data Protection

Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information visit our website at www.rpa.defra.gov.uk, then put 'Personal Data' into the search box.

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