Interpol/NCA current process for Inbound Fingerprints

INBOUND REQUESTS

```
                  ┌─────────────────────────────┐
                  │  Receive request from IP desk │
                  └─────────────────────────────┘
                                │
                                ▼
                  ┌─────────────────────────────┐
                  │     Update CIMS profile       │
                  └─────────────────────────────┘
                                │
                                ▼
                  ┌─────────────────────────────┐
                  │   What type of print is it?   │
                  └─────────────────────────────┘
                                │
              ┌─────────────────┴─────────────────┐
              ▼                                     ▼
    ┌──────────────────┐                ┌──────────────────┐
    │     Ten print     │                │    Latent print   │
    └──────────────────┘                └──────────────────┘
              │                                     │
              ▼                                     ▼
    ┌──────────────────┐                ┌───────────────────────────┐
    │    E-mail ACRO    │                │  E-mail Identification Bureau │
    └──────────────────┘                └───────────────────────────┘
              │                                     │
              └─────────────────┬─────────────────┘
                                ▼
                  ┌─────────────────────────────┐
                  │      Update spreadsheet        │
                  └─────────────────────────────┘
                                │
                                ▼
                  ┌─────────────────────────────┐
                  │       Receive response         │
                  └─────────────────────────────┘
                                │
              ┌─────────────────┴─────────────────┐
              ▼                                     ▼
    ┌──────────────────────────┐        ┌──────────────────────────┐
    │        Negative           │        │         Partial           │
    │ Email IP Country with negative │    │  Liaise with SPOC before  │
    │  response, if necessary   │        │   replying to IP Country  │
    └──────────────────────────┘        └──────────────────────────┘
              │                                     │
              └─────────────────┬─────────────────┘
                                ▼
                  ┌─────────────────────────────┐
                  │      Close case on CIMS        │
                  └─────────────────────────────┘
                                │
                                ▼
                  ┌─────────────────────────────┐
                  │      Update spreadsheet        │
                  └─────────────────────────────┘
```
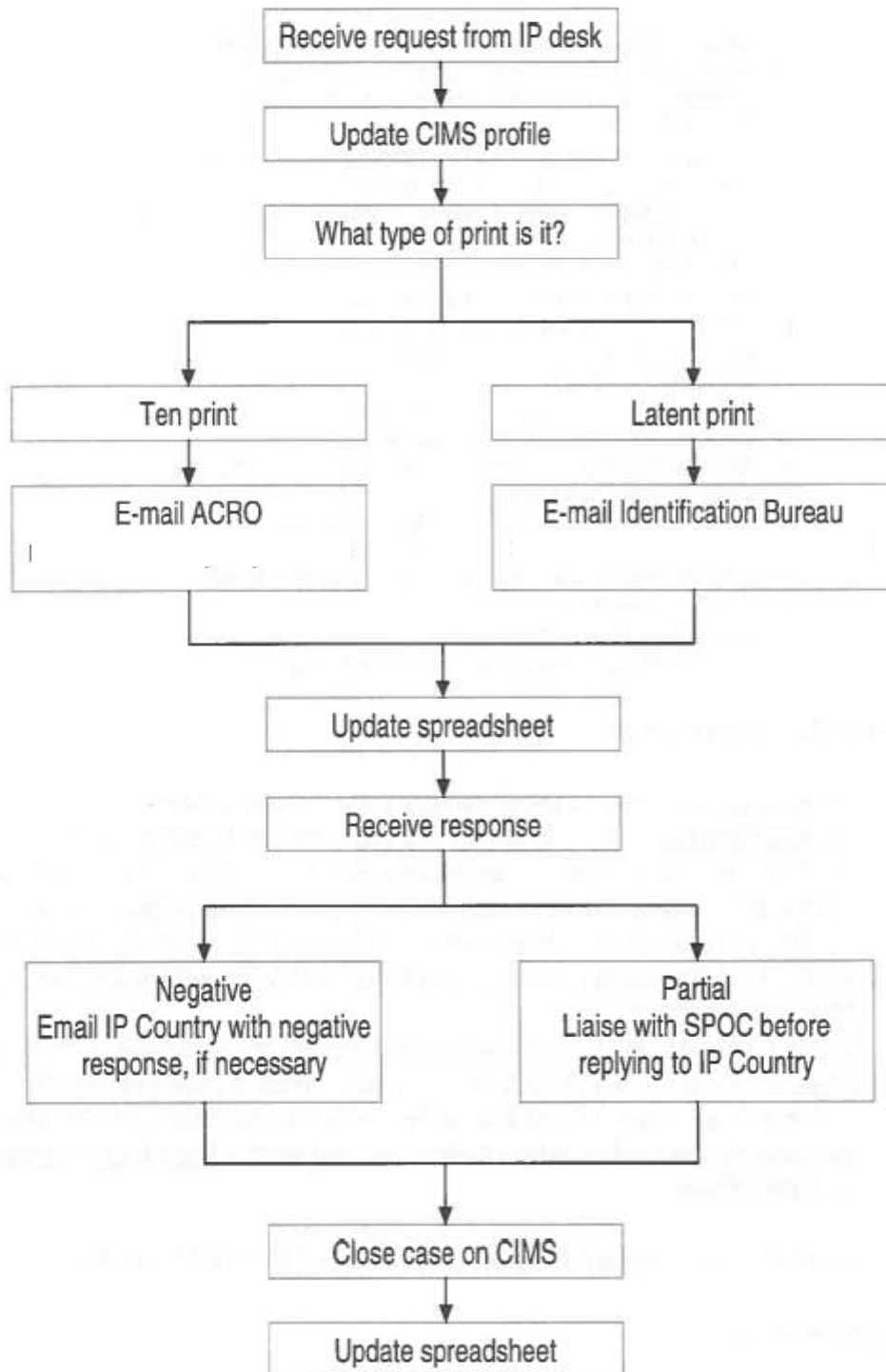
Interpol/NCA current process for Outbound Fingerprints

OUTBOUND REQUESTS

```
                    ┌──────────────────────────────┐
                    │  Receive request from IP desk │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │      Update CIMS profile      │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │     What type of print is it? │
                    └──────────────────────────────┘
                                   │
              ┌────────────────────┴────────────────────┐
              ▼                                          ▼
   ┌───────────────────────┐              ┌───────────────────────┐
   │      Ten print        │              │                       │
   └───────────────────────┘              │                       │
              │                           │     Latent print      │
              ▼                           │                       │
   ┌───────────────────────┐              │                       │
   │      Check PNC         │             │                       │
   └───────────────────────┘              └───────────────────────┘
              │
              ▼
   ┌─────────────────────────────────┐
   │ Retrieve fingerprint from FIT    │
   │ terminal                         │
   └─────────────────────────────────┘
```

```
                    ┌──────────────────────────────┐
                    │       Email IP country        │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │      Update spreadsheet       │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │      Receive response         │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │  Forward response to UKLEA    │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │      Close case on CIMS       │
                    └──────────────────────────────┘
                                   │
                                   ▼
                    ┌──────────────────────────────┐
                    │      Update spreadsheet       │
                    └──────────────────────────────┘
```
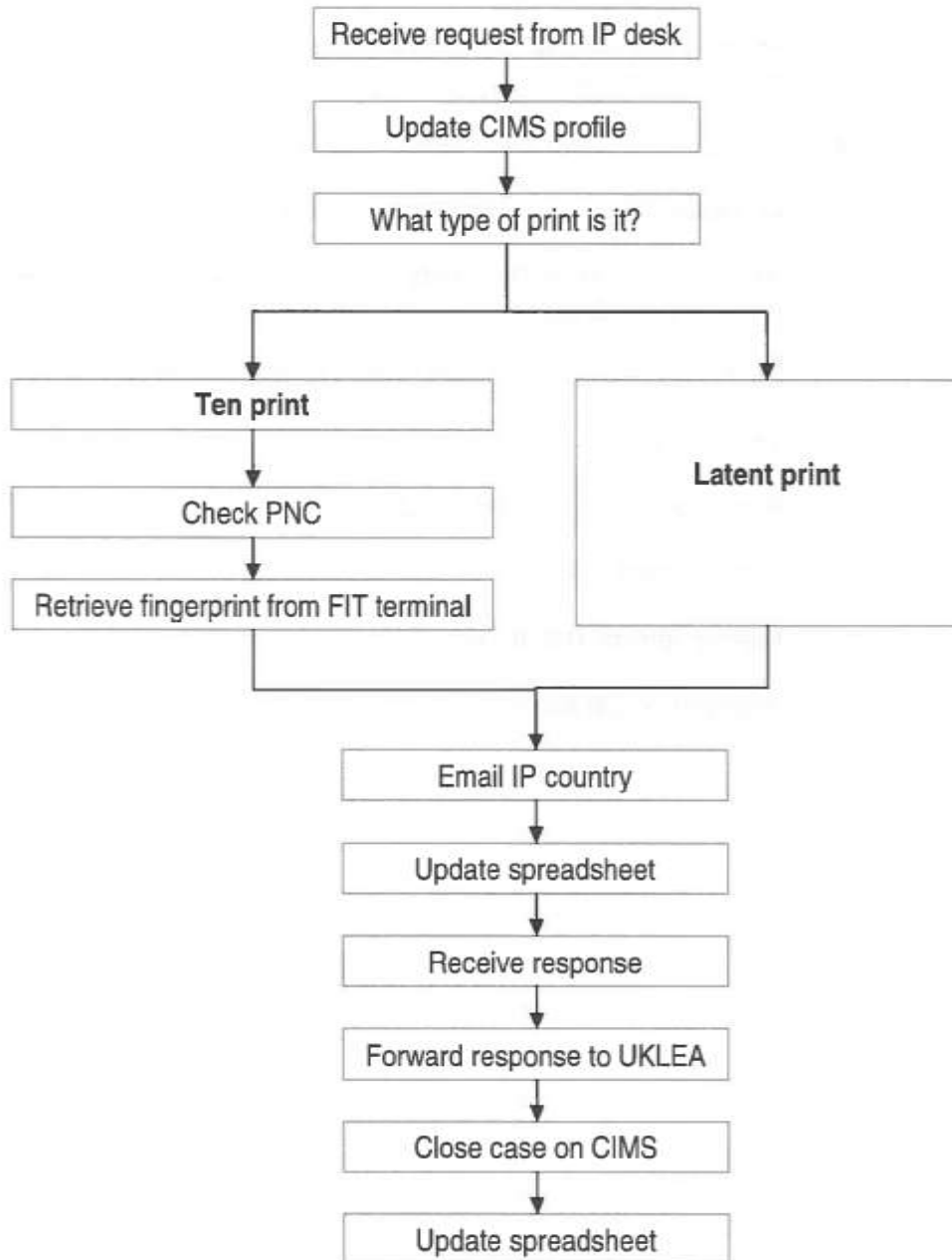
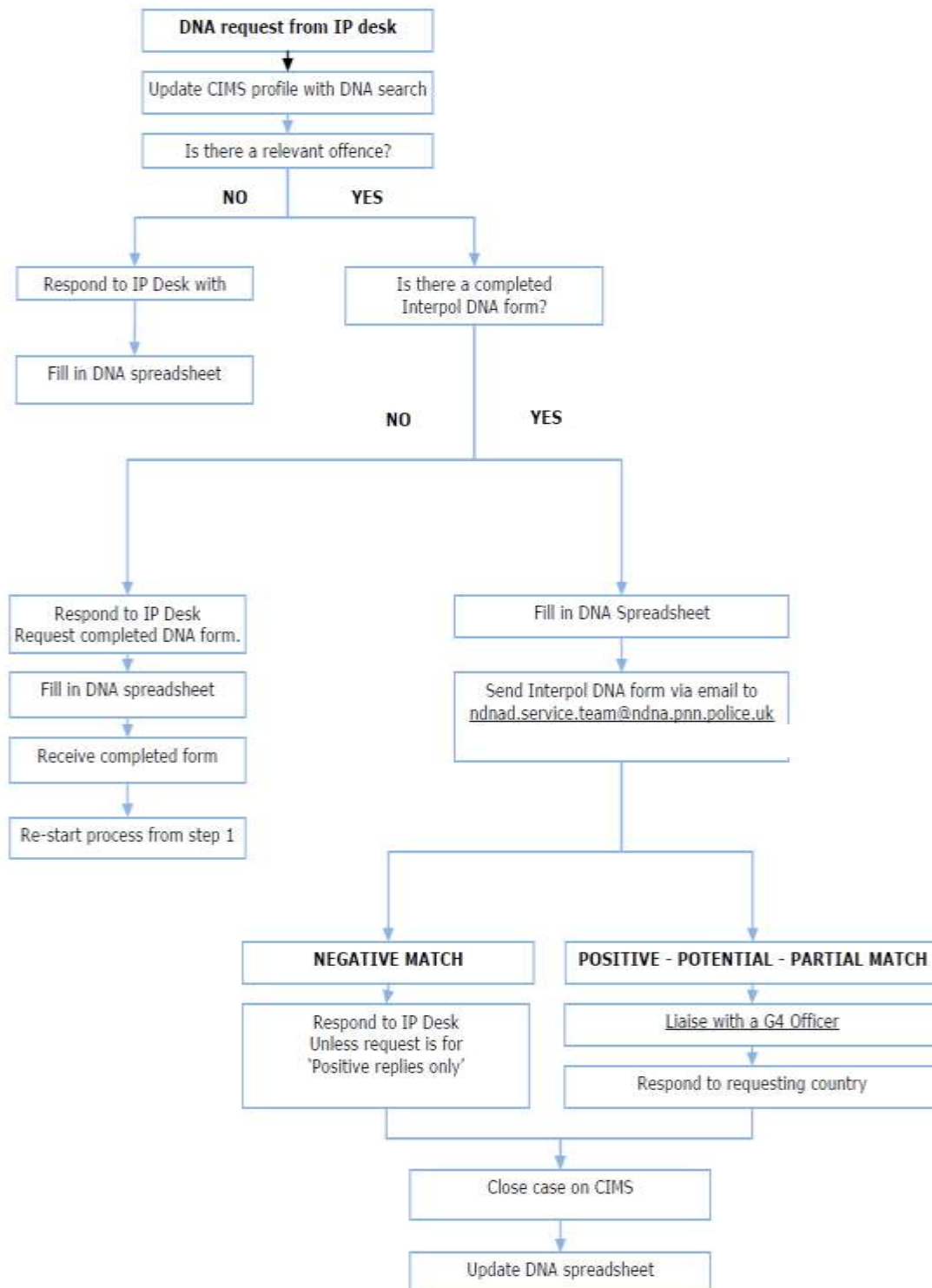**Interpol/NCA current process for Inbound DNA**

INBOUND REQUESTS

```
                    ┌─────────────────────────┐
                    │  DNA request from IP desk │
                    └─────────────────────────┘
                                 │
                    ┌─────────────────────────────┐
                    │ Update CIMS profile with DNA search │
                    └─────────────────────────────┘
                                 │
                    ┌─────────────────────────┐
                    │ Is there a relevant offence? │
                    └─────────────────────────┘
                       NO            YES
```

```
     ┌──────────────────────┐        ┌──────────────────────┐
     │  Respond to IP Desk with │      │   Is there a completed  │
     └──────────────────────┘        │    Interpol DNA form?   │
                                      └──────────────────────┘
     ┌──────────────────────┐            NO            YES
     │  Fill in DNA spreadsheet │
     └──────────────────────┘
```

```
     ┌────────────────────────────┐     ┌──────────────────────┐
     │   Respond to IP Desk        │      │  Fill in DNA Spreadsheet │
     │   Request completed DNA form. │    └──────────────────────┘
     └────────────────────────────┘
     ┌──────────────────────┐       ┌─────────────────────────────────────┐
     │ Fill in DNA spreadsheet │     │ Send Interpol DNA form via email to      │
     └──────────────────────┘       │ ndnad.service.team@ndna.pnn.police.uk    │
     ┌──────────────────────┐       └─────────────────────────────────────┘
     │ Receive completed form │
     └──────────────────────┘
     ┌──────────────────────────┐
     │ Re-start process from step 1 │
     └──────────────────────────┘
```

```
        ┌──────────────────┐          ┌─────────────────────────────────────┐
        │  NEGATIVE MATCH   │          │ POSITIVE - POTENTIAL - PARTIAL MATCH │
        └──────────────────┘          └─────────────────────────────────────┘
        ┌──────────────────┐          ┌─────────────────────────┐
        │ Respond to IP Desk  │         │   Liaise with a G4 Officer  │
        │ Unless request is for │       └─────────────────────────┘
        │ 'Positive replies only' │     ┌─────────────────────────┐
        └──────────────────┘          │ Respond to requesting country │
                                       └─────────────────────────┘
```

```
                    ┌──────────────────┐
                    │  Close case on CIMS │
                    └──────────────────┘
                    ┌──────────────────────┐
                    │ Update DNA spreadsheet │
                    └──────────────────────┘
```

Interpol/NCA current process for Outbound DNA

OUTBOUND REQUESTS

PERSON PROFILE

DNA request from UKLEA

Update CIMS profile with DNA

Is there a relevant offence?

NO   **YES**

Respond to UKLEA with rejection

Fill in DNA spreadsheet

- Have all other lines of enquiry been exhausted?
- Has NDNAD been searched?
- Is there a potential international link?
- Is there a DNA barcode with the request?
- Is there a completed Form C Risk Assessment?
- Has it been sent/authorised by ACPO Rank Acting/Assistant Chief Constable and higher Officer?
- Does it adhere to POFA policy?
- Has the DNA sample been taken from a subject?

NO TO ANY QUESTIONS ABOVE | YES TO ALL QUESTIONS ABOVE

Refuse Request
Liaise with UKLEA requesting further information

Fill in DNA spreadsheet

If further information received, re-start process from step 1

Liaise with Biometrics Spoc or a G4 Officer

Fill in DNA spreadsheet

Request authorisation from the Strategy Board/NDNAD to forward the DNA search to IP countries

Receive response from NDNAD/Strategy Board

NO   **YES**

Respond to UKLEA

Close case on CIMS

Complete DNA

Send Interpol DNA form to destination countries. Ensure you insert CAVEAT

Receive responses from IP countries

Forward responses to UKLEA

Close case on CIMS

Complete DNA spreadsheet