



Department
of Energy &
Climate Change

The Rt Hon Gregory Barker MP
Minister of State

Department of Energy & Climate Change
3 Whitehall Place,
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14 April 2014

Dear Chief Executives of Local Authorities in England

**SHARING INFORMATION ON GREENHOUSE GAS EMISSIONS FROM LOCAL
AUTHORITIES' OWN ESTATE AND OPERATIONS – PUBLICATION OF 2011-12
AND 2012-13 DATA AND REQUEST FOR INFORMATION FOR 2013-14**

I wrote to you on 6th June 2013 requesting that local authorities measure and report their greenhouse gas emissions from their own estate and operations by the end of July each year. This request is included on DCLG's Single Data List.

2011-12 and 2012-13

My department is publishing a spreadsheet summary of the data provided by local authorities for both the 2011-12 and 2012-13 financial years. This is available on the GOV.UK website at

http://www.decc.gov.uk/en/content/cms/statistics/local_auth/ni185/ni185.aspx.

My officials shall also write to climate change officers in local authorities directly to confirm this. The overall 2012-13 response rate from authorities was very good, and I am grateful for this positive approach.

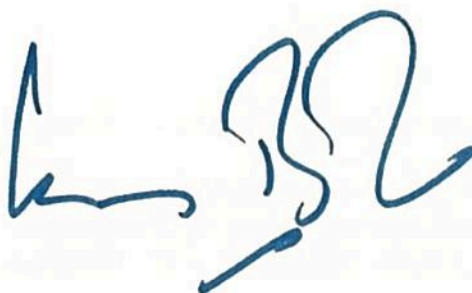
2013-14

I advised in June last year that my Department would discuss with the Local Government Association our approach to this exercise for 2013-14 and inform you of our decision in due course. My department has reviewed this requirement and I have concluded that it is still important that authorities measure and report emissions from their own estate and operations for local accountability and for the public sector to show leadership.

Accordingly, I would now request that your authority measure and report emissions data for the 2013-14 financial year **by the end of July 2014** in accordance with the joint DECC-Defra guidance. This was published in June 2013 and is available at <https://www.gov.uk/measuring-and-reporting-environmental-impacts-guidance-for-businesses>.

The 2013 emissions factors should be used for this exercise. The tool to help you with this is available at <http://www.ukconversionfactorscarbonsmart.co.uk/>. While the tool is designed to be self-explanatory, if you need further specific advice there are a number of organisations active in carbon reporting which you might want to approach. A list of bodies is available at <https://www.gov.uk/measuring-and-reporting-environmental-impacts-guidance-for-businesses> under "Further support". Please note Defra are no longer providing free advice as in previous years.

Yours sincerely,

A handwritten signature in blue ink, consisting of a stylized 'G' followed by a series of loops and a final flourish.

GREGORY BARKER